

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*

Camille Maben, *Vice President*

Susan Halldin, *Clerk*

Todd Lowell, *Member*

Wendy Lang, *Member*



MAY 4, 2016 REGULAR MEETING AGENDA — 6:30 P.M.

1.0 **CALL TO ORDER**

2.0 **ROLL CALL**

3.0 **CLOSED SESSION (6:10 P.M.)** – The Board will adjourn to closed session regarding the following matters:

- 3.1 *Public Employee Appointment as authorized by Government Code 54957*
Position: Principal, Victory High School/Rocklin Alternative Education Center/Rocklin Independent Charter Academy

4.0 **RECONVENE TO OPEN SESSION**

5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**

6.0 **PLEDGE OF ALLEGIANCE**

7.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

- 7.1 2016 Gold Ribbon School Awards to Rocklin Elementary, Sunset Ranch Elementary and Twin Oaks Elementary: (Presenter: Karen Huffines)
- 7.2 Rocklin Police Department 2015 Annual Report (Presenter: Rocklin Police, Chief Ron Lawrence)

8.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – This agenda item is included to give anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Trustees. The Board is not permitted to deliberate or take action on non-agenda items, but may refer the matter to a staff member for follow up. There is a three-minute time limit per person. A complaint about a specific employee of the District shall be made to that employee's immediate supervisor or the principal as required by Administrative Regulation 1312.1.

9.0 **COMMENTS FROM STUDENT REPRESENTATIVE**

10.0 **COMMENTS FROM BOARD AND SUPERINTENDENT**

11.0 **ACTION ITEMS - CONSENT CALENDAR** (*REQUIRES SINGULAR ROLL CALL VOTE*) – All matters listed under the Consent Calendar are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Consent Calendar for separate discussion and action. Any agenda items removed will be voted upon following the motion to approve the Consent Calendar.

- 11.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
 - 11.1.1 April 20, 2016
- 11.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 11.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 11.4 **APPROVE CHANGE ORDER NO. 1 WITH CALIFORNIA DESIGN WEST ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES FOR THE REPLACEMENT OF 7 RELOCATABLES AND THE ADDITION OF 8 CLASSROOMS AT GRANITE OAKS MIDDLE SCHOOL** – Request to approve Change Order #1 with California Design West Architects, Inc., for the replacement of 7 relocatables and the addition of 8 classrooms at Granite Oaks Middle School. (Craig Rouse)
- 11.5 **APPROVE CHANGE ORDER NO. 1 TO PETERSON DEVELOPMENTS FOR THE DISTRICT OFFICE TENANT IMPROVEMENT PROJECT** – Request to approve Change Order #1 with Peterson Developments, for the District Office Tenant Improvement Project and authorize the Superintendent or his designee to sign on its behalf. (Craig Rouse)
- 11.6 **APPROVE CHILD DEVELOPMENT INCORPORATED (CDI) MEMORANDUM OF UNDERSTANDING (MOU)** – Request to approve the Child Incorporated MOU. (Kathy Pon)
- 11.7 **APPROVE MENTAL HEALTH SPECIALIST AND BEHAVIOR ANALYST JOB DESCRIPTION** – Request to approve Mental Health Specialist and Behavior Analyst job description. (Colleen Slattery)
- 11.8 **APPROVE SERVICE AGREEMENT WITH DANNIS, WOLIVER AND KELLEY** – Request to approve agreement with Dannis, Woliver and Kelley for legal services. (Barbara Patterson)
- 11.9 **APPROVE SERVICE AGREEMENT WITH PARKER & COVERT, LLP FOR LEGAL SERVICES** – Request to approve agreement with Parker and Covert, LLP for legal services. (Barbara Patterson)
- 11.10 **APPROVE BUDGET REVISIONS** – Request to approve budget revisions. (Barbara Patterson)
- 12.0 **ACTION ITEMS – REGULAR AGENDA** – Protocol for action items include a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a three-minute time limit per person.
 - 12.1 **APPOINT PRINCIPAL AT VICTORY HIGH SCHOOL/ROCKLIN ALTERNATIVE EDUCATION CENTER/ROCKLIN INDEPENDENT CHARTER ACADEMY** – Request to approve appointment of new Principal at Victory High School/Rocklin Alternative Education Center/Rocklin Independent Charter Academy, effective July 1, 2016. (Colleen Slattery)
 - 12.2 **APPROVE NEW BOARD POLICY (BP) ON FIREARMS ON SCHOOL GROUNDS** – Request to approve the following Board Policy. (Roger Stock)
 - 12.2.1 BP 3515.7 Firearms on School Grounds – new

12.3 **HOLD PUBLIC HEARING TO INCREASE SCHOOL FACILITIES FEES ON RESIDENTIAL AND COMMERCIAL DEVELOPMENT, EFFECTIVE JULY 4, 2016** – Request to hold public hearing with regard to the proposed increase for school facilities impact fees on residential and commercial development, effective July 4, 2016. (Craig Rouse)

12.4 **APPROVE RESOLUTION 15-16-17 AUTHORIZING INCREASE IN SCHOOL FACILITIES IMPACT FEES ON RESIDENTIAL AND COMMERCIAL DEVELOPMENT, EFFECTIVE JULY 4, 2016** – Request to approve Resolution 15-16-17 authorizing increase in School Facilities Impact Fees on residential and commercial development, effective July 4, 2016. (Craig Rouse)

13.0 **INFORMATION AND REPORTS**

13.1 **TECHNOLOGY UPDATE** – (Mike Fury)

13.2 **STRATEGIC PLAN UPDATE** – (Melanie Patterson)

14.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

15.0 **CLOSED SESSION** – The Board will adjourn to closed session regarding the following matters.

15.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9

15.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*

15.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6

District Representative(s): Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent, Business and Operations
Colleen Slattery, Assistant Superintendent, Human Resources

15.4 In the matter of “Conference With Real Property Negotiators” as authorized by Government Code 54956.8 (Property to be discussed: Parklands/Del Rio Court Development)

District Negotiating Parties: Roger Stock, RUSD Superintendent
Craig Rouse, RUSD Senior Director Facilities & Operations

16.0 **RECONVENE TO OPEN SESSION**

17.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**

18.0 **ADJOURNMENT**

Meeting Procedures: Per Board Bylaw 9323, the Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Rocklin Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (916) 624-2428 well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at the Rocklin Unified School District Office, 2615 Sierra Meadows Drive Rocklin, CA 95677.

NEXT REGULARLY SCHEDULED BOARD MEETING: MAY 18, 2016, 6:30 P.M.



DECLARATION OF POSTING

ROCKLIN UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING AGENDA

I am a citizen of the United States and a resident of the County of Placer. I am over the age of eighteen years; my business address is 2615 Sierra Meadows Drive, Rocklin, CA 95677.

On the date and the address shown below, I posted the ***ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA*** by placing a true copy thereof in the following public place:

Date of Posting:

April 29, 2016

Place Posted:

2615 Sierra Meadows Drive
Rocklin, CA 95677

I, Brenda Meadows, certify under penalty of perjury that the foregoing is true and correct.

Executed on the 29th day of April 2016 in Rocklin, California.

Brenda Meadows
Executive Assistant
Rocklin Unified School District

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: 2016 California Gold Ribbon School Recognition: Rocklin Elementary, Sunset Ranch Elementary, and Twin Oaks Elementary

DEPARTMENT: Office of the Deputy Superintendent, Educational Services

Background:

California Gold Ribbon Schools Program honors some of California's most exemplary and inspiring public schools. In California, there currently exists an "achievement gap" among student subgroups that threatens their future and the future of California. Access to high-quality educational experiences should be the right of every student in California and it is the responsibility of the schools, districts, county offices of education, and the California Department of Education (CDE) to work together toward that end. The California Gold Ribbon School Award identifies and honors those schools that have demonstrated educational excellence for all students and progress in narrowing the achievement gap.

Elementary and secondary (middle and high) schools are recognized during alternate years. For the 2016 cycle, eligible elementary schools were invited to participate. The criteria for school selection is based on the submission of an application reflecting the school's success in creating a positive learning atmosphere for all students. Such success is a direct result of our dedicated, creative, and talented staff, along with our supportive school community.

Status:

We are pleased to announce that Rocklin Elementary, Sunset Ranch Elementary, and Twin Oaks Elementary have been recognized as 2016 California Gold Ribbon Schools. The three elementary schools will be honored as California Gold Ribbon Schools at a regional award ceremony where the State Superintendent of Public Instruction presents each school with a 2016 Gold Ribbon School award. The award ceremony will be held on June 1, 2016 at the Sheraton Grand Hotel in Sacramento.

Presenter:

Karen Huffines, Director of Elementary Programs and School Leadership

Financial Impact:

Current Year: N/A
Future Year: N/A
Funding Source: N/A

Materials/Films:

None

Other People Who Might Present:

Amanda Makis, Principal, Rocklin Elementary
Jim Trimble, Principal, Sunset Ranch Elementary
Sarah James, Principal, Twin Oaks Elementary

Allotment of Time:

Check one of the following: Consent Calendar Action Item Special Presentation

Packet Information:

None

Recommendation:

This is an informational item only.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Rocklin Police Department – 2015 Annual Report, Special Presentation

DEPARTMENT: Office of Communications and Community Engagement

Background:

On an annual basis, the Rocklin Police Department provides an overview of the Police Department's achievements and updates. The report includes performance measures, community partnerships, Letter from the Chief, crime trends, awards and recognitions, organization structure, and information regarding police divisions.

Status:

Ron Lawrence, Chief of Police, will present the Rocklin Police Department's 2015 Annual Report.

Presenter(s):

Ron Lawrence, Chief of Police

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

Rocklin Police Department Crime Analyst Shawn Baird

Allotment of Time:

Check one of the following: Consent Calendar Action Item Special Presentation

Packet Information:

Rocklin Police Department – 2015 Annual Report

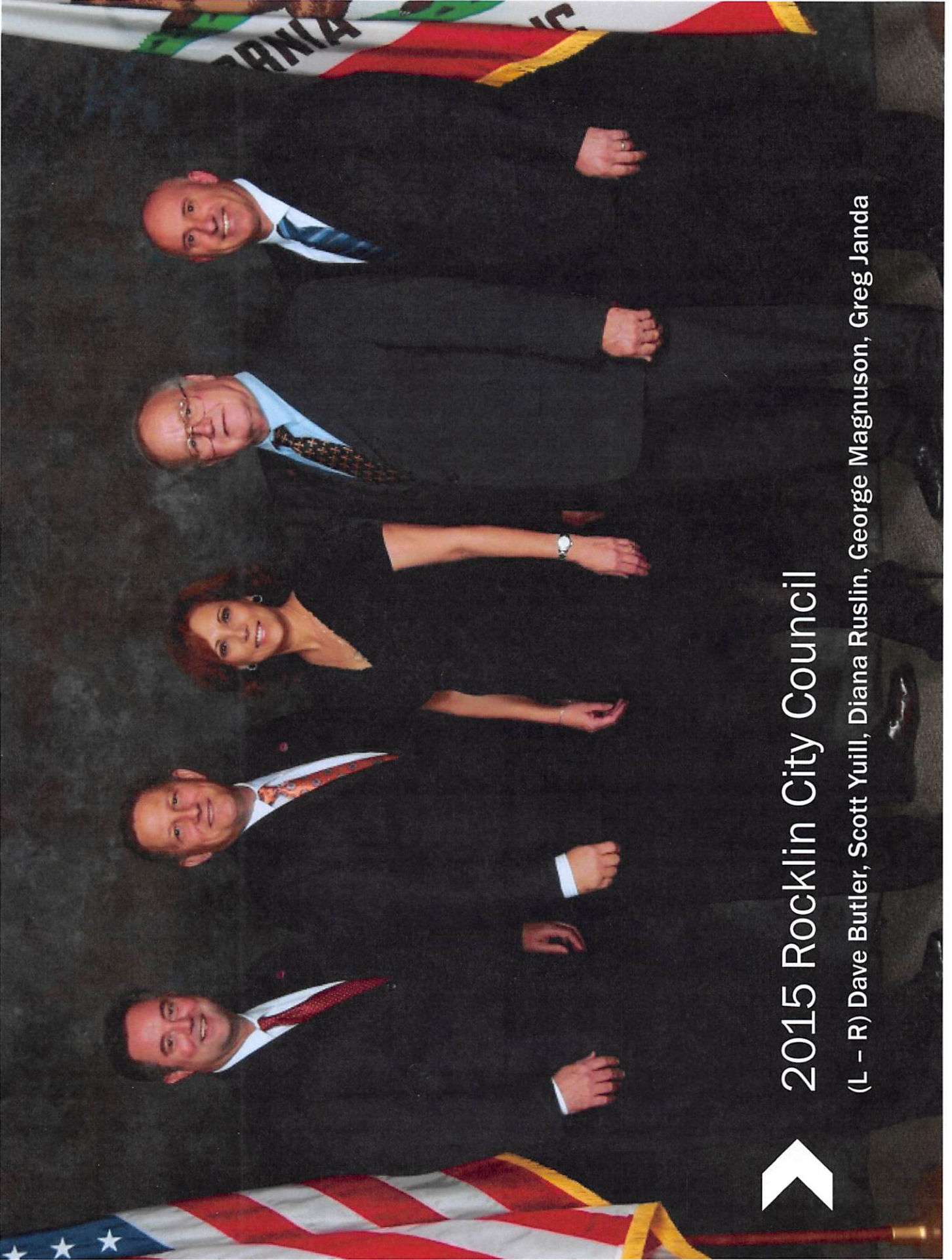
Recommendation:

This is an informational item only.

ROCKLIN POLICE DEPARTMENT

2015 ANNUAL REPORT





2015 Rocklin City Council

(L - R) Dave Butler, Scott Yuill, Diana Ruslin, George Magnuson, Greg Janda



Rocklin Police Department Message from the Chief



Ron Lawrence | Chief of Police
ron.lawrence@rocklin.ca.us

On behalf of the men and women of the Rocklin Police Department, I am pleased to present this 2015 Annual Report. I could not be more honored to lead our professional police staff who continue to provide quality service with skill, empathy and care. The Rocklin community deserves to be very proud of their police employees who work together with our community to maintain Rocklin as a premiere city.

There was a slight increase in both property and violent crimes during 2015, which is likely attributed to local community growth as well as outside factors that had an effect on crime in Rocklin such as the 2011 *Prison Realignment*, and *Proposition 47* passed by voters in November of 2014. The California criminal justice system experienced a monumental overhaul by implementation of Prison Realignment and Proposition 47 in an effort to ease California prison populations by shifting inmates to county jails or releasing them to local community supervision, and reducing many property and drug crimes from felonies down to misdemeanors. Despite these challenges affecting crime, the City of Rocklin continues to be one of the safest cities in our region through the great work of our police personnel, and the involved citizens who work with us to keep Rocklin safe.

While this report highlights yearly statistical data about your police department, more important are the outstanding relationships we have with you, our community. The following page shows our **community outreach** programs your police department initiated to maintain positive partnerships. Working together with you, we make community policing a priority.

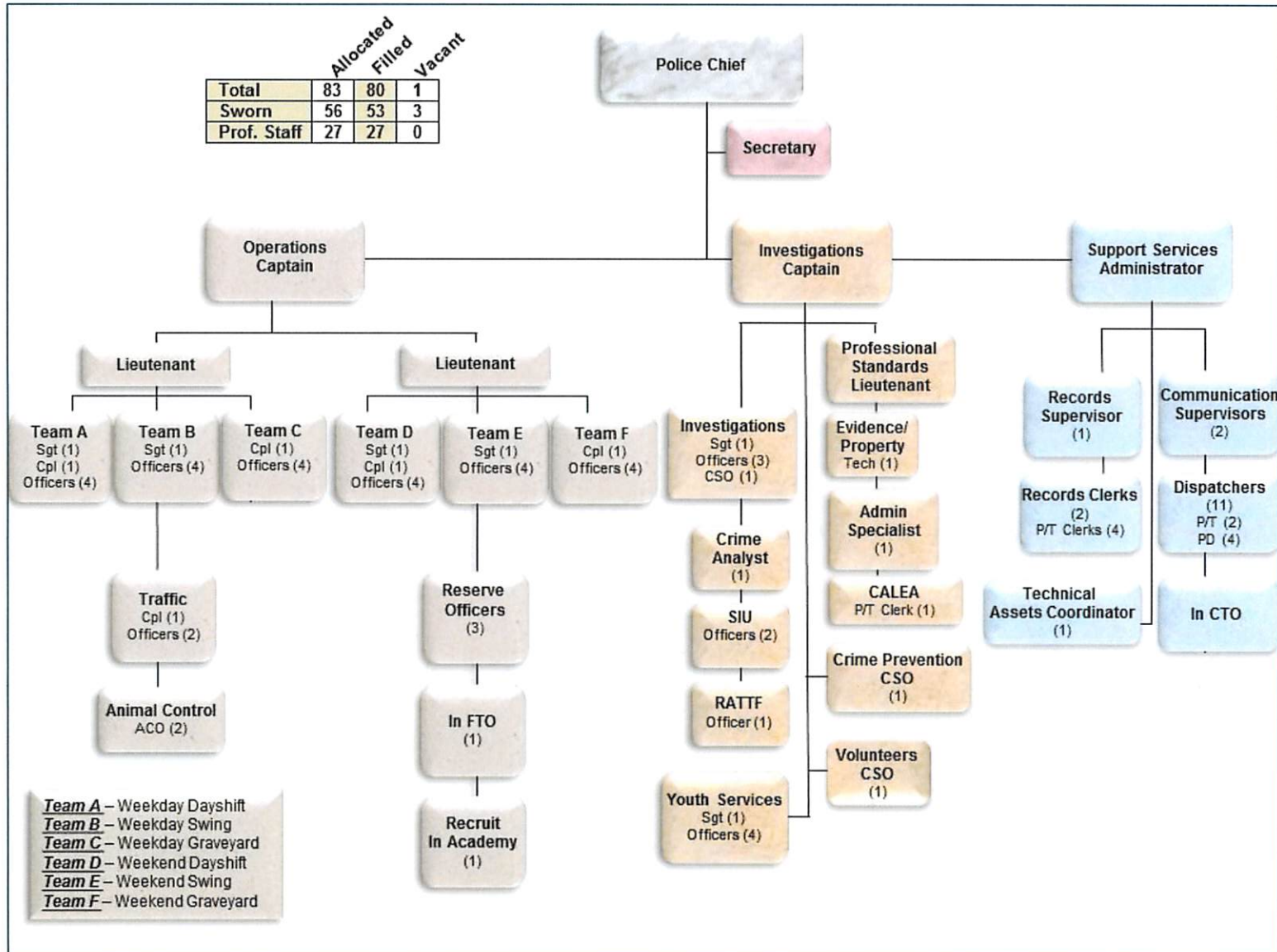


Rocklin Police Department
Community Outreach



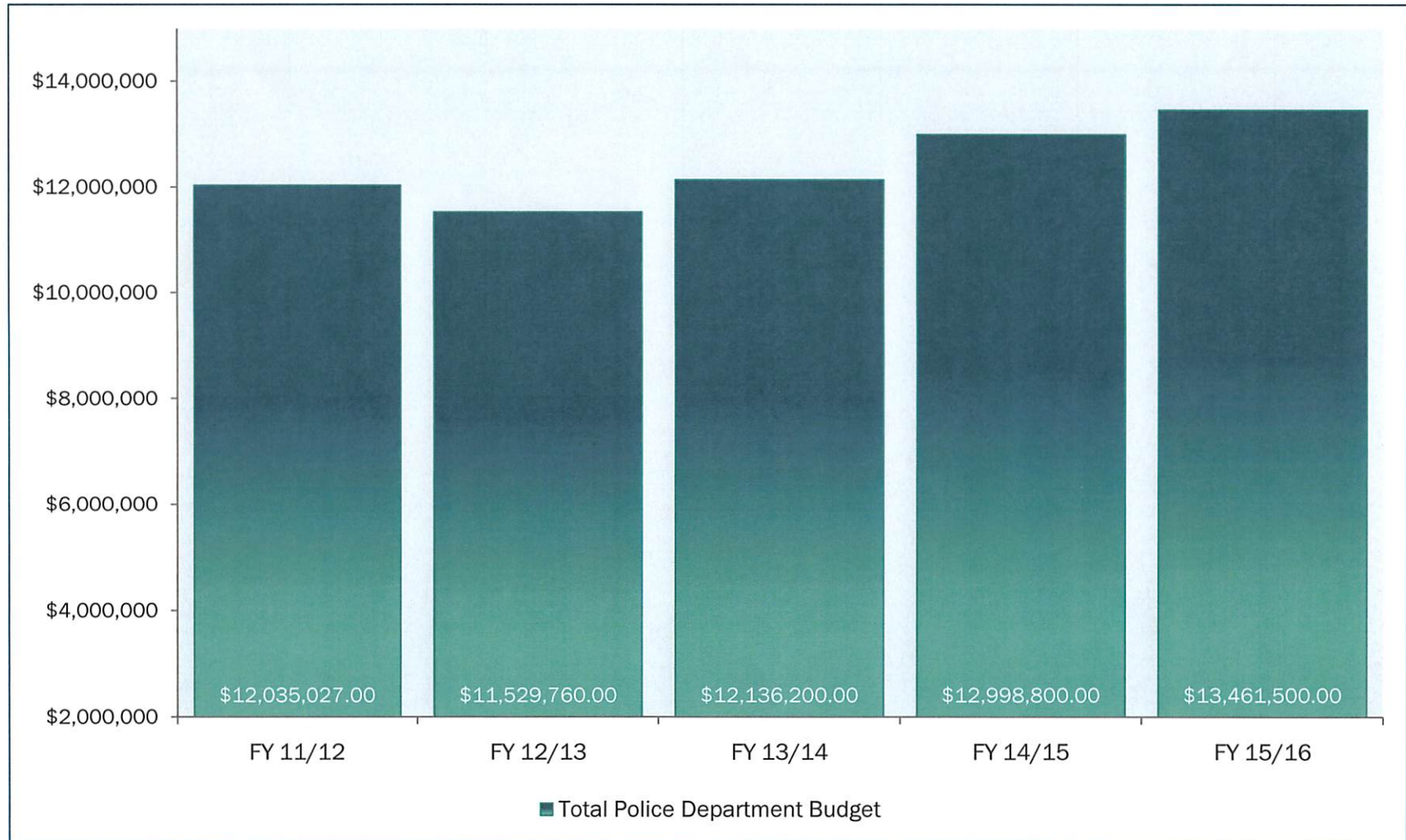


Rocklin Police Department Organization





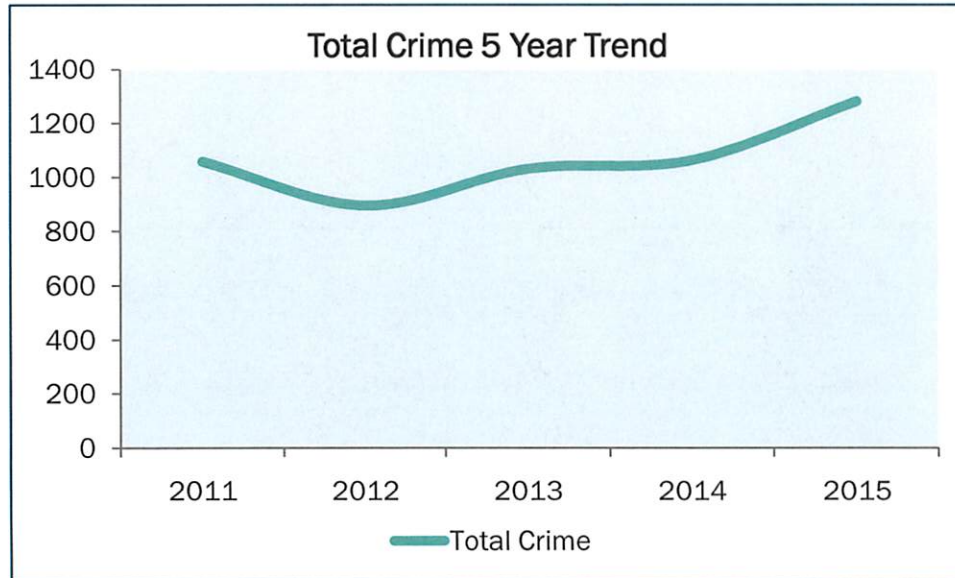
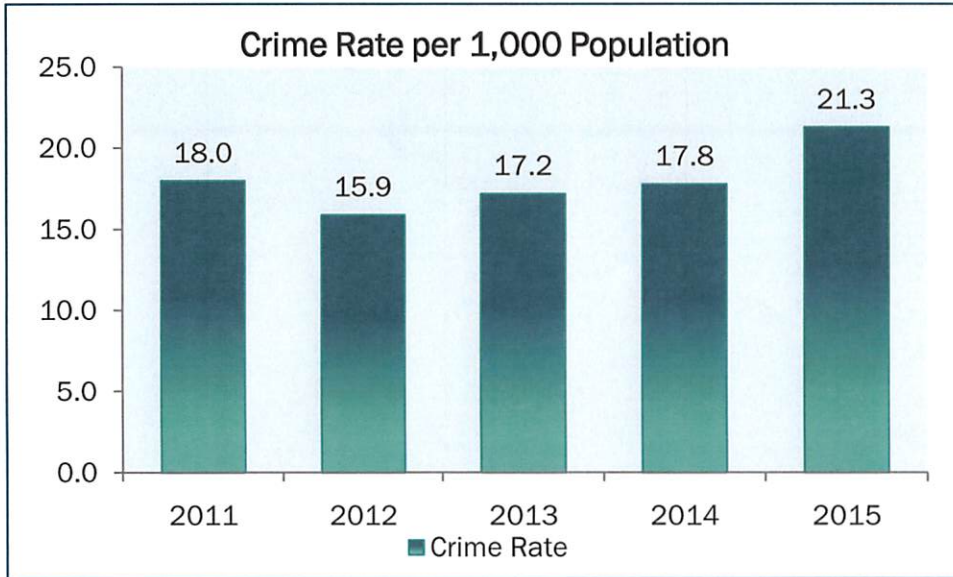
Fiscal Report Budget





Statistics

Part 1 Crime Rate



Rocklin's violent crime increased 35% and property crime increased 20%.

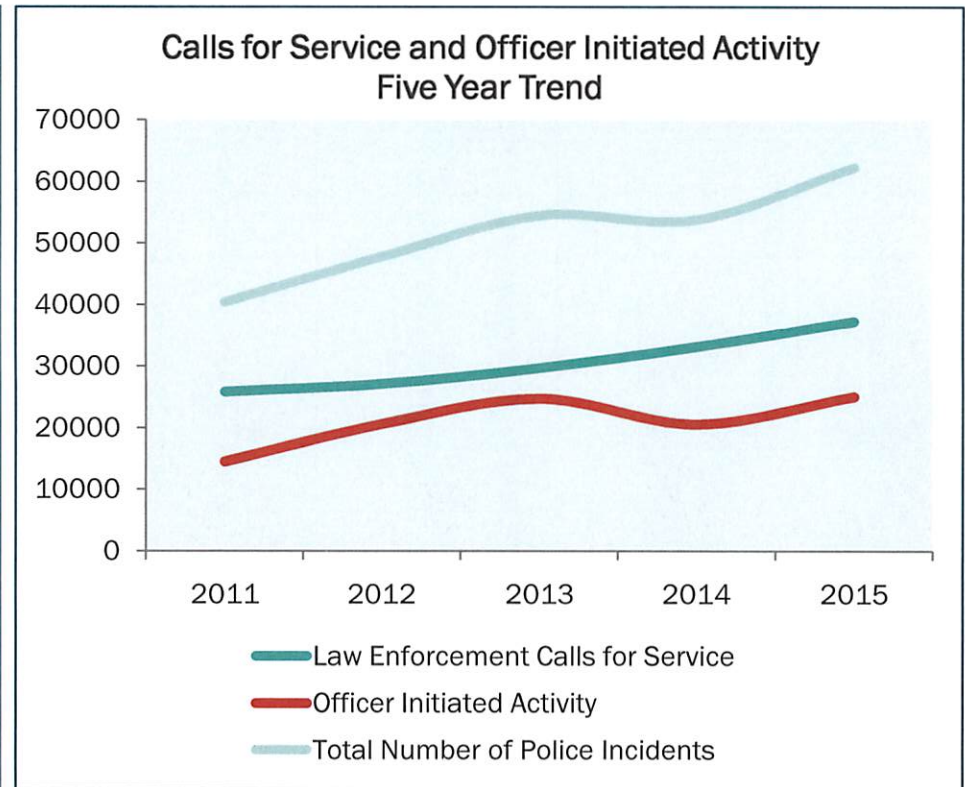
CRIME	2014	2015	% Change
Homicide	0	0	NC
Rape	10	24*	140%
Robbery	14	20	43%
Aggravated Assault	28	26	-7%
Burglary	170	166	-2%
Larceny	774	938	21%
Vehicle Theft	64	100	56%
Arson	3	7	133%

*Increases in rape are attributed to new reporting definitions required by the California Department of Justice. Actual number of rapes under the previously reported definition was 11 for 2015 (a 10% increase).



Statistics Police Activity

DISPATCH / PATROL ACTIVITY	2014	2015
Business Phone Calls Processed	70,642	73,446
911 Phone Calls Processed	13,950	13,810
Law Enforcement Calls for Service	33,150	37,278
Officer Initiated Activity	20,626	25,048
Total Number of Police Incidents	53,776	62,326
Fire Calls for Service	1,391	1,494
Medical Calls for Service	3,311	3,387
Animal Control Calls for Service	4,806	5,766



Law enforcement calls for service increased 12%, officer initiated activity increased 21% and total police incidents increased 16%.

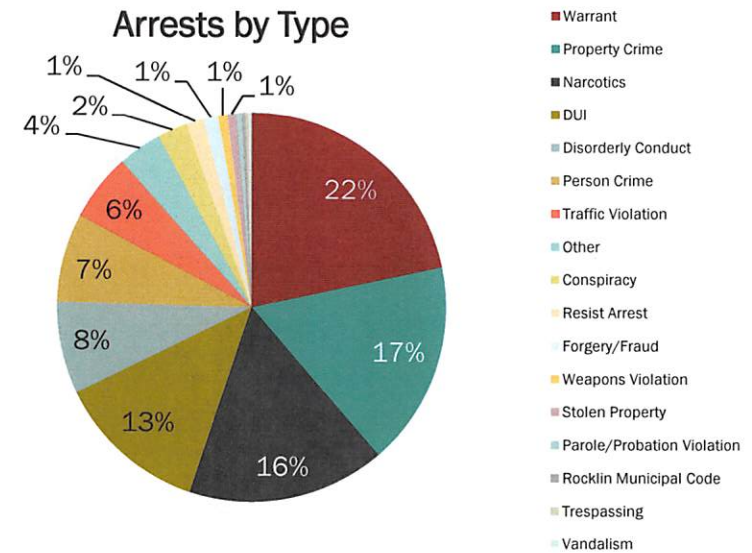
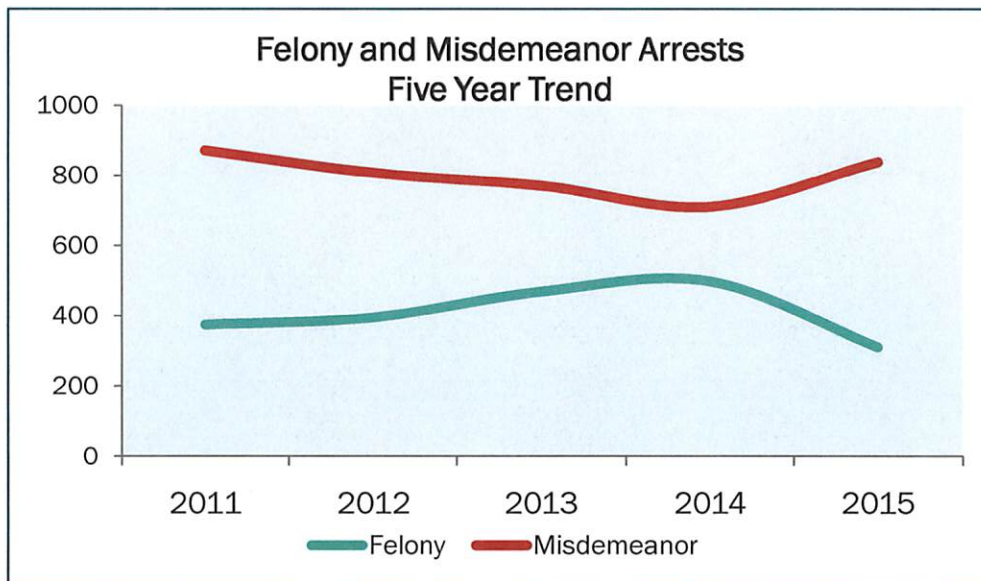


Statistics Police Activity

PATROL ACTIVITY	2014	2015
Felony Arrests	498	310
Misdemeanor Arrests	710	838
Citations Written	3,037	3,607
Case Files Initiated	4,254	4,652

TRAFFIC COLLISIONS	2014	2015
Collision Reports	315	339
Hit & Run Reports	85	101

Overall, injury and non-injury collisions increased by 8%. Hit and run collisions increased by 19%.

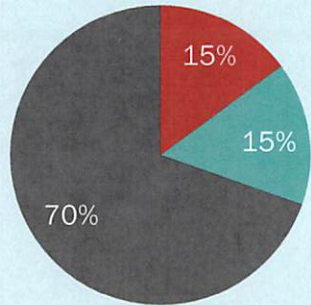


Arrest totals have been impacted by the passing of Proposition 47 in November 2014, which reduced many felony crimes to misdemeanor.

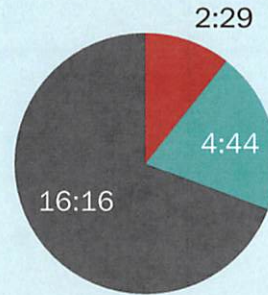


Statistics Police Activity

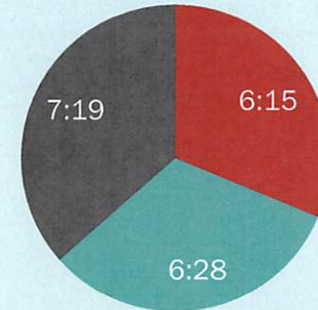
Call by Priority Type



Call Received to Dispatched



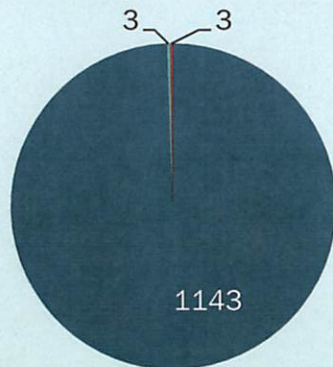
Response Time



■ Priority 1 ■ Priority 2 ■ Priority 3

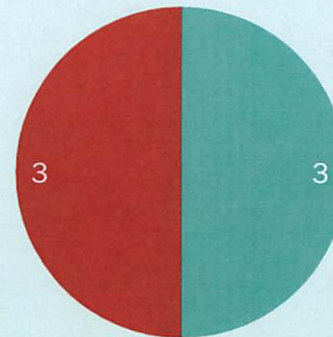
Priority 1 - Emergency situations requiring immediate police response
Priority 2 - Incidents where the situation may escalate into an emergency
Priority 3 - Non-emergency and report incidents that do not require an emergency response

Response to Resistance



■ No Force
■ Taser
■ Bodily Force

Response to Resistance Type



Officers used a Response to Resistance when making an arrest only 6 times during 2015, which is less than .5% of the total 1148 arrests made. Of the times Response to Resistance was used, a Taser was used .26%, bodily force .26%, K9 0%, pepper spray 0%, and deadly force/firearm 0%.



Professional Standards Complaints and Commendations

PROFESSIONAL STANDARDS

The Professional Standards Unit (PSU) is responsible for protecting the integrity and reputation of the police department. The PSU's duties range from managing the agency's accreditation process, to overseeing the complaint and commendation process of police personnel.

The Rocklin Police Department has been a nationally accredited agency for the past seven years. Accreditation is awarded by the Commission on Accreditation of Law Enforcement Agencies (CALEA). Rocklin PD participates in this voluntary process to pursue excellence, and to ensure the highest law enforcement standards are maintained.

ACTIVITY	2015	DISPOSITION	2015
Internal Commendations	24	Complaints Unfounded	4
External commendations	10	Complaints Exonerated	1
External Recognition Awards	7	Complaints Not Sustained	0
Formal Citizen Complaints	10	Complaints Sustained	6
Informal Citizen Complaints	0	Complaints Pending*	4
Internal Affairs Investigations	6	Policy Inquiries	1

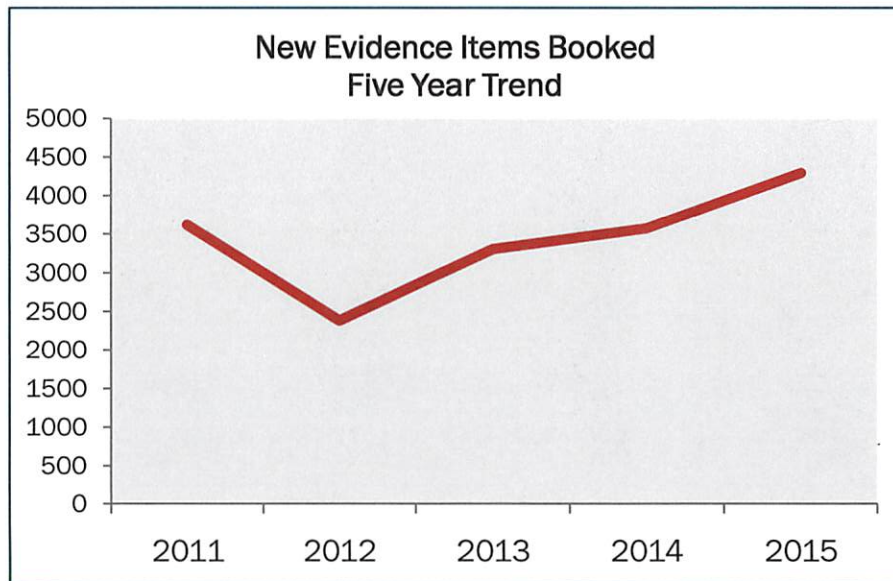
* Investigations that have not reached final disposition

There are 509 local law enforcement agencies in California. Rocklin is one of only 19 accredited agencies in California and among only 5% in the nation.

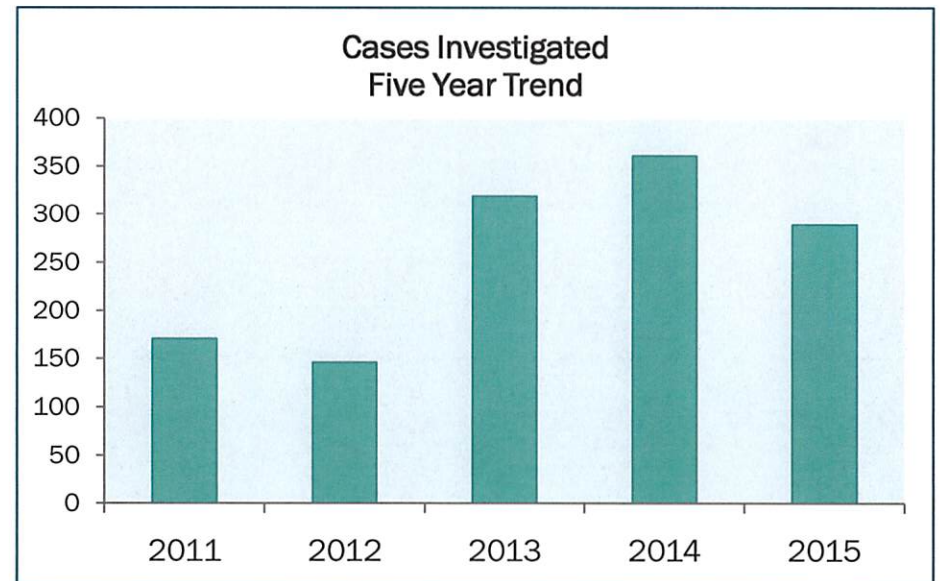


Statistics Investigations

CRIME LAB / PROPERTY	2014	2015
Crime Lab Cases Submitted	151	175
Evidence Items Processed by Lab	479	797
Latent Prints Analyzed	85	75
Latent Print Matches in AFIS	30	29
New Evidence Items Booked	3,576	4,292
Evidence Items Disposed	3,521	4,188



INVESTIGATIONS UNIT ACTIVITY	2014	2015
Cases Investigated	361	289
Special Victim (MDIC) Interviews	21	17
Sexual Assault Exams	6	6





Statistics Youth Services Unit

SIERRA COLLEGE	2014	2015
Calls for Service	301	325
Officer Initiated Activity on Campus	399	912
Officer Initiated Activity off Campus	49	90
Total Call Activity	749	1327
Arrests	17	7
Traffic Collisions	29	30
Moving Citations	5	12
Parking Citations	1,950	1,270

ROCKLIN UNIFIED SCHOOL DISTRICT	2014	2015
Calls for Service	857	869
Officer Initiated Activity	1,137	1,418
Total Call Activity	1994	2287
Moving Citations	88	91
Arrests	37	46
Parking Citations	55	86
Truancy Incidents	59	59
Truancy Citations	9	8

YOUTH SERVICE PROGRAMS	2014	2015
Police Service Aids	10	6

JUVENILE DIVERSION	2014	2015
Diversion Cases Opened	3	12
Successful Completion	0	9

Officer initiated activity off campus encompasses the area immediately surrounding the college campus and is generally campus or student related.

83% of officer initiated activity at RUSD school sites is generated by school and security checks, performed by officers and volunteers, before, during, and after school hours.



Statistics
Records Activity

RECORDS UNIT ACTIVITY	2014	2015
Case Files / Supplements / Citations Processed	9,523	10,919
Livescan / Fingerprint Applications Processed	1,121	459
Phone Calls / Front Counter Contacts	12,238	15,017
Public Records Act Requests	1,951	1,900
Subpoenas Processed	2,440	2,550
Registrants	177	176

On average, Records processes 59 documents a day and assists 59 citizens a day in person or on the phone.



Statistics Volunteer Activity

VOLUNTEER ACTIVITY	2014	2015
Volunteer Personnel	120	98
Volunteer Service Hours	15,680	12,075
Value of Service Hours	\$413,011	\$324,455*
Vacation Checks Performed	498	1,307
School Checks Performed	372	670

* According to Independent Sector, which valued volunteer labor at \$27.87 per hour in California.

CRIME PREVENTION / COMMUNITY PROGRAMS	2014	2015
Child Safety Presentations	244	76
Children Fingerprinted by Child ID	781	652
Neighborhood Watch Groups	200	251
Home Security Inspections Performed	4	0
Drug Take Back	1,400lbs	850lbs
Buckle-Up Baby Installations	13	37

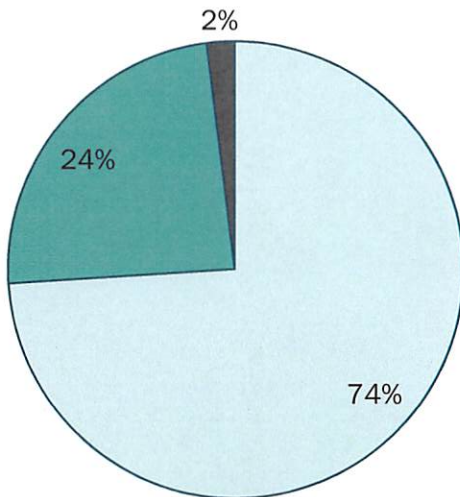
The Child ID program has helped fingerprint more than 10,000 children.



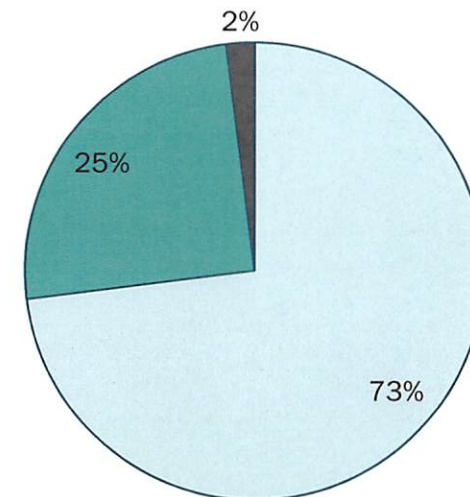
Rocklin Police Department Triennial Survey

The Police Department surveys residents every three years to gain opinions on the quality of police services, neighborhood concerns, and how the police can best serve community needs. The link to the 2015 survey was distributed to Rocklin Residents via the social media networking platform NextDoor. The Police Department received 599 completed surveys responses and overall, citizens reported feeling Rocklin is a safe place to live and it also revealed that citizens were happy with the quality of Rocklin Police services.

Overall Police Service Satisfaction



Effectiveness of Police Dealing with Crime



- Very Satisfied
- Somewhat Satisfied
- Not at all Satisfied

Citizens reported speeding in their neighborhoods, traffic violations and vehicle break-ins as their largest concerns. Homes being broken into, noise from loud parties, barking dogs and vehicles were also important issues to Rocklin residents.

ROCKLIN UNIFIED SCHOOL DISTRICT
2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Todd Lowell, *Member*
Wendy Lang, *Member*



APRIL 20, 2016
REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**— President Greg Daley called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:10 P.M., April 20, 2016 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Wendy Lang, *Member*

Trustees Absent:

Todd Lowell, *Member*

Student Representative:

Luke Zianno, *Rocklin High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Craig Rouse, *Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Davis Stewart, *Principal Rocklin High School*; Jay Holmes, *Principal Granite Oaks Middle School*; Shari Anderson, *Principal Valley View Elementary School*; Amanda Makis, *Principal Rocklin Elementary School*; Jason Feuerbach, *Assistant Principal/Athletic Director Whitney High School*; Sherry Mauser, *Assistant Principal Whitney High School*; Brenda Meadows, *Recorder*.

3.0 **CLOSED SESSION (6:10 P.M.)**— The Board adjourned to closed session regarding the following matter(s):

3.1 Public Employee Appointment as authorized by Government Code 54957
Position: Principal, Whitney High School

4.0 **RECONVENE TO OPEN SESSION**— President Daley reconvened the meeting to open session at 6:30 P.M.

5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**— No action was taken in closed session.

6.0 **PLEDGE OF ALLEGIANCE**— Luke Zianno and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

7.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

7.1 Placer County Office of Education 2016 Oral Spelling Bee Competition Winners: Board of Trustees, recognized Abhinav Sharma, 5th grade student from Rocklin Elementary School;

Jasleen Bal, 6th grade student from Valley View Elementary School; Melody Gill, 7th grade student from Granite Oaks Middle School; and Mridini Vijay, 8th grade student from Granite Oaks Middle School. All students placed 1st in their respective grade levels at the annual Placer County Office of Education Oral Spelling Bee Competition. Mridini Vijay also tied for 1st place in the Grand Finals.

- 7.2 Whitney High School (WHS) Broadcasting: 2016 Annual Student Television Network Award: Board of Trustees recognized the WCTV19 WHS Broadcasting Team and Broadcasting Teacher Ben Barnholdt for receiving the 2016 Annual Student Television Network Award in the category “Daily Taped Show” as the best student broadcast in the nation.
- 7.3 Air Force Junior Reserve Officer Training Corps (AFJROTC), Silver Valor Award: Trustee Greg Daley recognized AFJROTC Cadet Steven Del Nero II for receiving the Silver Valor Award, recognizing heroism, outstanding acts of self-sacrifice, and personal bravery as a result of Del Nero saving a life in the fall.

- 8.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person.

Public Comment: No public comment.

- 9.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Luke Zianno provided a report on events happening at elementary and secondary schools.

- 10.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Trustee Camille Maben, shared that she recently attended Rocklin Elementary’s Fundraiser and Silent Auction raising funds for school science lab and other projects. Wendy Lang congratulated all students who were recognized at the meeting and thanked students and staff for their dedication to excellence. Susan Halldin shared that she visited Whitney High School’s Broadcasting program and enjoyed seeing firsthand the excellent programs students are responsible for. Halldin stated that she also attended the Science, Technology, Engineering and Math (STEM) Fair at Valley View Elementary, a great event with lots of parents and lots of learning. Greg Daley stated that he also participated in Valley View Elementary’s STEM fair and was impressed to see such a wide range of expertise showcased in the areas of science, technology, engineering and math. Daley thanked Shari Anderson, Valley View Principal and Julie Leppek, Valley View Teacher, for their efforts in coordinating such a successful event. Superintendent Roger Stock stated that he recently attended the AFJROTC Drill Meet where he observed students compete and showcase their talent. Stock also shared that RUSD continues to increase its social media presence, actively sharing the good work happening throughout the District through applications such as Facebook and Twitter (twitter.com/rocklinusd and #RUSDproud).

- 11.0 **ACTION ITEMS - CONSENT CALENDAR**

- 11.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
11.1.1 March 16, 2016
- 11.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 11.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 11.4 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)

- 11.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 11.6 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)
- 11.7 **APPROVE RESOLUTION 15-16-16 DECLARING GOVERNING BOARD MEMBER ELECTION (PLACER COUNTY OFFICE ELECTIONS)** – Request to approve Resolution 15-16-16 declaring that an election be held in jurisdiction; Board of Supervisors consolidate the election with any other election conducted on said date (November 8, 2016); and request of election services by the County Clerk. (Roger Stock)
- 11.8 **APPROVE CONTRACT FOR SUMMER 2016 FLOORING PROJECTS** – Request to approve contract with Mohawk One for Summer 2016 Flooring Replacement Projects at Rocklin Elementary School, Sierra Elementary School, Twin Oaks Elementary School and Valley View Elementary School. (Craig Rouse)
- 11.9 **APPROVE CONTRACT FOR 2016 ASPHALT CONCRETE REHAB PROJECT** – Request to approve contract with J.B. Bostick for 2016 Asphalt Concrete Rehab Project at Rocklin High School, Antelope Creek Elementary School, Rock Creek Elementary School and Granite Oaks Middle School. (Craig Rouse)
- 11.10 **APPROVE CONTRACT FOR ROCKLIN HIGH SCHOOL EQUIPMENT AND PROJECTOR REPLACEMENT PROJECT** – Request to approve and ratify contract with Russell Fleming Construction for Rocklin High School Equipment and Projector Replacement Project. (Craig Rouse)
- 11.11 **APPROVE CONTRACT FOR PROPOSITION 39 ENERGY EXPENDITURE PLAN SUBMISSION OF DOCUMENTS FOR ROCKLIN ACADEMY, ROCKLIN ACADEMY AT MYERS AND ROCKLIN INDEPENDENT CHARTER ACADEMY** – Request to approve contract with Integral Group for Proposition 39 expenditure plan submission of documents for Rocklin Academy, Rocklin Academy at Meyers and Rocklin Independent Charter Academy Schools. (Craig Rouse)
- 11.12 **APPROVE 2015 – 16 CAREER TECHNICAL EDUCATION (CTE) ADVISORY COMMITTEE** – Request to approve 2015-16 CTE Advisory Committee. (Kathy Pon)
- 11.13 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve Quarterly Report on Williams Uniform Complaints for the quarter ending in March 31, 2016. (Kathy Pon)
- 11.14 **APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS FOR THE 2016 - 17 SCHOOL YEAR** – Request to approve Comprehensive School Safety Plans for the 2016-17 School Year. (Kathy Pon)
- 11.15 **APPROVE STIPULATED EXPULSION(S)** – Request to approve agreement and stipulated expulsion(s) for Student No. 042016-01. (Kathy Pon)

Wendy Lang noted her absence at the March 16, 2016 Board of Trustees meeting and requested removal of **Item 11.1** for separate action.

Following this, a **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve the Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Maben – aye, Halldin – aye, Lang – aye, Daley – aye.

A **MOTION** was then made by Camille Maben and seconded Susan Halldin to approve Item 11.1. Motion passed by the following roll call vote: Student Representative – aye, Maben – aye, Halldin – aye, Daley – aye (Lang – abstained).

12.0 **ACTION ITEMS – REGULAR AGENDA**

- 12.1 **APPOINT PRINCIPAL AT WHITNEY HIGH SCHOOL** – Colleen Slattery, Assistant Superintendent, Human Resources, requested appointment of Justin Cutts as new Whitney High School (WHS) Principal, effective July 1, 2016. Slattery stated that Cutts served as the Assistant Principal for Del Oro High School since 2012. Prior to that, he served as the Dean of Students at Del Oro High School and the Assistant Principal for the Placer School for Adults for one year each. Prior to his administrative service, Cutts was a Social Studies Teacher at Del Oro for nine years.

Public Comment: Dan Guyaldo, Principal Del Oro High School, stated that Cutts will be missed and RUSD is getting a wonderful person and wonderful family. Guyaldo stated he was looking forward to a continued partnership with Rocklin Unified School District.

A **MOTION** was made by Wendy Lang and seconded Camille Maben to approve appointment of Justin Cutts as new Principal of Whitney High School. Motion passed unanimously.

Comment: Following approval, Justin Cutts thanked the Board for their support and approval and shared his excitement to join the Whitney High School and RUSD team.

Board Comments: Camille Maben congratulated Cutts on his new appointment as WHS Principal and thanked the large number of WHS staff and students who came out to support Cutts. Maben also stated how nice it was to see the Deputy Superintendent from Placer Union School District and Principal of Del Oro High School come out to show support for Cutts as well. Wendy Lang thanked both WHS and RHS staff for their support of Cutts in his new appointment. Lang encouraged Cutts to reach out to Trustees for support during this time of transition. Susan Halldin welcomed Cutts to RUSD, stating that as a Trustee and WHS parent, she looks forward to having him as part of the Rocklin family. Greg Daley welcomed Cutts to the District, sharing that Cutts will be inheriting a great staff at WHS.

- 12.2 **APPROVE BOARD POLICY (BP) AND ADMINISTRATIVE REGULATIONS (AR) ON INTERDISTRICT AND INTRADISTRICT ENROLLMENT PROCESS** – Kathy Pon, Deputy Superintendent, Educational Services, presented the Board with additional data and information and requested approval of revisions to the following Board Policies and Administrative Regulations following an enrollment update.

- 12.2.1 AR 5111.1 District Residency – revised
- 12.2.2 AR 5111.12 Residency Based on Parent/Guardian Employment – revised
- 12.2.3 BP 5116.1 Intradistrict Open Enrollment – revised
- 12.2.4 AR 5116.1 Intradistrict Open Enrollment – revised
- 12.2.5 BP 5117 Interdistrict Attendance – revised
- 12.2.6 AR 5117 Interdistrict Attendance – revised

Public Comments: Michelle Rabe, Teacher at Sunset Ranch, asked Trustees to consider the impact of new policy guidelines on employees working at an impacted school sites who have their own children attending on an intra transfer or inter district transfer. Rabe expressed the value she has experienced having her own children at the site she works.

Chris P., Twin Oaks Parent, asked about time line for notifying parents when a school is impacted. Pon stated parents/community would know on or before March 15 of each year and that staff would review enrollment annually.

Board Comments: Wendy Lang asked staff to confirm that the proposed policies regarding “impacted schools” would mean no Intra district or Inter district transfers would be accepted at impacted schools for 2016-17, unless they fit the criteria listed in the policies. Pon stated “this is correct.” “First priority would always go to families who reside within the school boundaries.” Camille Maben asked that as new policies are put into practice that the District be intentional in clearly communicating this new information to parents and communities (including placement on RUSD website) and offering information in language(s) other than English. Susan Halldin inquired about the implications for families as the District completes a “Site Residency Verification Audit” (ie: families/students attending with no proof of residency, etc). Pon stated, “students will be asked to leave.”

A **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve revisions to AR 5111.1, AR 5111.12, BP 5116.1, AR 5116.1, BP 5117, AR 5117. Motion passed unanimously.

- 12.3 **POTENTIAL PLACER COUNTY ACTION TO REGULATE MEDICAL MARIJUANA DISPENSARIES** – Superintendent Roger Stock requested that the Board take potential action to authorize the Superintendent to write a letter to the Placer County Board of Supervisors supporting City of Rocklin concerns regarding Placer County potential action to regulate medical marijuana dispensaries.

Board Comment: Trustees were in support of Superintendent Stock writing a letter to Placer County Board of Supervisors supporting concerns expressed by the City of Rocklin.

A **MOTION** was made by Susan Halldin and seconded Wendy Lang to approve Superintendent authorization to write a letter to the Placer County Board of Supervisors supporting City of Rocklin concerns regarding the potential regulation of medical marijuana and marijuana dispensaries by Placer County.

- 12.4 **APPROVE ROCKLIN UNIFIED SCHOOL DISTRICT 2016-17 INITIAL CONTRACT PROPOSAL TO THE ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION (RTPA) AND SET DATE FOR PUBLIC HEARING** – Colleen Slattery, Assistant Superintendent, Human Resources, requested approval of District’s 2016-17 Initial Contract Proposal to RTPA and requested the Board set date for a public hearing.

A **MOTION** was made by Susan Halldin and seconded by Camille Maben to approve RUSD 2016-17 Initial Contract Proposal to RTPA and set date for public hearing. Motion passed unanimously.

- 12.5 **HOLD PUBLIC HEARING REGARDING 2016-17 INITIAL CONTRACT PROPOSAL FROM ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION (RTPA) AND ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD)** – Colleen Slattery, Assistant Superintendent, Human Resources, requested a public hearing regarding 2016-17 Initial Contract Proposal.

A public hearing was held regarding 2016-17 Initial Contract Proposal.

Public Comments: Colleen Crowe, RTPA Bargaining Chair, stated that RTPA is looking forward to a collaborative and quick negotiation process in 2016-17. Trustee Daley responded that RUSD is also looking forward to a smooth negotiation process in 2016-17.

Following comments from the public, President Daley closed the Public Hearing.

- 12.6 **APPROVE LIVE VIDEO STREAMING /AUDIO ARCHIVING OF BOARD OF TRUSTEE MEETINGS AND REVISED BOARD BYLAW** –Diana Capra, Chief of Communications and Community Engagement, requested potential Board action on the option of live video streaming /audio archiving of Board of Trustee meetings and revision to the following Board Bylaw. (Diana Capra)

12.6.1 BB 9324 Minutes and Recordings – revised

A **MOTION** was made by Greg Daley to approve live video streaming/audio archiving of Board of Trustee meetings and revised Board Bylaw. No second to the motion was made.

- 12.7 **APPROVE DEVELOPMENT IMPACT FEE NEXUS STUDY** – Craig Rouse, Senior Director, Facilities and Operations, requested approval of Development Impact Fee Nexus Study.

A **MOTION** was made by Camille Maben and seconded by Susan Halldin to approve Development Impact Fee Nexus Study. Motion passed unanimously.

- 12.8 **APPROVE CONTRACT FOR WHITNEY HIGH SCHOOL SYNTHETIC TURF REPLACEMENT/ALL WEATHER TRACK RESURFACE PROJECT** – Craig Rouse, Senior Director, Facilities and Operations, presented the Board with an information report on Synthetic Turf Replacement/All Weather Track Resurface Project at Whitney High School and requested approval of contract with Field Turf USA, Inc.

Board Comment: Wendy Lang asked for confirmation that the turf/track materials being recommended were the same materials used at Rocklin High School. Craig Rouse stated “yes.” Rouse also confirmed that there would be no additional charge to the District for additional fill as needed in the future. Rouse shared with Trustees that the funds used for this project are restricted funds that can only be used for facilities. Camille Maben asked for the life expectancy on the new field/track. Rod Edwards, Director of Business Development from Field Turf, USA Inc., stated that the warranty and life expectancy is 8 – 10 years (based on breakdown of UV rays and usage). Maben stated the cost is a big investment for an 8 – 10 year pay off and appreciates the research and close attention to cost savings, maintenance and vendor support. Susan Halldin confirmed that future replacement of materials (ie: Brock pad) would cost less due to the materials being used. Edwards stated, “yes, using the materials recommended the District will save approximately 20% of total cost.” Jason Feuerbach, Whitney High School Assistant Principal/Athletic Director, stated that he is excited about the product being installed at Whitney High School and the opportunity it will offer for a larger variety of sports programs to benefit from playing on the turf year round (citing moving boys soccer to winter as an example) as well the safety impact for students.

A **MOTION** was made by Susan Halldin and seconded by Wendy Lang to approve contract with Field Turf USA Inc., for Synthetic Turf Replacement/All Weather Track Resurface Project at Whitney High School. Motion passed unanimously.

13.0 **INFORMATION AND REPORTS**

- 13.1 **SECONDARY UPDATE: ROCKLIN UNIFIED SCHOOL DISTRICT CAREER TECHNICAL EDUCATION 5 YEAR PLAN, 2016 – 2021** – Marty Flowers, Director of Secondary Programs and School Leadership, presented the Board with information regarding the 5 year plan for Career Technical Education (CTE), Career Technical Education Incentive Grant (CTEIG), Dual Enrollment Options, PCOE Regional Occupational Program/CTE Works and the incorporation of the middle schools in the CTE plan. The plan supports RUSD’s Strategic Plan and Local Control and Accountability Plan (LCAP) goals in providing students with a variety of opportunities for students to acquire the skills to become healthy, high functioning adults. Also presenting highlights of the new CTE pathways were: Brett Hunter,

WHS Teacher; Brian Pointer, WHS Teacher; and Paul Werner, RHS Teacher. Flowers also acknowledged the work of Jordan White, Coordinator of State and Federal Programs.

Board Comments: Wendy Lang asked if students would be able to take classes at one High School if the High School they are attending does not offer the class. Flowers stated, “yes.” Greg Daley stated that he appreciated that middle school is now part of the plan for students in identifying a career path. Camille Maben asked how students will receive advice and direction on appropriate classes to take in a career path. Flowers stated that High School Counselors are prepared to assist students in this area. Susan Halldin asked if pathways would allow students to be “career ready” without a college degree. Teacher Paul Werner responded, “Yes, the District is already seeing students going directly into internships and securing careers as a result of pathway courses, without the need for college.” Halldin confirmed that pathway courses would be available to all students. Werner stated, “Yes, they are open to all and program leaders are focused on inclusion.”

- 13.2 **PROPOSED 2016-17 BUDGET AUGMENTATION AND LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE** – Barbara Patterson, Deputy Superintendent Business and Operations, presented Trustees with the overall Budget Augmentation for 2016-17. Kathy Pon, Deputy Superintendent Educational Services, presented Trustees with information on budget augmentation for WestEd Special Education Study and Multi Tiered System of Support (MTSS). Melanie Patterson, Program Specialist II, LCAP, presented the Board with an update including goals and actions tied to the District’s Strategic Plan and LCAP goals. This information was a follow up to the information provided to Trustees at the pervious March 16, 2016 Board meeting, where staff presented preliminary Local Control Accountability Plan (LCAP) goals and action and described the process of getting parent, staff, student and community input.
- 14.0 **PENDING AGENDA** – No items were placed on the Pending Agenda at this time.
- Board Comments: Trustee Camille Maben expressed her condolences at the recent passing of Dave Savage, past RUSD Board of Trustees and Les Atchison, past Spring View Middle School Principal.
- 15.0 **CLOSED SESSION** – Closed session convened at 10:05 P.M. regarding the following matters:
- 15.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9
- 15.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*
- 15.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6
 District Representative(s): Roger Stock, Superintendent
 Kathy Pon, Deputy Superintendent, Educational Services
 Barbara Patterson, Deputy Superintendent, Business and Operations
 Colleen Slattery, Assistant Superintendent Human Resources
- 16.0 **RECONVENE TO OPEN SESSION** – President Daley reconvened the meeting to open session.
- 17.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – The Board voted to approve the terms of a settlement agreement and to authorize the Superintendent to execute the agreement on behalf of the District. The vote was unanimous.
- 18.0 **ADJOURNMENT**– President Daley adjourned the meeting at 10:55 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230

**ROCKLIN UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING 6:30 P.M.**

ATTENDANCE SIGN-IN SHEET

Wednesday, April 20, 2016

NAME	AFFILIATION <small>(site name/position, parent, community organization, etc.)</small>	CONTACT INFORMATION <small>(email and/or phone)</small>
Anne Dazey	WHS Parent	
Manjinder Bal	RUSD Parent	
J. Atlas	WHS	
Chris Vandours	TO Parent	Tim Oads
Jill Grayson	guest	
Mr. Reynolds	BOHS	
Amanderwood	guest	
Crowe	RHS / RTPA	RHS
Kathy Turner	RUSD Parent	

Completion of any portion of this sign-in sheet is voluntary and will be included as part of the permanent minutes.

**ROCKLIN UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING 6:30 P.M.**

ATTENDANCE SIGN-IN SHEET

Wednesday, April 20, 2016

NAME	AFFILIATION <small>(site name/position, parent, community organization, etc.)</small>	CONTACT INFORMATION <small>(email and/or phone)</small>
Jeff Tooker	Placer Union HSD	
Bonny Shelton	WHS - teacher	
Shelby Rabe	SR - teacher	
Jamie Jahnke	Parent	
Jaylyn Gregory	RUSD	
Erl Mae	WHS - Teacher	
Halle Crandell	WHS - Teacher	
Jesse Armas	WHS TEACHER	
Travis Mangrotte	WHS Activities	
Leah Seabrook	GOMS teacher	
JAY Holmes	GOMS	
Stan Taylor	CSEA	
Amanda Makis		
Sherry Manna	WHS	
Beet Hunter	WHS	
Shari Anderson	WHS	

Completion of any portion of this sign-in sheet is voluntary and will be included as part of the permanent minutes.

CERTIFICATED/MANAGEMENT PERSONNEL REPORT

RESIGNATION/RETIREMENT:

1. Janelle Brown, Elementary Teacher, Sierra Elementary, Resignation 6/3/2016
2. Jody Ciesco, Elementary Teacher, Sunset Ranch Elementary, Resignation 6/3/16
3. Kirsten Gideon-Parker, 1.0 FTE Whitney High School Teacher, Resigning 0.50 FTE effective 7/1/16
4. Julie Morse, SDC Teacher, Valley View, Resignation 6/3/16
5. Christine Sinclair, Speech Language Pathologist, Retirement 6/7/16
6. Joanne Smith, Elementary Teacher, Rocklin Elementary, Retirement 6/3/16

LEAVE OF ABSENCE:

7. Katelyn Alstot, 1.0 FTE Math Teacher, Whitney High School, leave of absence 7/18/16 – 12/22/16
8. Barbara Branges, 1.0 FTE Elementary Teacher, 0.50 FTE Reduced Work Load Leave, effective 7/1/16
9. Marby Brown, 1.0 FTE Elementary Teacher, 0.50 FTE Reduced Work Load Leave, effective 7/1/16

2016-17 NEW HIRES:

10. Cassie Main, 1.0 FTE SDC Teacher, Parker Whitney Elementary
11. Mariah Wilson, 1.0 FTE RSP Teacher, Twin Oaks Elementary

CLASSIFIED PERSONNEL REPORT

RESIGNATIONS/RETIREMENT:

1. Kris Rolfs, Nutrition Services Worker I, Twin Oaks Elementary, Resigned, 4/11/16

LEAVE OF ABSENCE:

2. Shawn McQueary, Health Aide, Whitney High School, 5/2/16 – 6/2/16
3. Patricia Hazell, Special Ed Instructional Aide II, Rocklin High School, 5/8/16 – 6/3/16

NEW HIRES FOR 2015-16:

RECLASSIFICATIONS/CHANGE IN HOURS:

4. Pamela Brooks, Bus Driver, Transportation, Decrease in hours, 4/5/16
5. William Skaar, Bus Driver, Transportation, Increase in hours, 4/5/16
6. Marilyn Brown, ELL Instructional Aide I, Rocklin High School, 4/18/16
7. Sheryl Murphy, Instructional Aide I, Parker Whitney Elementary, Additional time, 4/20/16

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Change Order No. 1 with California Design West Architects for Architectural Services for the Replacement of 7 Relocatables and the Addition of 8 Classrooms at Granite Oaks Middle School

DEPARTMENT: Office of the Senior Director, Facilities, Maintenance & Operations

Background:

On January 21, 2015, the board approved the contract to California Design West for architectural services for the placement of a total of fifteen (15) classrooms to be located at Granite Oaks Middle School. Seven (7) of these will replace existing relocatables that have outlived their useful life. The remaining eight (8) classrooms will accommodate future growth. The original approved Architect contract fee of \$310,963.60 was based on the construction cost estimate. Change order #1 reflects the Architects revised fee of \$326,275.00 that is based on the board approved construction cost of \$4,367,000.

Status:

Change Order No. 1 for California Design West Architects has been prepared and is presented to the Board for approval.

Presenter:

Craig Rouse, Senior Director Facilities, Maintenance & Operations

Financial Impact:

Current year: \$15,311.40
Future years: N/A
Funding source: Developer Fees, (Fund 25)

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

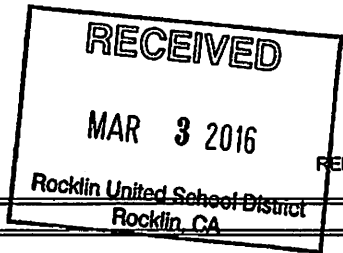
Change order #1 included.

Recommendation:

Staff recommends approval of Change Order No. 1 for the replacement of 7 relocatables and the addition of 8 classrooms at Granite Oaks Middle School Project in the amount of \$15,311.40 with California Design West.



CALIFORNIA DESIGN WEST ARCHITECTS INC.
 2100 19th Street (916) 446-2466
 Sacramento, CA 95818 (916) 446-5118 - fax



GRANITE OAKS MIDDLE SCHOOL
 RELOCATABLE REPLACEMENT AND EXPANSION

INVOICE FOR ARCHITECTURAL SERVICES

DATE: 03/01/16
 INV. #: 051401-14

FOR: Professional Services
 Rendered to 02/29/16

TO: Rocklin Unified School District
 2615 Sierra Meadows Drive
 Rocklin CA 95677

PO #: PO15-1239

ATTN: Craig Rouse

A&E FEES:	ACTUAL CONSTRUCTION COST = \$	4,117,000.00	NOT INCL. CONTINGENCY
	\$ 500,000 x 9.0% =	\$ 45,000.00	
	\$ 500,000 x 8.5% =	\$ 42,500.00	
	\$ 1,000,000 x 8.0% =	\$ 80,000.00	
	\$ 2,117,000 x 7.0% =	\$ 158,775.00	
	TOTAL \$	326,275.00	

Phase	% of Fee	Fee	% Complete	Amount Due
SCHEMATIC DESIGN	10%	\$ 32,627.50	100%	\$ 32,627.50
DESIGN DEVELOPMENT	15%	\$ 48,941.25	100%	\$ 48,941.25
CONSTRUCTION DOCUMENTS	40%	\$ 130,510.00	100%	\$ 130,510.00
DSA REVIEW	10%	\$ 32,627.50	100%	\$ 32,627.50
BIDDING	5%	\$ 16,313.75	100%	\$ 16,313.75
CONSTRUCTION ADMINISTRATION	20%	\$ 65,255.00	80%	\$ 52,204.00
TOTAL	100%	\$ 326,275.00	96%	\$ 313,224.00

LESS PREVIOUSLY BILLED 306,698.50

TOTAL BASIC SERVICE FEE - THIS INVOICE 6,525.50

ADDITIONAL FEES: Previously Invoiced \$ 0

TOTAL ADDITIONAL FEES - THIS INVOICE \$ 0

REIMBURSABLE FEES: Previously Invoiced \$ 3,986

TOTAL REIMBURSABLE FEES - THIS INVOICE \$ 0.00

TOTAL AMOUNT DUE FOR INVOICE 051401-14 \$ 6,525.50

GROSS TOTAL	\$ 313,224.00
LESS PAID TO DATE	306,698.50
NET DUE THIS INVOICE	\$ 6,525.50

PAST DUE:	CURRENT:	\$ 6,525.50	TOTAL DUE:	\$ 6,525.50
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RECONCILIATION OF INVOICES & PAYMENTS:

Invoice	Date	Amount	Payment Date	Check #	Payment Amount
1	01/02/15	\$ 45,089.72	02/09/15	85414411	\$ 45,089.72
2	02/02/15	\$ 69,966.81	02/11/15	85415171	\$ 69,966.81
3	03/02/15	\$ 65,192.72	03/06/15	85418851	\$ 65,192.72
4	05/04/15	\$ 24,877.09	05/15/15	85431018	\$ 24,877.09
5	06/08/15	\$ 15,548.18	06/22/15	85437434	\$ 15,548.18
6	07/23/15	\$ 18,237.61	8/12/2015	85443933	\$ 18,237.61
7	08/06/15	\$ 17,251.25	08/14/15	85444517	\$ 17,251.25
8	09/01/15	\$ 14,644.87	09/16/15	85449642	\$ 14,644.87
9	10/05/15	\$ 9,788.25	10/16/15	85455687	\$ 9,788.25
10	11/02/15	\$ 6,525.50	11/18/15	85461349	\$ 6,525.50
11	12/02/15	\$ 6,525.50	12/11/15	85465659	\$ 6,525.50
12	01/04/16	\$ 6,525.50	01/13/16	85470098	\$ 6,525.50
13	02/04/16	\$ 6,525.50	02/24/16	85476991	\$ 6,525.50
14	03/01/16	\$ 6,525.50			
Total Invoices		\$ 313,224.00	Total Payments		\$ 306,698.50

ARCHITECT: California Design West Architects, Inc.

BY:

Mitch McAllister, AIA, Project Architect

ADDRESS: 2100 19th Street, Sacramento, CA 95818

Approved for Payment:

Date: _____

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Change Order No. 1 with Peterson Developments for District Office Tenant Improvement Project

DEPARTMENT: Office of the Senior Director, Facilities, Maintenance & Operations

Background:

The Board of Trustees approved the award of bid for the District Office Tenant Improvement Project at the January 20, 2016 Board meeting. Additional power and data were requested to better facilitate the needs of the District. There were unforeseen existing electrical conditions that needed to be addressed in order to complete the scope for this project.

Status:

Staff has requested revised pricing for the additional scope of work which has resulted in the need to increase the contract amount \$105,000 by \$7,005 to cover this increased work.

Presenter:

Craig Rouse, Senior Director, Facilities, Maintenance & Operations

Financial Impact:

Current year: \$7,005.00
Future years: N/A
Funding source: Fund 25

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

Change Order 1 with Peterson Developments

Recommendation:

Staff recommends approval of Change Order No. 1 for the Tenant Improvement project at the District Office in the amount of \$7,005.00 with Peterson Developments and to approval to authorize the Superintendent or his designee to sign on its behalf.



CHANGE ORDER NO. 01

April 15, 2016

Peterson Developments
4728 Kenneth Avenue
Fair Oaks, CA 95628-6244

Attention: Leanne Ortega, Project Manager

Subject: RUSD – District Office Tenant Improvement
Rocklin Unified School District
Architect's Project No.: 15-1229

You are hereby authorized to make the following changes in the subject work.

Workmanship and materials shall be in accord with standards established by the original specifications.

ITEM NO. 1: Re-establish lighting circuit per RFI #03

Requested by: Electrical Engineer
Reason: Existing condition did not match as-builts

Attachments: CR #01/RFI #03
Change in Contract Amount ADD \$864
No Change in Contract Performance Period

ITEM NO. 2: Power & data in existing Conference Room (A105)

Requested by: Rocklin Unified School District
Reason: Owner request

Attachments: CR #02/CCD #001/RFI #04
Change in Contract Amount ADD \$830
No Change in Contract Performance Period

April 15, 2016
 Change Order #01
 RUSD – District Office Tenant Improvement
 Page 2

ITEM NO. 3: Additional 13"x13" vision lites

Requested by: Rocklin Unified School District
 Reason: Owner request

Attachments: CR #03/CCD #003
 Change in Contract Amount ADD \$4,602
 No Change in Contract Performance Period

ITEM NO. 4: Horizontal Blinds – Replace existing horizontal blinds in the new offices and conference room.

Requested by: Architect
 Reason: Existing horizontal blinds were not able to be modified

Attachments: CR #04
 Change in Contract Amount ADD \$709
 No Change in Contract Performance Period

Original Contract Amount	\$	105,000.00
Amount Changed by Previous Change Order(s)	\$	0.00
Contract Amount Prior to this Change Order	\$	105,000.00
Amount Changed by this Change Order	ADD \$	7,005.00
Revised Contract Amount	\$	112,005.00

% Change by this Change Order	%	6.67
Total % Change of Original Contract Amount	%	6.67

Original Completion Date	March 22, 2016
Revised Completion Date Revised by Previous Change Order(s)	March 22, 2016
Calendar Days added by this Change Order	0
Revised Completion Date through this Change Order	March 22, 2016

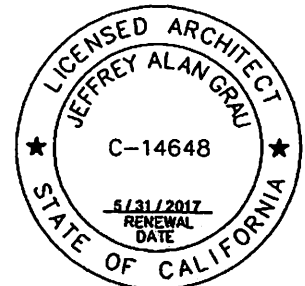
The acceptance and approval of this change order constitutes full and final settlement for all work and costs (including extended overhead, inefficiency and impact or delays) related to the items addressed herein with no exceptions.

APPROVED: _____
 Rocklin Unified School District Date

ACCEPTED: _____
 Peterson Developments Date

APPROVED: _____
 Rainforth • Grau • Architects Date

4.18.16



RUSD - District Office Tenant Improvement

RFI NO.

03

Architect's Project #15-1229

Date: 02.03.16

1. REQUEST FOR INFORMATION

To: Rainforth - Grau - Architects
2407 J Street, Suite 300
Sacramento, CA 95816
Attn.: Suzanne Sasaki

From: Contractor: Peterson Developments
Contact: Leanne Ortega

Sub Contractor: _____

Contact: _____

Reference:

Dwg./Document No.: E2.1.1 Rev.: _____ Title: _____

Location: _____ Elevation: A

2. Existing Condition:

Sheet E2.1.1 shows to demo existing recessed lights in the soffit. The lights are fed from the southwest and continue to the northeast. Once we disconnect the recessed lights and conduit feeding them, the lighting circuit will have to be re-established above the ceiling across the room. The approximate distance is 50'.

Recommended Action(s): Re-establish the lighting circuit.

4. Project Inspector Acknowledgment: Date Reviewed: _____ Comments: _____

5. Owner / A/E Resolution(s):

Re-establish the lighting circuit.

Date of Response: 2/5/2016 By: David Yu

Attachments:

Extra Work Involved in the Above Described Change - Yes: X No: x

Distribution: GC/CM: _____ Consultant: _____

District: _____ Other: _____

PI: _____ File: _____

PETERSON DEVELOPMENTS

CHANGE REQUEST (CR)

Owner: Rocklin Unified School District **CR #:** 02
Project: District Office Tenant Improvement **DATE:** 02.25.16
Contractor: Peterson Developments

The reason for this Change Request is: (check one and fill in the blanks)

This responds to a CM-issued Proposed Change Order/Proposal Request CCD #01

Scope has changed due to a response to Request for Information (RFI) # RFI #04

OTHER: _____

DESCRIPTION OF CHANGE:

Provide power behind TV. Extend power from nearest receptacle with conduit and wires. Provide data pathway from above ceiling to behind TV to 18" AFF.

<u>ADDITIONS:</u>		<u>DELETIONS</u>	
LABOR	\$737.93	LABOR	\$0.00
MATERIAL	\$92.00	MATERIAL	\$0.00
EQUIPMENT	\$0.00	EQUIPMENT	\$0.00
SUB WORK	\$0.00	SUB WORK	\$0.00
BOND	\$0.00	BOND	\$0.00
Total Additions:	\$829.93	Total Deletions:	\$0.00

Requested Cost Change: Add \$830

Requested Schedule Change: Increase / Decrease: 0

Contractor Signature: Leanne Ortega Date: 02.25.16
Arch/Eng Signature: [Signature] Date: 3-11-16
Owner Signature: [Signature] Date: 3-11-16

RUSD - District Office Tenant Improvement

RFI NO.

04

Architect's Project #15-1229

Date: 02.09.16

REQUEST FOR INFORMATION

To: Rainforth - Grau - Architects
2407 J Street; Suite 300
Sacramento, CA 95816

From: Contractor: Peterson Developments
Contact: Leanne Ortega

Attn.: Suzanne Sasaki

Sub Contractor: _____

Contact: _____

Reference:

Dwg./Document No.: CCD #01 Rev.: _____ Title: _____

Location: _____ Elevation: _____

2. Existing Condition:

Please clarify a couple of items on CCD#1.

1) There is an existing outlet on the wall at 18" AFF. Is the owner requesting (2) add'l outlets adjacent to this existing outlet or higher on the wall as we discussed in the field?

2) The 1 1/4" conduit is to go into a different backbox for AV only, correct? And should be stubbed above the existing t-bar ceiling for future install of wiring by tech services? That is what was discussed in the field. Or did the plan change from what we discussed on Friday?

Recommended Action(s): Please clarify CCD #01.

4. Project Inspector Acknowledgment: _____ **Date Reviewed:** _____ **Comments:** _____

5. Owner / A/E Resolution(s):

Per the discussion at today's meeting, power to be provided behind the TV. Provide data pathway (1-1/4" flex conduit) from above ceiling to behind TV to 18" AFF. Please confirm all heights in the field with the Owner

Date of Response: 2/19/2016

By: Suzanne Sasaki-Hartstein

Attachments:

Extra Work Involved in the Above Described Change - Yes: X No: X

Distribution: GC/CM: _____ Consultant: _____

District: _____ Other: _____

PI: _____ File: _____



CONSTRUCTION CHANGE DOCUMENT #001

RFI 4 for clarification

Reference: N/A

Project Name: RUSD -- District Office Tenant Improvement
Owner: Rocklin Unified School District
Contractor: Peterson Developments
Inspector: Vern Blansett
Architect's Project No.: 15-1229

Date of Instruction: February 8, 2016

The work shall be carried out in accordance with the following Supplemental Instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time, unless noted hereafter. Contractor has five (5) calendar days from issuance of these Instructions to appeal, through the Architect, for terms of a Change Order or relief from these Instructions.

Description:

Provide 15 amps duplex receptacle for TV. Extend power circuit from nearest receptacle with conduit and wires. Provide 4 1 1/16" sq box for TV and 18" AFF (2 total). Provide 1 1/4" conduit between boxes. Verify exact locations of receptacle and boxes with owner prior to rough-in. Cut, patch and paint wall as required.

Cost Impact:

Please provided itemized change in cost breakdown as required by the Contract Documents for Owner and Architect review.

Cost approval required prior to the performance of this work

Yes No

I:\1229 rUSD district office improvements\8.08 ccd\001ccd 001.docx

Attachment(s): N/A
Issued By: Suzanne Sasaki-Hartstein
Copies: Craig Rouse -- RUSD
Vern Blansett - PI
Peterson Developments
Rainforth Grau Architects

PETERSON DEVELOPMENTS

CHANGE REQUEST (CR)

Owner: Rocklin Unified School District **CR #:** 03
Project: District Office Tenant Improvement **DATE:** 03.09.16
Contractor: Peterson Developments

The reason for this Change Request is: (check one and fill in the blanks)

This responds to a CM-issued Proposed Change Order/Proposal Request CCD #03
 Scope has changed due to a response to Request for Information (RFI) # _____
 OTHER: _____

DESCRIPTION OF CHANGE:

Install 9 additional upper vision lites, approximately 13"x13" square.

<u>ADDITIONS:</u>		<u>DELETIONS</u>	
LABOR	\$2,965.71	LABOR	\$0.00
MATERIAL	\$1,636.45	MATERIAL	\$0.00
EQUIPMENT	\$0.00	EQUIPMENT	\$0.00
SUB WORK	\$0.00	SUB WORK	\$0.00
BOND	\$0.00	BOND	\$0.00
Total Additions:	\$4,602.16	Total Deletions:	\$0.00

Requested Cost Change: Add \$4,602

Requested Schedule Change: Increase / Decrease: 0

Contractor Signature: Leanne Ortega Date: 03.09.16

Arch/Eng Signature: Suzanne Rosenthal Date: 3/14/16

Owner Signature: Craig Rowse Date: 3.14.16



CONSTRUCTION CHANGE DOCUMENT #003

Reference: N/A

Project Name: RUSD – District Office Tenant Improvement
Owner: Rocklin Unified School District
Contractor: Peterson Developments
Inspector: Vern Blansett
Architect's Project No.: 15-1229

Date of Instruction: March 9, 2016

The work shall be carried out in accordance with the following Supplemental Instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time, unless noted hereafter. Contractor has five (5) calendar days from issuance of these Instructions to appeal, through the Architect, for terms of a Change Order or relief from these Instructions.

Description:

Provide additional windows per the attached sketch CCD3.1. Please provide cost for approval before proceeding with work.

Cost Impact:

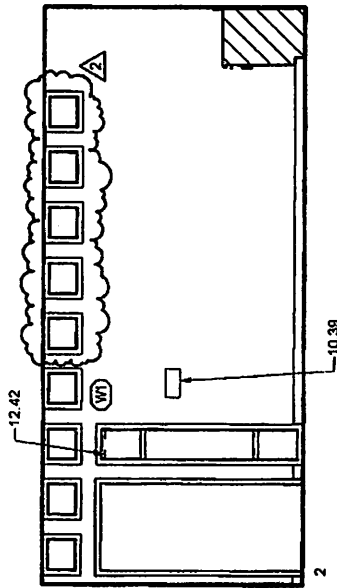
Please provide itemized change in cost breakdown as required by the Contract Documents for Owner and Architect review.

Cost approval required prior to the performance of this work

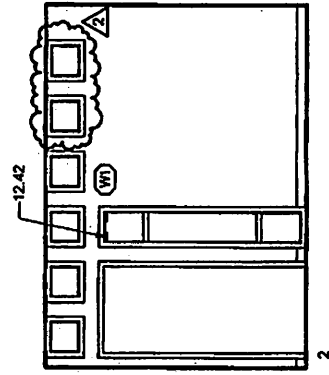
Yes No

I:\1229 rUSD district office Improvements\6.08 ccd\003\ccd 003.docx

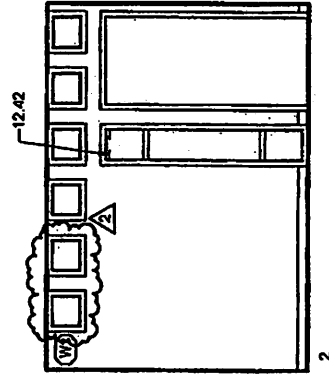
Attachment(s): CCD3.1
Issued By: Suzanne Sasaki-Hartstein
Copies: Craig Rouse – RUSD
Vern Blansett - PI
Peterson Developments
Rainforth Grau Architects



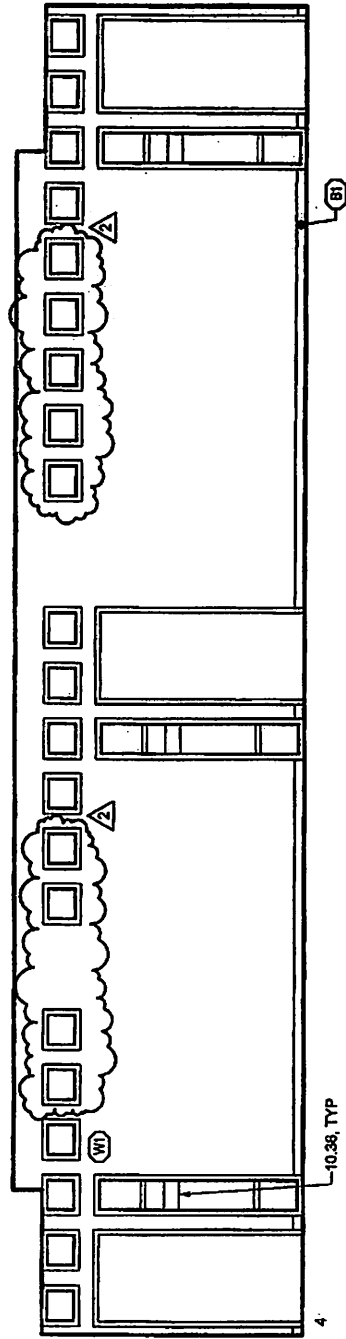
157 CONFERENCE ROOM 2 - CCD3
1/4" = 1'-0"



158 OFFICE 2 - CCD3
1/4" = 1'-0"

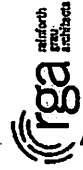


159 OFFICE 2 - CCD3
1/4" = 1'-0"



A138/A139 BUSINESS SERVICES & HUMAN RESOURCES - CCD3
1/4" = 1'-0"

ALL FEATURES, NOTES AND DIMENSIONS NOT SPECIFICALLY SHOWN OR NOTED AS CHANGED SHALL REMAIN AS SHOWN ON PREVIOUSLY ISSUED DOCUMENTS.



DATE	03/08/18
PROJECT	A5.1.1
NO.	16-1229
SHEET	ROCKLIN UNIFIED SCHOOL DISTRICT
CCD3.1	

PETERSON DEVELOPMENTS

CHANGE REQUEST (CR)

Owner: Rocklin Unified School District **CR #:** 04
Project: District Office Tenant Improvement **DATE:** 04.11.16
Contractor: Peterson Developments

The reason for this Change Request is: (check one and fill in the blanks)

 This responds to a CM-issued Proposed Change Order/Proposal Request
 Scope has changed due to a response to Request for Information (RFI) #
 OTHER: Owner request

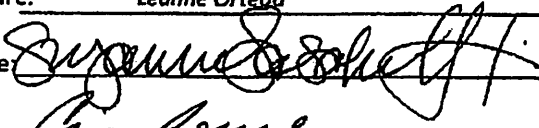

DESCRIPTION OF CHANGE:

Replace existing blinds in office 1, 2 and new conference room. Reuse one long set of blinds in office #2 and add 1-14 1/2" wide set to make up the difference.

<u>ADDITIONS:</u>		<u>DELETIONS</u>	
LABOR	\$370.71	LABOR	\$0.00
MATERIAL	\$902.75	MATERIAL	(\$564.38)
EQUIPMENT	\$0.00	EQUIPMENT	\$0.00
SUB WORK	\$0.00	SUB WORK	\$0.00
BOND	\$0.00	BOND	\$0.00
Total Additions:	\$1,273.46	Total Deletions:	(\$564.38)

Requested Cost Change: Add \$709

Requested Schedule Change: Increase / Decrease: 0

Contractor Signature: Leanne Ortega Date: 04.11.16
Arch/Eng Signature:  Date: 4/11/16
Owner Signature:  Date: 4-12-16



BID PROPOSAL

9893 Horn Road, Sacramento, CA 95827
Phone: (916) 366-7426 Fax: (916) 366-1645
Contractor's License # 554303
www.RicosWCS.com * David@RicosWCS.com

4/6/2016
Small Business Supplier 22834
Quote # DB040616-6

Proposal Submitted To:
Peterson Developments
Leanne Ortega

916.961.4756 916.966.0943

Work To Be Performed At:
Rocklin Project

Supply Only:

Rocklin 1- 4 ea. Hunter Douglas Macro 2" blinds per customers dimensions. Color: TBD. Pricing FOB Rico's \$785.00

Rocklin 2- 5 ea. Hunter Douglas Macro 2"blinds per customer dimensions. Color TBD. Pricing FOB Rico's \$1,129.00

Respectfully submitted by: David Beckman.

Film \$ Shades \$

Total Project Cost (inc tax):

NOTES FOR SHADES: *This Proposal may be withdrawn in 60 days. Payment due upon completion.*
Not quoted at prevailing wage unless otherwise noted.

Exclusions: Structural backing. Recessed shade pockets. No above ceiling of electrical work to be performed by Rico's.

NOTES FOR FILM: *This Proposal may be withdrawn in 60 days. Payment due upon completion*

No warranty on Blackout Film or Specialty Custom Window Film or Decals.

Note 1: All custom graphics/decals are final. No changes can be made after installation.

Design may not be identical to original drawing due to changes in scale and material.

Note 2: Safety/Security film is only a fragment retention film. No specific performance guarantees are expressed or implied.

Such films are only designed to hold the glass together in the event of breakage under normal circumstances.

Customer releases Rico's from any liability.

Acceptance of Proposal

You are hereby authorized to furnish all material, equipment and labor to complete the work described in the above proposal, for which the undersigned agrees to pay the amount stated in said proposal and according to the terms thereof.

(Date)

Owner or authorized agent)

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Child Development Incorporated (CDI) Memorandum of Understanding (MOU)

DEPARTMENT: Office of the Deputy Superintendent, Educational Services

Background:

Rocklin Unified School District (RUSD) provides services for our youngest students in accordance with their IEP goals. Under the direction of a RUSD highly qualified and fully credentialed teacher, our preschool students participate in the CDI preschool programs located at Sunset Ranch and Rock Creek Elementary schools.

Status:

The MOU authorizes the partnership between RUSD and Child Development Incorporated (CDI) and details RUSD's participation in providing Special Education inclusion preschool services in partnership with CDI. With the transition from the City of Rocklin operating the program, to the partnership between CDI and RUSD, it has taken time to fine tune the details regarding preschool services and expectations. The current MOU is based on the identification and clarification of program needs that best meet the needs of our staff and students. RUSD currently has twelve students participating in CDI preschool. A facilities use MOU and contract has been in place since the beginning of the school year in August 2015.

Presenters:

Kathy Pon, Deputy Superintendent, Educational Services

Financial Impact:

Current year: \$25,500
Future years: \$30,000 (Based on current projections)
Funding source: Special Education

Materials/Films:

None

Other People Who Might Be Present:

Barbara Patterson, Deputy Superintendent, Business Services
Karen Huffines, Director, Elementary Programs and School Leadership

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

Copy of Memorandum of Understanding

Recommendation:

Staff recommends Board approval of the Child Development Incorporated MOU.

MOU

Rocklin Unified School District

Preschool Special Education Program

This memorandum of understanding (“MOU”) is effective for the 2015-2016 and 2016-2017 school years between Rocklin Unified School District, a California nonprofit corporation, (hereinafter referred to as “RUSD”) and Continuing Development Incorporated, a California nonprofit corporation, (hereinafter referred to as “Child Care Provider”).

Child Care Provider has currently applied to be licensed.

Recitals

- 1.1. Child Care provider is a private agency, staffed, prepared, and capable of providing child care services as defined in section 3 of this MOU.
- 1.2. RUSD wishes to create a preschool inclusion partnership with Child Care Provider at all of the following locations:
 1. Rock Creek Elementary
 2. Ruhkala Elementary
 3. Sunset Ranch Elementary
- 1.3. Concurrently with this MOU, the Parties shall execute the Lease and Facility Use Agreement Between Rocklin Unified School District and Continuing Development, Inc. (“Lease Agreement”). All terms and conditions of the Lease Agreement are fully incorporated with this MOU, as if fully set forth herein.

Term

- 2.1 This MOU shall commence not earlier than August 1, 2015, and shall terminate, unless terminated earlier, pursuant to the terms of this MOU, no later than June 30, 2020. The effective date of this MOU shall be the date of final execution by both Parties.
- 2.2 Child Care Provider and RUSD concur that all efforts should be made to ensure the success of this MOU.
- 2.3 Child Care Provider or RUSD may terminate this MOU with or without cause by giving 90 days prior written notice, signifying the effective date thereof. If MOU is terminated, the MOU will sunset at the end of the calendar school year.
- 2.4 RUSD understands that the preschool provides group experiences for children with a one adult to eight children in ratio, reasonable accommodations will be made by CDI. However, if a child with an IEP requires extra adult help or services, RUSD will hold an IEP meeting to consider what is needed.
- 2.5 Copies of required registration documents will be provided to Child Care Provider by RUSD.

Services to be Provided by Child Care Provider

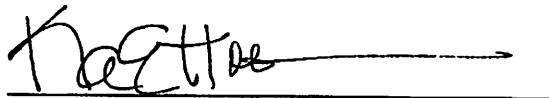
- 3.1 For Rock Creek Elementary and Sunset Ranch Elementary, Child Care Provider agrees to provide child care services as follows:
 - 3.1a Child Care Provider will enroll students directly and parents will be responsible for payments to Child Care Provider that are outside of any IEP placement offer made by RUSD.
 - 3.1b Under this MOU RUSD and Child Care Provider will hold 4 full time spaces at Rock Creek and 8 full-time spaces at Sunset Ranch for RUSD children, respectively. Registration of \$80 per child

enrolled with an IEP is paid by RUSD annually at the beginning of every school calendar year. RUSD will provide projections/expected enrollment quarterly (September, December, March and June) to Child Care Provider and release spots if they are not expected to be filled. RUSD shall not be responsible for the released spots. RUSD and Child Care Provider will work collaboratively to ensure full enrollment. Once spots are released to Child Care provider, RUSD will not be able to use these spots unless there is an opening and availability. RUSD will not be responsible for Registration for spots released on a quarterly basis. Child Care Provider will reimburse registration fees for released spots.

- 3.1b2 Single child slots can be shared by more than one student, if the two students each only attends the half-day program.
- 3.1c RUSD will provide support staff for each class at all times when students placed in the program by RUSD are in attendance, and that a reasonable degree of collaboration and communication will occur between both staffs.
- 3.1d RUSD and Child Care Provider agree that a teacher familiar with the child's general preschool program will attend IEP meetings for each child enrolled in the program.
- 3.1e RUSD and Child Care Provider agree that staff members of both organizations will have access to and be notified of any Preschool and/or Special Education training provided by either organization.
- 3.1f Child Care Provider will provide a single office space for use by RUSD staff at the Sunset Ranch facility.
- 4.1 For Ruhkala Elementary, Child Care Provider agrees that staff members of both organizations will have access to and be notified of any preschool and/or special education training provided by either organization.
- 5.1 This MOU and Lease Agreement, entered into are contingent upon Child Care Provider obtaining and maintaining all necessary license requirements as a licensed child care facility.
- 6.1 Child Care Provider shall hold harmless, indemnify and defend RUSD for any failure of Child Care Provider, its officers, employees, or agents, to comply with federal or state requirements, including but not limited to, child care licensing requirements, Section 504 of the Rehabilitation Act, and the Americans with Disability Act.

In witness whereof, the parties hereto have executed this MOU the day and year written below.

RUSD:



Signature

Karen Huffines

Name

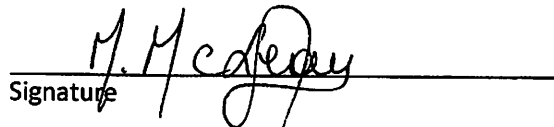
Dir. of Elementary Programs

Title

4/27/16

Date

CHILD CARE PROVIDER:



Signature

Michèle McLean

Name

Dir. of Regional Operations

Title

4/27/16

Date

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Mental Health Specialist and Behavior Analyst Job Descriptions

DEPARTMENT: Office of the Assistant Superintendent, Human Resources

Background:

As presented at the April 20, 2016 Board meeting, based on the District's Strategic Plan and the 2016-17 Proposed Staffing Augmentations for Implementation of WestED Special Education Study, there remain gaps in the District's current capacity to successfully fulfill these plans. These plans identify further need to support staff and student needs.

Status:

The positions of Mental Health Specialist and Behavior Analyst have been created in order to fill those gaps to successfully support our students, staff, and administrators.

Presenter:

Colleen Slattery, Assistant Superintendent, Human Resources

Financial Impact:

By maximizing utilization of Mental Health Funding and cost offset from savings by eliminating Non-Public Agency contracts, the District is able to add the proposed positions without increasing the unrestricted Local Control Funding Formula (LCFF) base grant budget.

Current year: N/A
Future years: \$214,612
Funding source: \$107,306 – Mental Health Funding (Behaviorist)
\$112,126 – 90% Mental Health Funding / 10 % Unrestricted (Mental Health Specialist)

Materials/Films:

None

Other People Who Might Present:

Matt Murphy, Director, Personnel Services

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

Mental Health Specialist and Behavior Analyst job descriptions along with corresponding salary schedules reflecting these new positions.

Recommendation:

Staff recommends approval of the Mental Health Specialist and Behavior Analyst job descriptions along with corresponding salary schedules reflecting these new positions effective July 1, 2016.

Rocklin Unified School District

2615 Sierra Meadows Drive, Rocklin, CA 95677
(916) 624-2428 / www.rocklinusd.org



Job Description

POSITION TITLE: Mental Health Specialist

SALARY PLACEMENT: Non-Represented Salary Schedule

SUMMARY:

Under the direction of the Director of Special Education/Special Programs, and the immediate site supervisors, a School Mental Health Specialist will be responsible for providing services to students, parents and staff. The Mental Health Specialist will be responsible for assisting students with academic learning by providing strategies that identify and address the social-emotional-environmental issues that interfere with the educational process.

SUPERVISOR:

This position reports directly to the Director of Special Education/Special Programs.

SUPERVISION OVER:

Classified staff and interns as assigned

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential duties and responsibilities for this position include, but are not limited to, the following:

1. Provide crisis intervention services.
2. Determines and implements appropriate therapeutic strategies to effect changes in behavioral social interactions of students and their families.
3. Provides individual and group therapeutic counseling to students.
4. Collaborates with school staff and other school system personnel in implementing strategies to Promote student functioning.
5. Completes psychosocial assessments.
6. Serves on a variety of committees to address educational issues, adjustment problems, safety issues, program development for student wellness.
7. Provides staff consultation on behavioral-emotional- environmental factors that impact learning.
8. Provides social work case management for students and families.
9. Conducts classroom meetings, psycho-educational social skills groups and classroom presentations on identified areas of concern for the students.
10. Participates in conduction home visits related to establishing communication between parent/guardian and school setting around identified issues.
11. Completes functional behavior assessments on identified students.
12. Completes risk assessments on referred students.

13. Completes classroom observations.
14. Attends meetings and professional development activities as required.
15. Assists in development, training and supervision of per mentoring/helping programs.
16. Serves as liaison to school sites and community based organizations to build capacity in trauma informed and culturally responsive behavioral health services and supports.
17. Develop and maintain necessary tracking mechanisms and records to manage casework.
18. Effectively apply psychotherapeutic techniques of a complex nature in the treatment of individual client and groups.
19. Develop and maintain cooperative, constructive relationships with students, families, and other professional disciplines, social agencies and fellow workers.
20. Organize and manage caseload.
21. Provide clinical supervision and training to assigned staff.
22. Work independently with little direction.
23. Meet schedules and timelines.

KNOWLEDGE AND SKILLS:

- Knowledge of best practices and laws governing students with disabilities; skill in communicating assessment results both orally and in writing; interpersonal communication, consultation, and group leadership skills necessary to work effectively with students, parents, teachers and administrators
- Skill in public speaking, designing presentations and trainings for small and large groups of school professionals
- Knowledge of District and state curriculum
- Data-gathering methodology
- Knowledge of Special Education laws and procedures
- Ability to understand and implement complex oral and written directions given in English
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling
- Effective consultation skills
- Effective personal and academic counseling techniques and procedures
- Counseling theory, ethics and associated legal confidentiality requirements
- Behavior modification techniques and strategies
- Ability to make referrals to other community resources, support groups, and social service agencies as appropriate
- Maintain current knowledge of program rules, regulations, requirements, and restrictions
- Effective use of technology and/or related skills

EMPLOYMENT STANDARDS:

M.A. Degree or equivalent preferred.

EXPERIENCE:

Three (3) years of successful experience in school settings – preferably in the area of special education.

CERTIFICATES, LICENSE, REGISTRATIONS:

Valid California Driver's License

Therapist license or equivalent

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sufficient vision to read printed materials
- Sufficient hearing to conduct in person and telephone conversations
- Sufficient physical mobility to move about the district and drive a car
- Ability to speak in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone, and in addressing groups
- Physical mental and emotional stamina to endure long hours under sometimes stressful condition
- With or without the use of aids
- Ability to lift objects up to 30 pounds

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works in indoor environmental conditions. The employee is occasionally exposed to video display and occasionally works evenings and on weekends. The employee occasionally uses personal vehicle for work-related travel. The noise level in the work environment is usually moderate.

Adopted: May 4, 2016

The Rocklin Unified School District does not discriminate on the basis of color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability in its educational programs, activities, or employment. All educational opportunities will be offered without regard to color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability.

No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability.

The Rocklin Unified School District maintains a tobacco-free, drug-free environment.

Rocklin Unified School District

2615 Sierra Meadows Drive, Rocklin, CA 95677
(916) 624-2428 / www.rocklinusd.org



Job Description

POSITION TITLE:	Behavior Analyst
SALARY PLACEMENT:	Non-Represented Salary Schedule

SUMMARY:

Under the direction of the Director of Special Education/Special Programs, plans and provides behavior management programs and implements positive behavioral interventions for pupils, classrooms and school sites, as well as related services to teachers, administrators, other special education staff, parents and the community, as appropriate. Actively participates in the development and implementation of programs, policies, and practices relative to the management of students' problematic behaviors, including children with autistic spectrum disorder (ASD) and emotional disturbance (ED).

SUPERVISOR:

This position reports directly to the Director of Special Education/Special Programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential duties and responsibilities for this position include, but are not limited to, the following:

1. Designs systematic procedures for the operation of a dynamic early intensive behavior training program, including early intensive behavior intervention, discrete trail training, pivotal response training, errorless teaching, direct instruction, and other evidence-based teaching approaches that support adaptive functioning and academic achievement in students.
2. Collects and analyzes data to design and monitor progress for individuals instructional programs across developmental domains, including troubleshooting when students are not making anticipated gains.
3. Conducts functional behavioral analyses and functional analysis assessments.
4. Develops and implements appropriate behavior intervention and behavior support plans in consistent manner appropriate to the individuals life settings and per Education Code requirements.
5. Plans and implements and/or supervises employees who implement behavioral intervention plans to replace specified maladaptive behavior(s) with alternative acceptable behavior(s).
6. Provides in-service training programs for teachers and other staff on behavioral analysis, data collection, and early intensive interventions for children with ASD, and for other students with behavioral needs.
7. Consults and provides parent and staff training to support intervention plans at school and in the home and community.
8. Participates in, coordinates and/or chairs IEP meetings when necessary.
9. Provides information for reports required by the State and District.
10. Acts as liaison between community agencies and school for decisions made about students with special needs.

11. Develops with school team members' ways to provide positive behavior supports and services to teachers and students.
12. Provides information to the community regarding behavioral services to the District.
13. Disseminates new information on behavior as it comes from the research and publishers by summarizing articles to school sites and individuals.
14. Continues to grow professionally through attendance at conferences, workshops professional meetings and college courses.

KNOWLEDGE AND SKILLS:

- Knowledge of best practices and laws governing students with disabilities; skill in communicating assessment results both orally and in writing; interpersonal communication, consultation, and group leadership skills necessary to work effectively with students, parents, teachers and administrators
- Skill in public speaking, designing presentations and trainings for small and large groups of school professionals
- Knowledge of District and state curriculum
- Data-gathering methodology
- Knowledge of Special Education laws and procedures
- Ability to understand and implement complex oral and written directions given in English
- Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling
- Effective consultation skills
- Effective personal and academic counseling techniques and procedures
- Counseling theory, ethics and associated legal confidentiality requirements
- Behavior modification techniques and strategies
- Ability to make referrals to other community resources, support groups, and social service agencies as appropriate
- Maintain current knowledge of program rules, regulations, requirements, and restrictions
- Effective use of technology and/or related skills

EMPLOYMENT STANDARDS:

M.A. degree or equivalent preferred.

EXPERIENCE:

Three (3) years of successful experience in school settings – preferably in the area of special education.

CERTIFICATES, LICENSE, REGISTRATIONS:

Board Certified Behavior Analyst (BCBA) or documented evidence of equivalent education, professional training, and experience in applied behavior analysis (ABA).

Valid California Driver's License

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sufficient vision to read printed materials
- Sufficient hearing to conduct in person and telephone conversations
- Sufficient physical mobility to move about the district and drive a car
- Ability to speak in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone, and in addressing groups

- Physical mental and emotional stamina to endure long hours under sometimes stressful condition
- With or without the use of aids
- Ability to lift objects up to 30 pounds

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works in indoor environmental conditions. The employee is occasionally exposed to video display and occasionally works evenings and on weekends. The employee occasionally uses personal vehicle for work-related travel. The noise level in the work environment is usually moderate.

Adopted: May 4, 2016

The Rocklin Unified School District does not discriminate on the basis of color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability in its educational programs, activities, or employment. All educational opportunities will be offered without regard to color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability.

No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability.

The Rocklin Unified School District maintains a tobacco-free, drug-free environment.

ROCKLIN UNIFIED SCHOOL DISTRICT
NON-REPRESENTED SALARY SCHEDULE - HOURLY

DRAFT

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
1	13.56	14.32	14.99	15.74	16.54	17.37
2	13.96	14.64	15.38	16.15	16.95	17.79
3	15.03	15.79	16.58	17.42	18.29	19.20
4	15.22	16.07	16.88	17.72	18.59	19.53
5	15.82	16.61	17.45	18.34	19.25	20.19
6	18.30	19.21	20.16	21.18	22.23	23.34
7	19.60	20.56	21.61	22.67	23.83	25.04
8	20.26	21.30	22.36	23.49	24.64	25.89
9	20.56	21.61	22.67	23.83	25.00	26.23
10	22.31	23.47	24.54	25.67	26.78	28.11
11	22.67	23.83	25.00	26.23	27.55	28.95
12	24.41	25.60	26.90	28.24	29.65	31.14
13	32.96	34.64	36.33	38.16	40.07	42.04
14	37.20	39.08	41.02	43.05	45.22	47.47
15	42.26	44.38	46.59	48.92	51.38	53.95

LONGEVITY

VACATION

Paid monthly commencing on the first month following the completion of ten (10), fifteen (15), and twenty (20) years of unbroken service. Longevity pay is computed on the basis of 173.33 hours per average work month, 40 hours per week, 2080 hours per year - 12 months per year. After 10 years - \$850. After 15 years an additional \$997 for total of \$1,847. After 20 years an additional \$1,152 for total of \$2,999.	Years of Service	Vacation Days Earned Per Year			
		10 mths.	10-1/2 mth.	11 mths.	12 mths.
	0-3	8	8-1/2	9	10
	4-9	12	12-1/2	13	15
	10 or more	16	17	18	20
Vacation days for 10 month, 10-1/2 month and 11 month employees shall not be taken. (These employees are paid for their vacation days.) Ten (10) month employees are paid annually on June 10, and 10-1/2 and 11 month employees are paid monthly.					

MAINTENANCE OPERATIONS AND GROUNDS

- 9 Custodial Supervisor
- 9 Grounds Supervisor
- 9 Nutrition Services Operation Manager
- 11 Maintenance Supervisor
- 11 Transportation Supervisor/Trainer

SPECIAL EDUCATION AND SUPPORT SERVICES

- 7 Certified Occupational Therapist Assistant
- 7 Speech Language Pathology Assistant
- 6 Interpreter - Deaf and Hard of Hearing
- 10 Licensed Vocational Nurse
- 15 Occupational Therapist
- 15 Physical Therapist
- 15 Behavior Specialist
- 15 Mental Health Specialist

District Office

- 12 Certificated Personnel Analyst

SCHOOL SUPPORT

- 10 Aerospace Science Instructional Assistant
- 1 Campus Monitor
- 4 Discipline Technician
- 1 Instructional Aide (Elem K-6; Elem PE; Secondary; English Language Learner I)
- 3 Instructional Aide ELL II (English Language Learner)
- 2 Library Aide*
- 2 Health Aide* (formerly Nurse's Aide)
- 8 Workability Coordinator
- 4 Workability I Job Developer/Job Coach

TRANSPORTATION

- 12 Senior Mechanic

TECHNOLOGY

- 14 Database Specialist

Adopted: 10/15/08; Effective 01/01/09
 Revision: 03/018/09; Effective 03/18/09
 Revision: May 19, 2009; Effective July 1, 2009. No Salary Change - Language Change
 Revision: November 4, 2009 - No Salary Change - Job Range Change and Vacation Clarification
 Revision: June 16, 2010 - No Increase - 4 Furlough Days Effective July 1, 2010 - Furlough applies to matrix only
 Revision: June 16, 2010 - Job class addition Effective July 1, 2010
 Revision: February 2, 2011 - Job Title Change of Nurse's Aide to Health Aide
 Revision: July 22, 2011 - Update Instructional Aide & EL Aid Job Titles and placement; Rescind 2 furlough days
 Adopted: August 3, 2011
 Revision: September 12, 2011 - Rescind remaining furlough days
 Adopted: September 21, 2011
 Revision: January 1, 2013; Effective January 1, 2013
 Adopted: February 6, 2013
 Revision: March 19, 2014
 Revision: March 19, 2014 reflects 4% increase retroactive to July 1, 2013 for 2013-14: 4% increase effective July 1, 2014
 Adopted: April 2, 2014
 Revision: October 23, 2014 - change from Food Services to Nutrition Services
 Adopted: November 5, 2014
 Revision: November 17, 2014 reflects 0.54% increase retroactive to July 1, 2014
 Adopted: December 11, 2014

Adopted: February 3, 2016 reflects 6.6% increase retroactive to July 1, 2015 (Classic PERS members will begin to pay 6% of the employee portion of the PERS contribution on all eligible pay received after January 31, 2016. Effective February 1, 2016, the District will continue to pay 1% of the employee portion of the PERS contribution on all eligible pay received after January 31, 2016)

Adopted: February 3, 2016 reflects 0.87% increase effective July 1, 2016

Revision: May 4, 2016 - Add new positions: Behavior Analyst and Mental Health Specialist effective July 1, 2016.

ROCKLIN UNIFIED SCHOOL DISTRICT

Item 11.8
CONSENT
May 4, 2016

BOARD AGENDA BRIEFING

SUBJECT: Approve Service Agreement with Dannis Woliver Kelley for Legal Services

DEPARTMENT: Office of the Deputy Superintendent, Business & Operations

Background:

The District receives legal services and representation from various law firms. This agreement outlines the terms of service for Dannis Woliver Kelley who specializes in legal representation in the area of educational law and general legal counsel.

Status:

Legal firm has provided legal fee structure to the District for educational law services.

Presenter:

Barbara Patterson, Deputy Superintendent, Business & Operations

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

A copy of the proposed agreement is attached.

Recommendation:

Staff recommends approving the agreement with Dannis Woliver Kelley.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into this 1st day of May 5, 2016, by and between the Rocklin Unified School District, hereinafter referred to as District, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

District appoints Attorney to represent, advise, and counsel it from March 1, 2016, through and including June 30, 2017, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

District shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

Except as hereinafter provided, District agrees to pay Attorney two hundred twenty-five dollars (\$225) to three hundred ten dollars (\$310) per hour for shareholders, special counsel and of counsel; one hundred eighty-five dollars (\$185) to two hundred twenty-five dollars (\$225) per hour for associates; and one hundred twenty dollars (\$120) to one hundred forty dollars (\$140) per hour for paralegals and law clerks. The rate for Gregory J. Dannis will be three hundred thirty-five dollars (\$335) per hour. Rates for individual attorneys may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services provided. Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of one-tenth (.1) of an hour, except for the first such advice in any business day, which is charged in a minimum of three-tenths (.3) of an hour. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit. If, during the course of representation of District, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, District shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects or particular scopes of work.

District further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals. District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or emergency conditions which occasionally arise.

District further agrees to pay for major costs and expenses by paying third parties directly including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of District and Attorney, Attorney may pay for such costs and expenses and District shall advance costs and expenses to Attorney.

Occasionally Attorney may provide District officials and/or employees with food or meals at Attorney-sponsored trainings or when working with District officials and/or employees. Attorney may provide such food or meals without additional charge in exchange for the consideration provided by the District under this Agreement.

Attorney shall send District a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. District shall pay Attorney's statements within thirty (30) days after each statement's date. Upon District office's request for additional statement information, Attorney shall provide a bill to District no later than ten (10) days following the request. District is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request.

It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest may arise in the course of Attorney's representation. If Attorney becomes aware of any potential or actual conflicts of interest, Attorney will inform the District of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether Attorney has a conflict of interest in its representation of District in any matter, it may contact Attorney or other legal counsel for clarification.

District or Attorney may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

ROCKLIN UNIFIED SCHOOL DISTRICT

Roger Stock, Superintendent
Rocklin Unified School District

Date

DANNIS WOLIVER KELLEY

Mark Kelley
Attorney at Law

Date

At its public meeting of _____, 2016, the Board approved this Agreement and authorized the Board president, Superintendent or Designee to execute this Agreement.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Agreement with Parker & Covert LLP for Legal Services

DEPARTMENT: Office of Deputy Superintendent of Business and Operations

Background:

The District has been contracting with Kronick, Moskovitz, Tiedemann & Girard for legal representation since 1997. Addison Covert has now joined Parker & Covert LLP. This agreement outlines the terms of service for Parker & Covert LLP.

Status:

Parker & Covert LLP may represent the District for legal issues pertaining to facilities.

Presenter:

Barbara Patterson, Deputy Superintendent, Business & Operations

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

A copy of the proposed Legal Services Agreement is attached.

Recommendation:

Administration recommends approval of the agreement with Parker & Covert LLP.



**Parker
& Covert LLP**
ATTORNEYS AT LAW

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acovert@parkercovert.com

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17862 East Seventeenth Street
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(916) 333-1115 Fax

www.parkercovert.com

*A Professional Corporation

December 9, 2015

Rocklin Unified School District
2615 Sierra Meadows Drive
Rocklin, CA 95677

Attention: Roger Stock
Superintendent

Re: Legal Services Agreement with Parker & Covert LLP

Dear Dr. Stock:

I am writing this letter to let you know that Parker & Covert LLP's ("P&C") new northern California office is now fully operational. In tandem with our southern California office, the combined firm has more than 13 legal professionals.

Founded in 1978, P&C has represented almost exclusively school districts and community college districts. Its attorneys are experienced in every major area of legal service applicable to school and community college districts. For example, P&C's litigators have obtained successful results for its clients in state and federal courts in such diverse areas as construction project completion, civil rights litigation, employment litigation, labor relations, and personnel/employee relations. Numerous significant and published appellate court decisions have been obtained on behalf of our clients.

By way of example, P&C successfully litigated a critical CEQA decision arising from a school district unification plan. In another appellate decision, P&C achieved a successful outcome regarding wages for classified workdays. In separate litigation, P&C was successful in validating the adequacy of special education procedures in federal court. Additionally, P&C obtained a judgment permitting a school district to reduce its health insurance coverage for certain employees.

These matters are just a brief sampling of the diverse and successful results P&C has obtained through litigation on behalf of our school and community college district clients.

AGREEMENT FOR LEGAL SERVICES

This Agreement for Legal Services is entered into between Parker & Covert LLP ("P&C"), and Rocklin Unified School District ("Client") and is for the period of time commencing December 1, 2015.

By signing and returning this Agreement for Legal Services, Client indicates its acceptance of the terms set forth in this document.

1. SCOPE OF AGREEMENT

Client retains P&C to provide legal services to Client as assigned by Client.

2. DUTIES OF P&C AND CLIENT

P&C DUTIES

P&C shall provide those legal services reasonably required to represent Client in the matter described above. P&C shall also take reasonable steps to keep Client informed of significant developments and to respond to Client's inquiries.

While the attorney with whom Client originally met may be primarily responsible for completing the work on Client's matter, that attorney may also delegate work to other attorneys, paralegals, law clerks, and office personnel with P&C, if he or she determines that such delegation is appropriate in representation of Client's interests. If Client so requests, Client will be consulted before any delegation is made.

P&C may, with Client's prior consent, select and hire attorneys, investigators, consultants, and experts to assist in the preparation and presentation of Client's case. While any such persons will report exclusively to P&C to preserve the Attorney-Client privileges, they will be employed by Client.

P&C is not authorized or obligated to perform any services for Client until P&C has received an original-signed copy of this Agreement for Legal Services from Client.

CLIENT'S DUTIES

Client will cooperate with P&C, keep P&C informed of developments related to the subject matter for which Client has engaged P&C, perform the obligations Client has agreed to perform under this Agreement, and pay statements from P&C in a timely manner.

3. BILLING RATES

Client agrees to pay for legal services at the rates set forth in the attached Schedule of Rates. P&C's fees will be calculated based on those hourly rates, billed in increments of 1/10th of an hour for legal staff involved, multiplied by the hours devoted on Client's behalf. These rates are subject to adjustment at the beginning of each fiscal year. P&C will give written notice of rate adjustments at least thirty (30) days prior to the

7. DISCHARGE AND WITHDRAWAL

Either party may terminate this Agreement upon written notice to the other party. If Client or P&C elects to terminate this Agreement, P&C shall be paid for all fees and costs that have accrued up to the time of termination.

P&C and Client each agree to sign any documents reasonably necessary to complete P&C's discharge or withdrawal.

8. LEGAL ACTION UPON DEFAULT

If Client does not pay the balance when due, or if Client breaches any other term of this Agreement, P&C may demand that the entire unpaid balance be paid immediately and, as provided by law, commence any legal action for collection of the balance due.

Client and P&C agree that all legal proceedings related to the subject matter of this Agreement shall be maintained in courts sitting within the State of California, County of Sacramento. Client and P&C consent and agree that the jurisdiction and venue for proceedings relating to this Agreement shall lie exclusively with such courts. Further, the prevailing party in any such dispute shall be entitled to reasonable costs, including attorneys' fees.

9. ARBITRATION OF FEE DISPUTE

If a dispute arises between P&C and Client regarding attorneys' fees and costs under this Agreement, and P&C files suit in any court, or begins an arbitration proceeding other than through the State Bar or a local bar association under Business and Professions Code sections 6200-6206, Client will have the right to stay that suit or arbitration proceeding by timely electing to arbitrate the dispute through the State Bar or local bar association under Business and Professions Code sections 6200-6206. If Client elects to so arbitrate the dispute, P&C will submit the matter to that arbitrator.

10. COMPLETION OF SERVICES

Upon the completion of P&C's services, all unpaid charges for services rendered, and costs incurred or advanced through the completion date, shall become immediately due and payable.

11. CLIENT FILES

At Client's request, upon the termination of services under this Agreement, P&C will promptly release all of Client's papers and property (subject to any applicable protective orders or non-disclosure agreements).

12. DESTRUCTION OF CLIENT FILE

If Client does not request the return of Client's papers and property, P&C will retain Client's file for a period of seven (7) years from the last date of service in the matter described above. After seven (7) years, P&C may have Client's file destroyed.

SCHEDULE OF RATES

As of December 1, 2015

Partner	\$210-\$215
Attorneys.....	\$200-\$205
Paralegals.....	\$100-\$110
Paralegal Clerk/Law Clerk.....	\$60-\$100

Expenses, including mileage, long distance telephone charges, photocopying and delivery charges, will also be billed. A detailed schedule of these charges can be provided upon request. Our usual billing procedure is to submit a monthly itemization of the time and services charged with the names of the attorneys and paralegals whose time is being billed. However, we have a highly sophisticated and flexible billing system which can produce statements specific to each client's billing needs. Please let us know of any specific desires or needs you have in this respect.

ROCKLIN UNIFIED SCHOOL DISTRICT

Item 11.10
CONSENT
May 4, 2016

BOARD AGENDA BRIEFING

SUBJECT: Approval of Budget Revisions
DEPARTMENT: Office of the Deputy Superintendent, Business & Operations

Background:

It is standard practice for changes to be made to the budget throughout the year. These budget revisions will be routinely brought to the Board for approval.

Status:

Budget changes are summarized in the attachment. Major changes in the General Fund include a decrease in LCFF revenue due to less ADA; net increase in salaries and benefits; decrease in special education billback from PCOE; increase in RDA tax revenue, restricted donations, billings for services and in Medi-Cal funding.

Major changes in other funds include a decrease in LCFF revenue due to less ADA and an increase in salaries and benefits and curriculum textbooks in the Charter Fund; a decrease in General Fund contributions to the Deferred Maintenance Fund; and an increase in developer fee revenues in the Developer Fee Fund.

Presenter:

Barbara Patterson, Deputy Superintendent, Business & Operations

Financial Impact:

Current year: General Fund \$659,959, Charter Fund (\$73,221), Cafeteria Fund \$5,159, Deferred Maintenance (\$212,352), Special Reserve for Capital Outlay \$350; Developer Fee Fund \$792,001 and Mello Roos Fund \$8,999.

Future years: N/A

Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

Allotment of Time:

Check one of the following: [X] Consent Calendar [] Action Item [] Information Item

Packet Information:

Budget revisions are included in the agenda packet.

Recommendation:

Staff recommends approval of the budget revisions.

Rocklin Unified School District
Budget Revision #4, compared to 2nd Interim Revised Budget
2015/16

Budget revisions are summarized below:

FUND 01 - GENERAL FUND		
Beginning Excess of Revenues over Expenditures		\$ 3,585,319
Revenues		
Decrease in LCFF (decrease of 20.61 ADA)	\$ (155,559)	
Decrease in LCFF prior year adjustments	(26,862)	
Decrease due to prior year unrestricted lottery adjustments	(21,129)	
Increase due to prior year restricted lottery adjustments	33,605	
Increase in Special Education SELPA funding	33,893	
Increase in Medi-cal funding	39,205	
Increase in Substance Abuse Prevention revenue received (RHS and VHS)	12,000	
Increase in RDA tax revenue	100,873	
Increase in Special Education preschool funding- federal	3,103	
Increase in Special Education preschool funding- local	8,961	
Increase in Carl Perkins allocation	3,407	
Increase in transportation fees	9,133	
Increase for Special Education interagency services	12,437	
Increase for Sierra College CTE Grant	10,400	
Increase for Sierra College Consulting Grant	10,000	
Increase in Crane Grant funding	10,220	
Increase in local restricted donations	49,379	
Increase for Oki scholarship	150,000	
Increase in local unrestricted donations	48,440	
Increase in other local revenues (billings for services)	182,252	
Increase for surplus equipment sales	5,364	
Decrease in CDI fees (one less room being utilized)	(9,000)	
Increase in salary abatement	12,561	
Increase in facility use fees	24,080	
Increase in mandated costs due to decrease of contribution to Fund 14	200,000	
Increase in miscellaneous revenues	8,936	
Total Increase in Revenues	8,936	\$ 755,699
Total Increase in Revenues and Transfers In		\$ 755,699
Expenditures		
Decrease in estimated column costs	\$ (55,745)	
Increase in stipends and related benefits, mostly to be billed to outside entities	198,795	
Net decrease for change in salary and benefits, substitutes and vacancy savings	(107,588)	
Increase in local unrestricted donations	48,440	
Increase in local restricted donations and grants	83,494	
Decrease in 1x mandated cost reimbursement, to be carried over as assigned	(162,490)	
Decrease in Routine Restricted Maintenance Account in supplies and services	(5,668)	
Increase in finger printing, TB clinic, and other services	29,006	
Increase in legal fees	57,008	
Increase in utilities	14,779	
Decrease in Special Education billback from PCOE	(80,256)	
Increase in materials for work orders related to outside agencies	24,530	
Increase in transportation materials and fees	4,557	
Increase in shredding and scanning services	5,635	
Increase in Special Education preschool due to contracts	7,249	
Increase in Medi-cal materials and supplies due to increase in funding	39,205	
Decrease in miscellaneous expenses	(5,211)	
Total Increase in Expenditures	95,740	95,740
Revised Excess of Revenues over Expenses		\$ 4,245,278
Revised Beginning Fund Balance		12,261,188
Revised Ending Fund Balance		\$ 16,506,466

FUND 09 CHARTER SCHOOL

Beginning Excess of Revenues over Expenditures		\$	222,219
Revenues			
Decrease in LCFF funding (projected decrease of 5.99 ADA)	\$	(53,005)	
Increase due to prior year unrestricted lottery adjustments		3,630	
Increase in interest revenue		647	
Total Decrease in Revenues			(48,728)
Expenditures			
Increase in extra work and substitutes- salaries and benefits	\$	2,153	
Increase in curriculum textbooks		6,565	
Increase in materials and supplies		2,393	
Increase in equipment		375	
Increase in direct costs		13,007	
Total Decrease in Expenditures			24,493
Revised Excess of Revenues over Expenditures		\$	148,998
Revised Beginning Fund Balance			119,542
Revised Ending Fund Balance		\$	268,540

FUND 13 CAFETERIA

Beginning Excess of Revenues over Expenditures		\$	11,595
Expenditures			
Decrease in salaries and benefits for vacancy savings	\$	(7,755)	
Increase in direct costs		2,822	
Decrease in indirect costs		(226)	
Total Increase in Expenditures			(5,159)
Revised Excess of Revenues over Expenditures		\$	16,754
Revised Beginning Fund Balance			595,611
Revised Ending Fund Balance		\$	612,365

FUND 14 DEFERRED MAINTENANCE

Beginning Excess of Revenues over Expenditures		\$	127,424
Revenues			
Decrease in contribution from Fund 01			(200,000)
Expenditures			
Increase for concrete repairs at AC, RC, GO, RHS	\$	1,443	
Increase for painting repairs at VHS		335	
Increase for District Office phone upgrade		1,189	
Increase for lighting project at PW		9,385	
Total Increase in Expenditures			12,352
Revised Excess of Expenditures over Revenues		\$	(84,928)
Revised Beginning Fund Balance			1,285,693
Revised Ending Fund Balance		\$	1,200,765

FUND 25 DEVELOPER FEES

Beginning Excess of Expenditures over Revenues		\$	(1,287,417)
Revenues			
Increase in interest revenue	\$	45,000	
Increase in expected developer fees		750,000	
Total Increase in Revenue			795,000
Expenditures			
Increase for District Office remodel project (lighting, blinds, etc.)			2,999
Revised Excess of Expenditures over Revenues		\$	(495,416)
Revised Beginning Fund Balance			5,147,740
Revised Ending Fund Balance		\$	4,652,324

FUND 40 SPECIAL RESERVE FOR CAPITAL OUTLAY PROJECTS		
Beginning Excess of Revenues over Expenditures		\$ (7,587)
Revenues		
Increase in interest income		350
Revised Excess of Expenditures over Revenues		\$ (7,237)
Revised Beginning Fund Balance		119,879
Revised Ending Fund Balance		\$ 112,642

FUND 49 MELLO-ROOS CAPITAL PROJECTS		
Beginning Excess of Expenditures over Revenues		\$ (1,702,811)
Revenues		
Increase in interest income	\$ 9,000	
Increase for surplus sales income	255	
		9,255
Expenditures		
Increase in services		256
Revised Excess of Expenditures over Revenues		\$ (1,693,812)
Revised Beginning Fund Balance		15,900,057
Revised Ending Fund Balance		\$ 14,206,245

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Appoint Principal of Victory High School / Rocklin Alternative Education Center /
Rocklin Independent Charter Academy

DEPARTMENT: Office of the Assistant Superintendent, Human Resources

Background:

Mark S. Williams, Principal of Victory High School, Rocklin Alternative Education Center, and Rocklin Independent Charter Academy, has accepted the position of Principal at Rock Creek Elementary School. A thorough search has been completed to fill this position. Thirty-one (31) candidates applied for the position of Victory High School Principal.

Status:

Staff has identified and is prepared to present a candidate for appointment as the new Principal at Principal of Victory High School, Rocklin Alternative Education Center, and Rocklin Independent Charter Academy.

Presenter:

Colleen Slattery, Assistant Superintendent, Human Resources

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Present:

Matt Murphy, Director, Personnel Services

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

None

Recommendation:

Staff recommends appointment of the new Principal at Victory High School, Rocklin Alternative Education Center, and Rocklin Independent Charter Academy effective July 1, 2016.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve New Board Policy, BP 3515.7 – Firearms on School Grounds

DEPARTMENT: Office of the Superintendent

Background:

New Board Policy/BP 3515.7 reflects "new law" (SB 707) which eliminates the exception that had allowed persons with a Carry Concealed Weapon (CCW) permit to possess a firearm on campus. The law now requires such persons to obtain written permission of the Superintendent or designee in order to possess a firearm and/or ammunition on school grounds. This policy prohibits the Superintendent or designee from granting permission to carry a firearm or ammunition on school grounds to anyone not permitted by Penal Code 626.9(1)-(o) and 30310.

Status:

The attached new policy contains language to reflect new law based on recommendations by the California School Board Association (CSBA). The Superintendent consulted with Rocklin Police Chief, Ron Lawrence, and Placer County Sheriff, Ed Bonner, both of which endorse this policy.

Presenter:

Roger Stock, Superintendent

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

Ron Lawrence, Rocklin Chief of Police

Allotment of Time:

Check one of the following: [] Consent Calendar [X] Action Item [] Information Item

Packet Information:

New Board Policy, BP 3515.7, Firearms on School Grounds.

Recommendation:

Staff recommends approval of new Board Policy BP 3515.7, Firearms on School Grounds.

Rocklin USD

Board Policy

Firearms On School Grounds

BP 3515.7

Business and Noninstructional Operations

The Governing Board is committed to providing a safe environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement, insurance carriers, and other appropriate individuals and agencies to address the security of school campuses.

(cf. 3515 - Campus Security)

(cf. 3515.2 - Disruptions)

(cf. 3515.3 - District Police/Security Department)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.7 - Weapons and Dangerous Instruments)

District policy regarding the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

Any person specified in Penal Code 626.9(l)-(o) and 30310 is authorized to possess a firearm and/or ammunition on school grounds. School grounds include, but are not limited to, school buildings, fields, storage areas, and parking lots.

The Superintendent or designee shall not grant permission to any other individual to carry a firearm or ammunition on school grounds.

This shall not affect the ability of a duly appointed peace officer, whether on duty or off duty, to carry a concealed firearm and/or ammunition on school grounds as authorized by the law.

Legal Reference:

EDUCATION CODE

32281 Comprehensive safety plan

35160 Powers and duties of the board

35161 Powers and duties of the board; authority to delegate

38001.5 District security officers; requirements if carry firearm

PENAL CODE

626.9 Gun Free School Zone Act

830.32 District police department; district decision to authorize carrying of firearm

16150 Definition of ammunition

16520 Definition of firearm

26150-26225 Concealed weapons permit

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 18

921 Definitions, firearms and ammunition

922 Firearms, unlawful acts

923 Firearm licensing

UNITED STATES CODE, TITLE 20

7151 Gun-Free Schools Act; student expulsions for possession of firearm

Management Resources:

WEB SITES

Office of the Attorney General: <https://oag.ca.gov/firearms>

Regulation ROCKLIN UNIFIED SCHOOL DISTRICT
Adopted: April 20, 2016 Rocklin, California

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Hold Public Hearing to Increase School Facilities Impact Fees on Residential and Commercial Development Effective July 4, 2016

DEPARTMENT: Office of the Senior Director, Facilities, Operations & Maintenance

Background:

Pursuant to Government Code Section 65995, before any Board can increase developer fees, a public hearing must be held to receive comments concerning the increase from the public.

Status:

The Board has approved the Development Impact Fee Nexus Study 2016 Update justifying an increase in the school developer fees from \$3.36 to \$3.48 per square foot for all new residential construction and from \$0.54 to \$0.56 per square foot for all new commercial construction effective July 4, 2016.

Presenter:

Craig Rouse, Senior Director, Facilities, Operations & Maintenance

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

Declaration of posting and notice of Public Hearing of proposal for increasing School Facilities Impact Fees.

Recommendation:

Staff recommends the Board hold a public hearing with regard to the proposed increase in school development impact fees from \$3.36 to \$3.48 per square foot for residential construction and from \$0.54 to \$0.56 per square foot for commercial construction effective July 4, 2016.

**DECLARATION OF POSTING
ROCKLIN UNIFIED SCHOOL DISTRICT**

**PUBLIC HEARING NOTICE TO INCREASE SCHOOL
DEVELOPER FEES**

I am a citizen of the United States and a resident of the County of Placer. I am over the age of eighteen years; my business address is 2615 Sierra Meadows Drive, Rocklin, California. On the dates and places shown below, I posted the **PUBLIC HEARING NOTICE TO INCREASE SCHOOL DEVELOPER FEES** by placing a copy thereof in the following public places:

Date of Posting

April 21, 2016

Place Posted

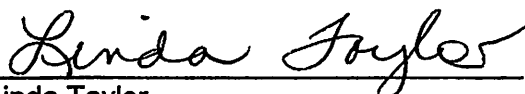
District Office
2615 Sierra Meadows Drive
Rocklin, CA 95677

Rocklin Elementary School
5025 Meyers Street
Rocklin, CA 95765

Rocklin High School
5301 Victory Lane
Rocklin, CA 95765

I, Linda Taylor, certify under penalty of perjury that the foregoing is true and correct.

Executed on this 21st day of April, 2016, at Rocklin, California.



Linda Taylor

NOTICE

**ROCKLIN UNIFIED SCHOOL DISTRICT
2615 Sierra Meadows Drive
Rocklin, CA 95677
(916) 624 2428**

NOTICE OF PUBLIC HEARING AND OF PROPOSAL FOR INCREASE IN SCHOOL FACILITIES DEVELOPMENT FEES

PLEASE TAKE NOTICE that immediately following a public hearing on the matter, a proposed resolution will be considered by the Governing Board of the Rocklin Unified School District at its regular meeting on May 4, 2016, at 7:00 p.m., which if adopted by the Board, will approve an increase to development fees established by the District against residential construction and reconstruction to the amount not-to-exceed \$3.48 per square foot and against commercial and industrial construction not-to-exceed \$0.56 per square foot. The meeting will be held at the Rocklin Unified School District administrative offices located at 2615 Sierra Meadows Drive, Rocklin, California. The proposed fee increase is authorized by Education Code section 17621 and Government Code sections 65995 and 66001. Data pertaining to the cost of school facilities is available for inspection during regular business hours at the District's administrative offices. The fee increase, if approved by the Governing Board, will become effective July 4, 2016.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Resolution 15-16-17 – Authorizing Increase in School Facilities Impact Fees on Residential and Commercial Development, Effective July 4, 2016

DEPARTMENT: Office of the Senior Director, Facilities, Maintenance & Operations

Background:

The Board approved the Development Impact Fee 2016 Update on April 20, 2016, showing the need for developer fees in excess of the current fees of \$3.36 per square foot for new residential development and \$0.54 per square foot for new commercial development, and held a public hearing to receive comments from the public.

Status:

Resolution 15-16-17 raises the school facilities impact fee to \$3.48 per square foot for new residential development and to \$0.56 per square foot for new commercial development, effective July 4, 2016, sixty days from its adoption by the Board.

Presenter:

Craig Rouse, Senior Director, Facilities, Maintenance & Operations

Financial Impact:

Current year: N/A
Future years: N/A
Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

Resolution No. 15-16-17

Recommendation:

Staff recommends Board adoption of Resolution No. 15-16-17, authorizing increase in School Facilities Impact Fees on residential and commercial development, effective date July 4, 2016, sixty days from its adoption by the Board.

**RESOLUTION NO. 15-16-17
BEFORE THE BOARD OF TRUSTEES OF THE
ROCKLIN UNIFIED SCHOOL DISTRICT**

In the Matter of: RESOLUTION AUTHORIZING INCREASE
IN SCHOOL FACILITIES IMPACT FEES ON RESIDENTIAL
AND COMMERCIAL DEVELOPMENT EFFECTIVE JULY 4, 2016

The following RESOLUTION was duly adopted by the Board of Trustees of the Rocklin Unified School District at a regular meeting held on the 4th day of May, 2016, by the following vote on roll call:

AYES:

NOES:

ABSENT:

Signed and approved by me after its passage.

President, Board of Trustees

ATTEST:

Clerk, Board of Trustees

.....
.....
WHEREAS, the Rocklin Unified School District on June 3, 1992, adopted Resolution 91-92-32 reestablishing fees imposed on residential and commercial development as authorized by Government Code section 53080 and Government Code section 65995(b)(3); and

WHEREAS, the Rocklin Unified School District on April 20, 2016, adopted the Development Impact Fee Nexus Study 2016 Update prepared by Economic & Planning Systems, Inc., establishing the basis for the continued levy of fees on residential and commercial development; and

WHEREAS, Government Code section 65995(b)(3) requires the State Allocation Board, every two years, to increase the allowable developer fee for inflation; and

WHEREAS, pursuant to Government Code section 65995(b)(3) the State Allocation Board has determined that the adjusted maximum developer fee is \$3.48 per square foot for residential development and \$0.56 per square foot for commercial development; and

WHEREAS, conditions of severe overcrowding continue to exist within the Rocklin Unified School District; and

WHEREAS, additional residential and commercial development will increase the overcrowding in the Rocklin Unified School District; and

WHEREAS, there will be insufficient facilities within the Rocklin Unified School District to accommodate the projected number of students which new residential and commercial development will bring to the schools; and

WHEREAS, this Board has conducted a public hearing on May 4, 2016 during which the Board received and considered evidence regarding the necessity and appropriateness of increasing developer fees.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board finds that:

1. Residential and commercial development is projected to occur within the territory of the District.
2. It is necessary to implement the authority of Government Code section 53080 and Government Code section 65995(b)(3) to levy fees in the amount stated below.
3. Additional residential and commercial development within the District will increase the need for additional school facilities as a result of increased enrollment.
4. The District is justified in imposing a residential impact fee of \$3.48 per square foot on residential development and \$0.56 per square foot on commercial development.
5. Fees from future residential and commercial development in the District will not exceed the total cost of school facilities related to development.
6. The above amount bears a reasonable relationship and is limited to the need of the community for school facilities and is reasonably related to the need for school facilities caused by residential and commercial development.

BE IT FURTHER RESOLVED that based upon the findings and evidence contained in the Board's earlier Resolutions on this subject, as well as evidence presented to the Board at this hearing, this Board reaffirms its earlier Resolution and modifies the prior Resolution to levy fees upon any development project within the boundaries of the District for the purpose of funding the construction of school facilities in the following amount:

1. \$3.48 per square foot of assessable space for all new residential construction; and
2. \$3.48 per square foot of assessable space for all other residential construction if the resulting increase in assessable space exceeds 500 square feet.
3. \$0.56 per square foot of assessable space for all new commercial construction.

BE IT FURTHER RESOLVED that this Board determines that the fees to be levied will be collected for public improvements of facilities for which an account has been established and funds appropriated and for which this Board has adopted a proposed construction schedule or plan and this Board directs its Superintendent to give notice to the agencies responsible for issuance of permits of this Board's action and requesting that no building or similar permits for residential development be issued without certification from the District that either (1) the fees specified herein have been paid, or (2) the development for which the permit is sought is exempt from these fees.

BE IT FURTHER RESOLVED that the effective date of this Resolution shall be sixty days following the date of its adoption by the Board.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Technology Update

DEPARTMENT: Office of the Chief Technology Officer, Technology Services

Background:

The Board has adopted a strategic plan and implementation plans which replace outdated and obsolescent technology equipment in schools and classrooms across the district. The new equipment enhances productivity and is crucial to help transform our learning environments. In a multi-year effort through 2018, one time monies will be further utilized to accelerate the work still needed to bring our technology systems and equipment up to date.

Status:

Staff will present details of current work, efforts, and next steps to modernize and enhance technology equipment and services across the district.

Presenters:

Mike Fury, Chief Technology Officer

Financial Impact:

Current year (in current annual budget): \$1.5M Total: \$1.2M One-time Mandated Cost Reimbursements; \$300,000 General Fund, Annual Tech Equipment Replacement

Future years: \$2.4 One-time Mandated Cost Reimbursements (through 2017-18); \$300,000 General Fund (annual tech equipment replacement)

Funding source: One-time Mandated Cost Reimbursements, General Fund

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

A PowerPoint presentation of the Technology Update is attached

Recommendation:

This is an information item only

TECHNOLOGY UPDATE

Rocklin Unified School District
Board of Trustees Meeting
May 4, 2016

Presented by
Mike Fury, Chief Technology Officer



Overview of Presentation

- Technology Services Operational and Strategic Overview
- Strengthening “Foundational” Services
- Highlights & Current progress
- Roadmap & Looking Ahead

Operational Data

Network Infrastructure

- 235 network switches, 155 wiring closets, miles of fiber optics and copper cabling, content filter, SPAM filter, firewalls, 450 wireless access points

Data Center

- 200 servers, 50 TB High Availability storage, UPS (battery backups)

Devices – 7,800 total

- 2,000 PC's, 600 Laptops/notebooks
- 550 thin clients, 400 zero clients
- 2,000 Chromebooks (District owned), 1,500 (alternate funded)
- 100 tablets (iPads)
- 700 printers
- 550 digital classrooms (A/V projection systems)

Digital Cornerstones for a 21st Century District

- **Multi-year transformational process**
 - About middle of the way there
- **Robust Infrastructure – Strategies 1-3**
- **Mobility & Accessibility – Strategies 1-3**
 - Learn and work in 21st century environments
- **Robust Data Systems – Strategy 1, Action 1.4**
 - Assessment
 - Research-based initiatives and methods
 - =Transform & personalize for all stakeholders

Strategic Initiatives for Technology

- **Wireless Network Plan**
- **CCCSS Implementation**
- **Equipment Replacement & Enhancement Plan**

Aligned Efforts

- RUSD Strategic Plan
 - Strategies 1-3
 - Actions 1.3, 2.4, 2.7, 3.1, 3.2
- RUSD LCAP
 - Goal 1

Aligned Efforts

- **California College and Career Standards**
 - **Research, problem solving, analysis, integration and evaluation of diverse content, use of digital media...**

- **RETT**
 - **Google Apps for Ed (collaborative tools), Schoology (Learning Management System), Digital Citizenship**

Highlights & Current Efforts

Wireless Network Plan

- **Wireless access in every classroom**
- **Phases 4 of 5 completed**
- **60% of existing, aging network infrastructure modernized**

Highlights & Current Efforts

CCCSS Implementation (2013-2015)

- 1,692 new Chromebooks for CAASPP assessments and instruction
- Wifi, District “backbone” for Internet bandwidth upgrades
- Success in learning & testing environments!

Highlights & Current Efforts

Equipment Replacement & Enhancement

- 749 new staff laptop and desktop PC's
- 1,200 student PC's Repurposed & refreshed
- Accelerated phases 2 of 5 complete
- “Ed Tech” Classroom device specifications

Highlights & Current Efforts

“Ed Tech Specs”

- Teacher/staff survey complete
- Minimum specs by grade level
- Recommendations and prioritization for summer work with RETT, DLT
- Align with Facilities “Ed Spec” work
- Sustaining efforts
 - “keep classrooms running” -broken projectors, Doc Cams, Printers

Highlights & Current Efforts

RETT

- **Google Apps for Education (collaborative tools)**
- **Schoology (learning management)**
- **Digital Citizenship**

- **“Foundational work” key to achieving successes in classrooms and professional development**
- **Opens door to better leverage alternative funding sources for additional technology to further enhance and accelerate efforts**

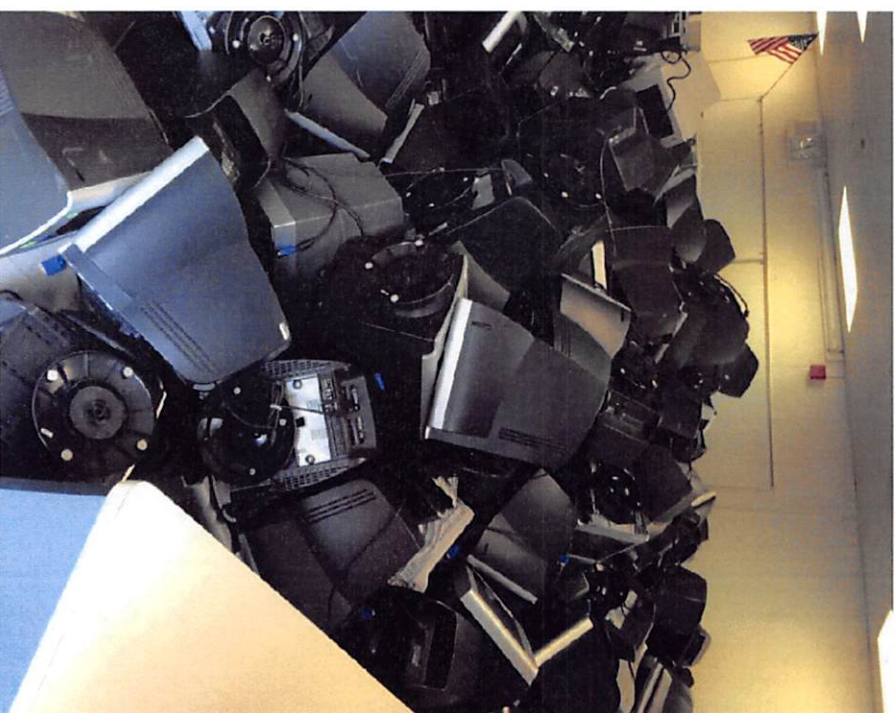
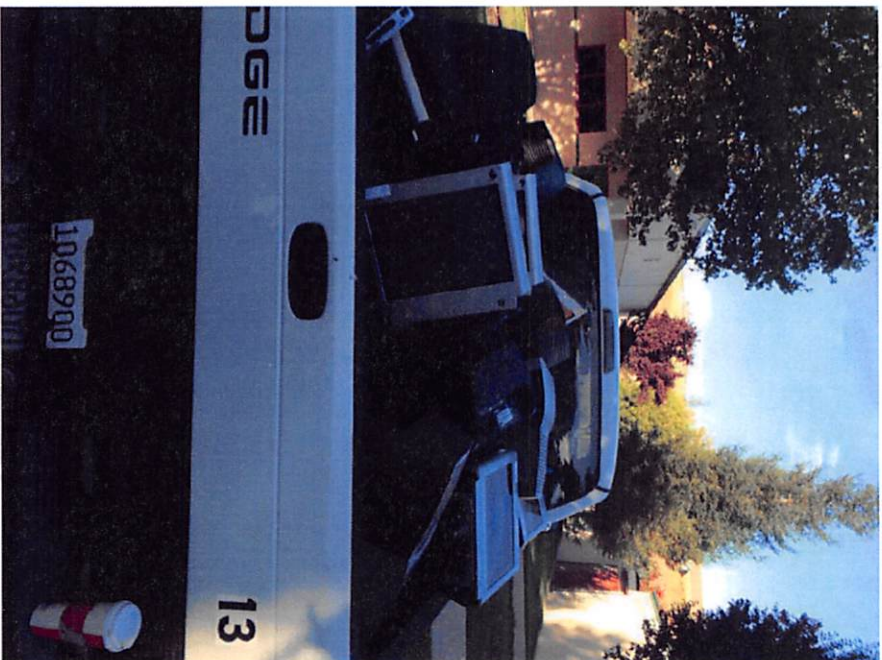
Next Steps 2015-2018

- May 25 - Finalize specs and place orders for summer work

Summer 2016

- 550+ new student devices
- Remove 550 obsolete devices (removing all thin clients)
- Re-purpose functional devices to best meet needs
- Replace two “high-end” computer labs at high schools

Next Steps 2015-2018



Next Steps 2015-2018

School Year 2016-17

- Continue replacement of all outdated student computer equipment/eliminate Windows XP (1,360)
- Begin modernization of “digital classroom” Audio/visual systems, establish “specs”
- Begin modernization/replacement of outdated classroom and admin office printers (does not include copiers)
- Pilot Windows 10
- Aeries Upgrades
- Feedback, modify and adapt

Next Steps 2015-2018

Summer 2017

- Complete replacement of all outdated student computer equipment/eliminate Windows XP
- Replace three (3) “high-end” labs at high schools
- Phase 5 Wifi Plan - intra-campus and adjacent open space/fields coverage +infrastructure
- Greater integration of data systems

Next Steps 2017-2018

School Year 2017-18

- Continue modernization of:
 - “digital classroom” Audio/visual systems
 - outdated classroom and admin office printers (not copiers)
- Complete rollout of Windows 10

Summer 2018

- Complete modernization of:
 - “digital classroom” Audio/visual systems
 - outdated classroom and admin office printers (not copiers)

Next Frontier

- Enhanced learning with “embedded” technologies
- Increased use of “universal” digital tools
- Greater leverage of BYOD to enhance and accelerate learning
- Significantly improve device to student ratio
- Purposeful use of technology through effective professional development and best practices to modify and redefine learning spaces
- Robust data systems capable of analyzing efforts to inform program and instructional practices
- Ongoing support staff training and professional development to meet needs

ROCKLIN UNIFIED SCHOOL DISTRICT
BOARD AGENDA BRIEFING

SUBJECT: Strategic Plan Update
DEPARTMENT: Office of the Deputy Superintendent, Educational Services

Background:

The RUSD Strategic Plan is in its second year of implementation currently completing Quarter 3 for the 2015-2016 school year. Strategic efforts towards the accomplishment of the District Activated Actions continue. In addition, strategic planning efforts at sites across the district are growing. To date, seven schools have undergone the site strategic planning process with three sites currently in progress. The remaining five sites are scheduled to complete this process during the 2016-2017 school year.

Status:

This report will first review current progress on Site Strategic Planning efforts that align to the District Strategic Plan. Representatives from Spring View Middle School, Rocklin High School, and Rukhala Elementary School will illustrate the effect of this continuous process of improvement. An overview of the site strategic planning seed funds previously approved by the Board will be presented. Secondly, the focus will be on current progress in moving the District forward in relation to District Strategic Planning. The deepening work completed in Quarter 3 for the 2015-2016 school year will be highlighted. Finally, next steps will be presented.

Presenters:

Kathleen Pon, Deputy Superintendent, Educational Services
Melanie Patterson, Program Specialist, Local Control Accountability Plan
Elizabeth Davidson, Principal Spring View Middle School and Planning Team Representative
Davis Stewart, Principal Rocklin High School and Planning Team Representative
Melody Thorson, Principal Rukhala Elementary School and Planning Team Representative

Financial Impact:

Current year: NA
Future years: NA
Funding source: NA

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: Consent Calendar Action Item Information Item

Packet Information:

Attachment A: PowerPoint; RUSD Strategic Plan Quarterly Update
Attachment B: Strategic Plan Quarterly Update

Recommendation:

Information Item Only

RUSD Strategic Plan Quarterly Update

**Rocklin Unified School District
Board of Trustees Meeting
May 4, 2016**

Presented by:

Kathleen Pon, Deputy Superintendent, Education Services
Melanie Patterson, Program Specialist, LCAP
Elizabeth Davidson, SVMS Principal
Davis Stewart, RHS Principal
Melody Thorson, Ruhkala Principal



Overview of Presentation

- ❖ Site Strategic Planning Update
 - ❖ Overview, Site Highlights, Seed Funds Update
- ❖ District Strategic Plan Update
 - ❖ District Activated Actions
 - ❖ District Strategic Plan Progress Highlights for Year 2/Quarter 3 (March 2016-May 2016)
- ❖ Next Steps

Site Strategic Planning Overview

2014-2015:

- ✓ Sierra, Breen, Twin Oaks, Granite Oaks, Valley View, Parker Whitney

2015-2016:

- ✓ Rocklin Elementary, Antelope Creek, Ruhkala, Spring View, Rocklin High

2016-2017:

- Cobblestone, Rock Creek, Victory High School/RICA, Whitney High School, Sunset Ranch Elementary

Site Strategic Planning Update

Spring View Middle School Mission

Our mission at Spring View Middle School, a safe, rigorous and diverse learning community, is to inspire all students to become informed, resilient individuals who strive to reach their unique potential through innovation and relevant academic exploration, strengthened by an inclusive and collaborative culture.



Site Strategic Planning Update

Rocklin High School Strategies

1. We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences.
2. We will create and maintain an environment for all students to become healthy, self-aware, resilient and high functioning adults.
3. We will implement a technology plan that facilitates ongoing needs assessment, acquisition and maintenance.
4. We will supplement available resources to support student growth and foster career opportunities through parent and community partnerships.



Site Strategic Planning Update

Ruhkala Elementary School Objectives

- A. All students will demonstrate growth toward their personal academic goals on an annual basis.
- B. Each school year, all students will participate in research based projects utilizing technology.
- C. All students will be self-reflective to become better problem solvers and critical thinkers.
- D. All students will continuously increase understanding and application of leadership roles and responsibilities.
- E. Ruhkala students will continue to benefit from progress towards increased engagement in school culture.



Site Strategic Planning Seed Fund Allocation

- ✓ Sites who have completed the initial Strategic Planning process are engaging stakeholders to determine allocation of resources in alignment with Site Strategic Plan activated actions.
 - ✓ **Granite Oaks Middle School using funds to:**
 - ✓ Provide Pathways for student engagement in extra curricular and community based activities
 - ✓ Promote and organize extra curricular ongoing activities, events, and community partnerships
 - ✓ Support Character Building Program that permeates entire campus culture
 - ✓ Provide access to hardware for curriculum and assessment



District Strategic Planning Update

RUSD Strategy I

Activated Actions

We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences:

1.1 - Implement literacy practice within and across content areas as the foundation for teaching and learning based on adopted California State Standards

1.2 - Education experiences will promote learning that is engaging, dynamic, authentic and focused on application based knowledge

1.3 - Appropriate technology tools and resources are integrated to support effective instruction and learning

1.4 - Measure academic growth through the use of a variety of multifaceted assessments

RUSD Strategy I Progress Highlights



We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences:

Deep learning and focus by staff on the “how” in literacy and numeracy instruction:

- ✓ ELA/ELD Committee, Math Committee, Disciplinary Discussions, Co-planning and teaching, TOSA lesson demonstrations, Accessible Curriculum for All (ACA) training

Assessment:

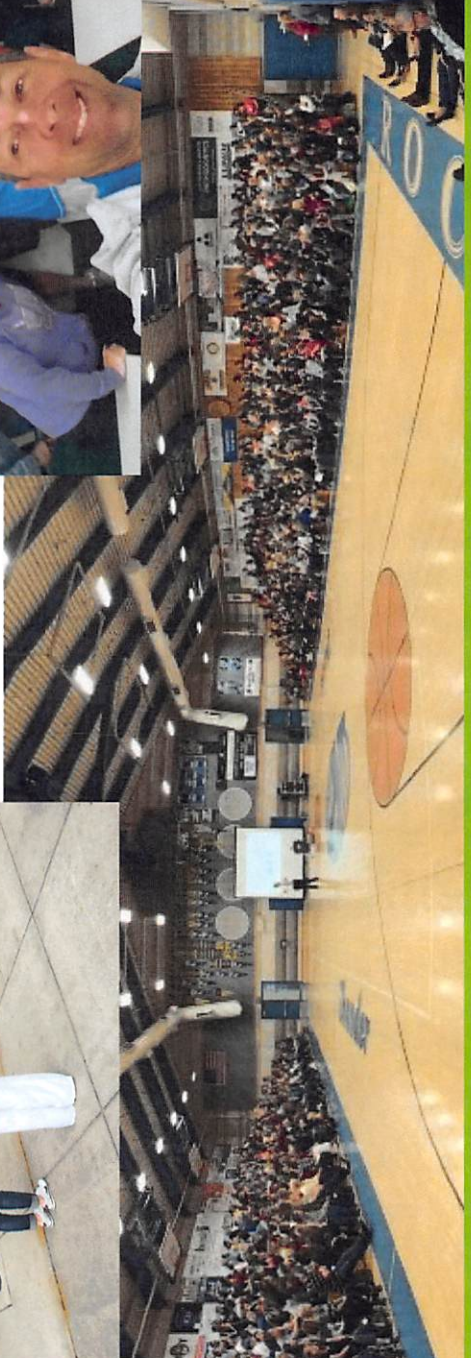
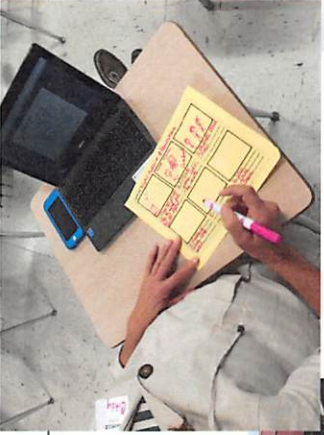
- ✓ District screening and progress monitoring tool task force, District benchmarks, Aeries Analytics, Educators Assessment Data Management System (EADMS)

Innovation and Relevancy:

- ✓ High quality programs in CTE, Valley View collaboration and focus on Project Based Learning, “The Power of Yet” District PD Day

“The Power of Yet”

March 28, 2016 PD Day



Universal Design for Learning (UDL), Digital Citizenship, Innovation, and Collaboration

RUSD Strategy II

Activated Actions

We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults:

2.1 - Foster healthy relationships and interactions by developing both intra and inter-personal skills.

2.2 - Coordinate district wide resources to counsel students on long term planning and goal setting.

2.3 - Provide opportunities to explore and pursue college and career readiness.

2.5 - Support, motivate and positively guide struggling students toward long term goals.

RUSD Strategy II

Progress Highlights

We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults:

Structures for MTSS:

- ✓ Multi-Tiered System of Supports (MTSS) Committee work, Positive Behavioral Interventions and Supports (PBIS) implementation, Screening and Progress Monitoring Tools

Implementation of Mental Health Services:

- ✓ RHS Mental Health Speaker Series, WHS Mental Health Awareness Week, School Based Therapy, Social Skills Groups, Mental Health First Aid, Learning Center Model Exploration

College and Career Readiness:

- ✓ CTE 5 Year Plan, Dual-Enrollment



MTSS District Team

RUSD Strategy III

Activated Actions

We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission:

- 3.1** - Develop a centralized support system to lead and create partnerships for professional learning.
- 3.2** - Create and implement a plan for blended professional development.
- 3.5** - Establish a comprehensive, collaborative, and continuous instructional support system for support staff to enhance personal learning and growth.

RUSD Strategy III

Progress Highlights

We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission:

Recognizing and Formalizing Structures for Adult Learning (Certificated and Classified)

- ✓ Year 2 Development and Assessment of PD Plan, Instructional Rounds, Office Professionals collaboration model, planning for 16-17 PD for Health and Instructional Aids, positive behavior training for bus drivers

Incorporation of Technology in PD Opportunities

- ✓ Online training opportunities for UDL, Digital Citizenship, Special Education, Gradebook utilizing Schoology

RUSD Strategy IV

Activated Actions

We will enhance student growth through local partnerships that provide learning opportunities and community service experiences

4.2 - Foster healthy relationships and interactions between RUSD and business and community service organizations.

RUSD Strategy IV

Progress Highlights

We will enhance student growth through local partnerships that provide learning opportunities and community service experiences:

Increased Community Interaction

- ✓ Families, businesses, civic groups, church leaders, CTE partnerships, Placer County Plan of Communications
 - ✓ *Breen Elementary: River Cats/Green Acres Garden Makeover Contest Winners*



RUSD Strategy V

Activated Actions

We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District

5.1 - Ensure systemic, district-wide communication protocols and policies for all audiences, including employees, parents, students and the community.

5.5 - Engage key stakeholders – staff, students, parents, businesses and the community – with information that empowers them to communicate effectively about the district.

RUSD Strategy V Progress Highlights

We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District:



Formalizing Clear Communication Protocols

- ✓ Comprehensive RUSD Communications Plan, District Safety Plan, media and print coverage, RUSD website pages "In the News" and "RUSD Highlights"
- ✓ Increased presence in television, Sacramento Bee, Placer Herald, Twitter (#rocklinUSD), and Facebook page to communicate the RUSD story as the "Cornerstone of Educational Excellence"

Fantastic students bring together law enforcement, school officials and Placer County Leaders in a youth-led press conference highlighting youth advocacy and prevention of underage drinking!



It's a community partnership showing results and amazing students are taking the lead for this life-saving movement! The youth leaders of the Placer County Youth Commission held a special press conference at Whitney High School to highlight what youth are doing to shift underage drinking norms; these young people are working to change norms, move policies and to educate and engage their communities about steps they can take to keep underage alcohol use. April is Alcohol Awareness Month. Alcohol is a major contributor to teen death and injury, and with new research findings showing how alcohol harms the developing adolescent brain, recent results from Placer County student surveys indicate that their prevention efforts, paired with those of schools, community law enforcement and health, are creating significant positive change.



Next Steps

- Continue Site Strategic Planning with remaining sites in 2016-2017
- Consider other Strategic Plan Actions to be activated in 2016-2017
- Continue to align LCAP and Strategic Plan goals and actions
- Utilize state and local metrics to measure progress and growth in accordance with the state evaluation rubrics to be approved by the State Board of Education in October 2016.



Attachment B: RUSD Strategic Plan Quarterly Update, 2014-2016

Strategy 1 – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

Action Plan 1.1 - Implement literacy practice within and across content areas as the foundation for teaching and learning based on adopted California State Standards.

Implementation Timeline: Multi-Year **Person Responsible:** Kathy Pon **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (September 2014 -November 2014): Provide staff with ongoing resources and professional development supporting implementation of comprehensive literacy strategies to inform teaching and learning. <ul style="list-style-type: none"> ▪ ELA/ELD Framework review by Expanded Elementary & Secondary ELA/ELD Committees <ul style="list-style-type: none"> - Provide ELA/ELD Committees release time ▪ Two CDE Consultants, 1 West Ed Consultant to provide training December 2 ▪ Professional support for implementation of literacy strategies and deepening literacy pedagogy understanding. (Administrators)
Quarter 2 (December 2014 - February 2015): <ul style="list-style-type: none"> ▪ ELA/ELD Framework review provided by CDE Framework Consultants <ul style="list-style-type: none"> - All Principals, ELA Elementary and Secondary Committee Members and selected ELD teachers ▪ K-8 writing training workshops for CCCSS implementation ▪ Lesson Study professional learning opportunities
Quarter 3: (March 2015 - May 2015): <ul style="list-style-type: none"> ▪ Continued Lesson Study for elementary and secondary teachers ▪ CSUS Literacy Model-focus on writing across the curriculum-10 teachers & TOSAs ▪ K-6 Writing assessment pilot ▪ Completed year-long K-8 writing training workshops ▪ TOSAs provided literacy demonstration lessons in elementary classrooms
Quarter 4: (June 2015 - August 2015): <ul style="list-style-type: none"> ▪ GLAD strategies

2014-2016 RUSD Strategic Plan Quarterly Update

- Reading-Writing Teacher's College
- Learning Fest - August 14 - focus on support of the RETT goals: 1. Schoology 2. GAfE 3. Digital Citizenship
- 7 - 12 Math Curriculum Development by site

Quarter 1/Year 2: (September 2015 -November 2015):

- Lesson Study with Secondary ELA/SS Team
- Interim Assessment training and trial with admin, teachers, Teachers on Special Assignment (TOSAs)
- Teachers' College Reading-Writing Project - Reading Units of Study Exploration in San Francisco (admin, teachers, & TOSAs)
- Teachers' College Reading-Writing Project Training - Writer's Workshop - Four Cohorts (K-2, 3-8, Beginning and Advanced)
- Teachers on Special Assignment provided consultation and team-teaching opportunities with literacy foundation
- GLAD Follow-Up Trainings

Quarter 2/Year 2 (December 2015 - February 2016):

- Convened ELA Committee and have trained on the CA ELA/ELD Adoption toolkit, planning on how to build capacity for selecting and using materials to support high levels of student learning in reading and language arts.

Quarter 3/Year 2 (March 2016-May 2016)

- ELA/ELD Committee met in April to dig into CA Framework and identify curriculum programs that meet the needs and standards for each grade level and cross-curricular integration of literacy skills
- Math Committee - Performance Task Training -- Discussion regarding necessity of literacy skills in order to successfully complete these tasks
- Bridges Math Trainings - Grade Level Specific - Performance Task training (incorporating literacy skills with math concepts) and scoring. Additional in depth focus into CA Framework
- Writer's Workshop
- GLAD follow up and SOAR - Disciplinary Discussion Training

2014-2016 RUSD Strategic Plan Quarterly Update

Strategy 1 – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

Action Plan 1.2 - Education experiences will promote learning that is engaging, dynamic, authentic and focused on application based knowledge.

Implementation Timeline: Multi-Year

Person Responsible: Kathy Pon

Status: In Progress

QUARTERLY ACTIONS

Quarter 1 (September 2014 -November 2014):

Incorporate best practices into first instruction;

- K-8 Literacy exploration in writing (50 teachers x ½ day release) Teachers met for one day of training in October
- Purchases 50 sets of Teachers College Reading/Writing Project (TCRWP) units of study for K-8 teacher exploration
- GATE Certification Training for K-12 teachers held October 24 & 25

Quarter 2 (December 2014 - February 2015):

- Continued with K-6 GLAD Training, two additional rounds of GLAD certification were held in January/Feb (50 teachers certified)
- K-6 Number Talk Math trainings
- Began TOSA led Professional Book Study Groups (9)
- 6th grade CPM training for piloting teachers
- Completed GATE testing on all RUSD 1st graders and make-up GATE testing 1-12 to provide earliest notification to parents
- Exploring preschool programs for possible future RUSD run preschool
- Expanded Transitional Kindergarten (TK) program to two additional sites, reduced TK class size to lowest in region at 20:1
- Planned Full-day K pilot program for 2015-16 (5 sites)
- Held TK and K Parent Nights: Accepted enrollment applications on-site

Quarter 3 and 4: (March 2015- August 2015):

- Continued Professional Book Study groups for K-12 teachers regarding shifts of Instructional Practices
- Completed preschool transition, began registration process at three RUSD sites-RC, RU, SR
- Expanded Transitional Kindergarten (TK) program to a total of 8 classrooms at five sites
- Provided training for K-12 teachers in Accountable Talk and Collaborative Conversations (April 6 PD day)
- CPM training for support staff (1 day) and classroom teachers including teachers working with students with disabilities (2 days)
- Completed K-5 math pilot and brought approved recommendation to Board for K-5 instructional materials

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Quarter 1/Year 2: (September 2015 -November 2015):

- Bridges Math Trainings (K-5) with grade level planning and collaboration
- CPM Math Trainings (6th) with grade level planning and collaboration and ongoing support of implementation
- Lesson Study with Secondary ELA/Social Studies Team
- Number talk training and implementation support grades 6-8
- Co-plan/co-teach cycles with new 7-12 math teachers
- Demonstration lessons and coaching visits with new 7-12 math teachers
- Interim Assessment training and trial with admin, teachers, Teachers On Special Assignment (TOSAs)
- Teachers' College Reading-Writing Project Training - Writer's Workshop - Four Cohorts (K-2, 3-8, Beginning and Advanced)
- Teachers On Special Assignment (TOSAs) provided consultation and team-teaching opportunities with literacy foundation
- GLAD Follow-Up Trainings

Quarter 2/Year 2 (December 2015 - February 2016):

- 5 more teacher leads representing elementary and secondary ELA and math levels attended Assessment Literacy Training by WestEd to understand, score and implement performance tasks as part of ongoing classroom instruction.
- Lesson Study with 8th grade math team at SVMS
- Planning/organization/recruitment for math summer institutes for K-6 and 6-12 (taking place summer 2016)
- Co-plan/co-teach cycles with new 7-12 math teachers
- Demo lessons and coaching visits with new 7-12 math teachers

Quarter 3/Year 2 (March 2016-May 2016)

- Performance Task Trainings and student implementation
- CTE teachers met to begin rewriting courses to address the 11 elements of high quality programs in CTE standards
- Planning/organization/recruitment for math summer institutes for K-6 and 6-12 (taking place summer 2016)
- Co-plan/co-teach cycles with new 7-12 math teachers
- Demo lessons and coaching visits with new 7-12 math teachers
- Valley View Strategic Plan work includes collaboration b/w library/computer/teaching staff to create 21st Century Learning Commons that includes Project Based Learning (PBL) spaces and curricular/instructional training
- ELA/ELD Committee met in April to dig into CA Framework and identify curriculum programs that meet the needs and standards for each grade level and cross-curricular integration of literacy skills
- Math Committee - Performance Task Training -- Discussion regarding necessity of literacy skills in order to successfully complete these tasks
- Bridges Math Trainings - Grade Level Specific - Performance Task training (incorporating literacy skills with math concepts) and

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scoring. Additional in depth focus into CA Framework

- Elementary Math Trainer-of-Trainers Event - Building capacity for six lead teachers to be able support and train fellow teachers on the elementary math program (Bridges)
- March 28, 2016 Power of Yet - Professional Development Day that focused on UDL, Digital Citizenship, innovation, and collaboration experiences that teachers can utilize in their classrooms
- RETT - CUE Conference - Teachers brought back innovative practices that they implemented in their classrooms with students
- ACA (Accessible Curriculum for All) Spring Cohort - Training of teachers, support staff, admin, TOSAs, and instructional aids in the implementation and coaching of incorporating strategies and tools in the classroom to support ALL types of learners
- Elementary/Secondary Math Practicums - Training teachers through observation and implementation of questioning and engagement strategies, as well as conceptual understanding of math concepts
- Secondary ELA Committee - Reflection of independent reading philosophy in order to evaluate effectiveness of current practices affecting student learning and engagement

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Strategy 1 – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

Action Plan 1.3 - Appropriate technology tools and resources are integrated to support effective instruction and learning

Implementation Timeline: Multi-Year

Person Responsible: Mike Fury

Status: In Progress

QUARTERLY ACTIONS

Quarter 1 (September 2014-November 2014):

- Rocklin Educational Technology Team (RETT) restructure and alignment with strategic goals (1.3.2, 1.3.5); Mike Fury, Melody Thorsen, Ryan O'Donnell – Cabinet presentation(s): September 22, October 27; District Leadership Team presentation: October 28; Board of Trustees presentation: November 5
- Chromebook Training for Computer Lab Techs - September 29, October 20
- Google Apps/Docs Training for Cabinet – September 26
 - Google Apps and Chromebook Training for certificated staff and administration, Rocklin USD Learning Fest – August 14

Quarter 2 (December 2014- February 2015):

- Google Apps and Drive training, part 2 for Cabinet – November 3
- Naviance training for Middle and High School Counselors and Career Techs – November 10
- Positive Behavior Intervention Support/School Wide Information System for data transition, planning and implementation at Rocklin Elementary – December 16
- Rocklin Educational Technology Team started in: Google Apps for Education, Schoology, and Digital Citizenship for students – January 6
- Google for Education Roseville Summit, 135 total staff members in attendance (registrations provided for every school), in-depth training on how to use Google Apps effectively as educators – February 7-8
- Smarter Balanced Assessment training for all school Computer Lab Techs – February 12, February 17
- Developing RUSD Technology Replacement and Enhancement Master Plan

Quarter 3: (March 2015 - May 2015):

- Developed and presented Comprehensive Technology Replacement and Enhancement Plan to Board of Trustees on March 18
- Rocklin Educational Technology Team (RETT) PD efforts continued in: Google Apps for Education, Schoology, and Digital Citizenship for students – March 5, April 7, May 7
- Comprehensive Technology Replacement & Enhancement Plan review for Computer Lab Techs – May 4

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Quarter 4: (June 2015 - August 2015):

- Provided Schoology “Master Teacher” Training for RETT or site teacher leaders – June 8-9
- Began EADMS data and systems integration for K-6 report cards, replacing Datawise
- Completed Aeries.NET Teacher Portal Upgrade, providing additional student information to teachers not previously available
- Execution of Technology Equipment Replacement & Enhancement Plan: leveraging 2014-15 annual funding, Acceleration Phase 1, one-time CCCSS monies to replace all teacher computers with laptops (approx. 600 units)
- Attendance at Schoology “NEXT” Conference, 9 member district delegation with representation from TK-12 schools, teachers and administrators – July 20-22
- Creation of New Technology TOSA position to enhance professional development and effective use of instructional technologies
- Completed On-site WiFi system “health check” by manufacturer experts to insure classrooms and wireless network system is properly configured and tuned for increased use of mobile devices for learning
- Completed upgrades to network infrastructure equipment and services to accommodate use of more mobile devices enhancing the use of technology in classrooms

Completed laptop deployment and Aeries.NET Teacher Portal training for teachers, administrators, and Computer Lab Techs – 10 sessions, August 12-31

Quarter 1/Year 2: (September 2015 -November 2015):

- Rocklin Educational Technology Team (RETT) met with focus of strategic goals (1.3.2, 1.3.5)
 - Planning Team: Mike Fury, Melody Thorson, Ryan O’Donnell, Kaili Bray
 - Digital Citizenship Rollout (Elementary)
- Fully integrated K-6 Report Cards into Educator Assessment Data Management System (EADMS)
- Aeries.NET training for front office and support staff - Oct 1st
- Attended Fall Computer Using Educators (CUE) Conference - Oct 22-24
- Establish Aeries Informational Meetings for school front office staff - Nov 2nd

Quarter 2/Year 2 (December 2015 - February 2016):

- CUE Rockstar Training attended by TOSAs - Dec. 5th & 6th
- Student Data Privacy Workshop hosted by Rocklin USD. In attendance: cross-functional team including librarians, TOSA, school admin, and DO staff - Jan 8th
- EdCamp Conference hosted by Rocklin USD at Whitney High, an innovative participant-driven professional development event for educators - Jan 23rd
- Google Summit - Feb. 6th & 7th
- Monthly Aeries Informational Meetings for school front office staff - Jan 11th, Feb 22nd

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Quarter 3 and 4/Year 2 (March 2016 -May 2016)

- March 28, 2016 Power of Yet - Professional Development Day that focused on UDL, Digital Citizenship, innovation, and collaboration experiences that teachers can utilize in their classrooms, including Google Slides, YouTube, iMovie, wheeldecide.com, and Kahoot!
- March 28, 2016 Introductory Aeries web training for secondary school attendance personnel and counselors
- CUE Conference - Teachers brought back innovative practices that they implemented in their classrooms with students
- ACA (Accessible Curriculum for All) Spring Cohort - Training of teachers, support staff, admin, TOSAs, and instructional aids in the implementation and coaching of incorporating strategies, tools, and technology in the classroom to support ALL types of learners.
- Bridges Math Trainings - Grade Level Specific - Integration and hands-on experience with tech tools including Google Slides, snipping tool, Schoology, Google Docs, and general laptop usage
- Elementary ELA/ELD Pilot Trainings - Integration and hands-on experience with tech tools including Google Slides, Google Docs, Google Forms, Pear Deck, wheeldecide.com
- Convened a district-wide Task Force for training and analysis of online gradebook options: Aeries, Schoology, and Edline. The team selected Aeries (K-6) and Schoology (7-12) for teacher gradebook use and reporting for parents. Training plan to follow for 2016-17 for staff and parents
- Site-Based Tech Trainings - Staff and TOSA-provided training on GAFE, integration of robotics, and other related topics
- Computer Center Technician training including SBAC Test Preparation on March 31, 2016 and May 16, 2016
- Monthly Aeries informational meetings for school front office staff and on site trainings as needed

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Strategy 1 – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

Action Plan 1.4 - Measure academic growth through the use of a variety of multifaceted assessments.

Implementation Timeline: Multi-Year **Person Responsible:** Kathy Pon **Status:** In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 -November 2014):</p> <ul style="list-style-type: none"> ▪ Provision administrator and ELA and Math Committee members with Smarter Balanced Digital Library access ▪ Administrator and ELA and Math Committee members review Smarter Balanced Digital Library prior to rolling out to all teachers
<p>Quarter 2 (December 2014 - February 2015):</p> <ul style="list-style-type: none"> ▪ Trained TOSAs and K-12 teacher team in SBAC assessments including Performance Tasks (PTs) ▪ Began training sites in SBAC Performance Tasks (PTs) ▪ TOSAs led state-wide SBAC training ▪ Explored the use of Educator’s Assessment Data Management System (EADMS K-12) Assessment system ▪ Assessment and Accountability Board of Trustees workshop – February 4
<p>Quarter 3: (March 2015 - May 2015):</p> <ul style="list-style-type: none"> ▪ Language Arts Performance Task training with instructional implications (TO, CS, AC, GO, SVMS) ▪ Digital Library Training-year-to-date 454 RUSD teachers provisioned and trained ▪ Completed Smarter Balanced assessments in grades 3-8 & 11 ▪ Created Draft elementary report card, including digital format ▪ Transitioned from Datawise to EADMS student data management system
<p>Quarter 4: (June 2015 - August 2015):</p> <ul style="list-style-type: none"> ● Teachers received Smarter Balance baseline student scores and became familiar with how ELA and math claims and targets were assessed and reported for all students and student subgroups.
<p>Quarter 1/Year 2: (September 2015 -November 2015):</p> <ul style="list-style-type: none"> ● Began exploration of using Interim Assessments and/Educator Assessment Data Management System (EADMS) for data management of student assessments
<p>Quarter 2/Year 2 (December 2015 - February 2016):</p> <ul style="list-style-type: none"> ● CAASPP Interim assessments administered in mathematics to students in grades 3-6 through the performance task; and in grades 7-8

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and 11, through the ELA block assessment and in mathematics performance task.

- The reclassification process for EL students was revamped to reflect changing metrics at the state level.
- Began discussions for building a formative/summative assessment systems for the district, first meeting with ELT and SLT.

Quarter 3/Year 2 (March 2016 -May 2016)

- Continued training of interim assessments including implementation, student collaboration, scoring, and impact on instructional practices (3-11)
- Convened a screening and progress monitoring tool task force for piloting these assessment tools 2016-17
- Began recruiting for District benchmark development committee work for 2016-17
- Began looking at Aeries Analytics and continue using EADMS as data warehouses for 2016-17
- Convened a district-wide Task Force that selected Aeries (K-6) and Schoology (7-12) for teacher gradebook use and reporting for parents. Training plan to follow for 2016-17 for staff and parents

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Strategy 2 – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults

Action Plan 2.1 - Foster healthy relationships and interactions by developing both intra and inter-personal skills.

Implementation Timeline: Multi-Year **Person Responsible:** Karen Huffines **Status:** In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 -November 2014): Implement Positive Behavior Intervention Support (PBIS) at all school sites; Support peer mediation and anti-bullying programs:</p> <ul style="list-style-type: none"> ▪ Support implementation of Positive Behavior Intervention Support (PBIS) at Rocklin Elementary ▪ Purchase School Wide Information System (SWIS) - PBIS student information system for Rocklin Elementary ▪ Support Anti-Bullying assemblies at Elementary level ▪ Support Anti-Bullying assemblies at Middle School level (Rachel’s Challenge)
<p>Quarter 2 (December 2014 - February 2015):</p> <ul style="list-style-type: none"> ▪ Launch PBIS at Rocklin Elementary School <ul style="list-style-type: none"> - Kickoff assembly – January 27 - Explore expansion of program to Spring View Middle School ▪ Developed PBIS training videos for Rocklin Elementary School ▪ Promote Love & Logic Classes for RUSD teachers and parents
<p>Quarter 3: (March 2015 - May 2015):</p> <ul style="list-style-type: none"> ▪ Received grant from PCOE to further fund (2015-16) PBIS at Rocklin Elementary ▪ Rachel’s Challenge activities at middle schools ▪ Continue PBIS implementation at RE ▪ Additional schools exploring implementation of PBIS ▪ Reviewed process and timelines for Coalition of Placer Youth survey with principals for fall administration
<p>Quarter 4: (June 2015- August 2015):</p> <ul style="list-style-type: none"> ▪ Attend PBIS information meeting with PCOE, grant opportunities, general overview of program ▪ Identify interested sites and site teams to begin initial training, begin training in November ▪ Continue to support implementation of Positive Behavior Intervention Support (PBIS) at Rocklin Elementary

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- Activate School Wide Information System (SWIS) - PBIS student information system for Rocklin Elementary
- Support Anti-Bullying assemblies at Elementary level
- Support Anti-Bullying assemblies at Middle School level (Rachel's Challenge)
- Support Anti-Bullying assemblies at High School level (Breaking Down the Walls in November)
- Begin Love & Logic Parent Program (first of two sessions)
- Established district Multi-tiered System of Supports (MTSS) team and began work of identifying need

Quarter 1/Year 2: (September 2015 -November 2015):

- Used MTSS Committee to begin exploring use of support staffs across district, and the variety of assessments in place to assess and support struggling students.

Quarter 2/Year 2 (December 2015 - February 2016):

- Continued work in MTSS Committee to explore use of support staffs across district, and how to leverage the variety of assessments in place to assess to better support struggling students
- Identified ways to communicate and engage families in more meaningful ways regarding support services.
- Worked with Cabinet to identify ways to support more mental health services for district students.

Quarter 3/Year 2 (March 2016 -May 2016)

- Counselors had 97 referrals and are meeting with 77 students for School Based Therapy, as a result of Mental Health implementation
- Social Skills groups launched with 7 schools
- SPED implemented Mental Health First Aid
- PBIS implemented at 5 sites. District identified coaching position posted for 2016-17 implementation
- Mental Health Speaker Series/Club hosted by Rocklin HS Student (NAMI) Club
- WHS hosted Mental Health Awareness Week to highlight awareness and reduce stigma of mental health issues; Broadcasting published stories all week

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Strategy 2 – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults

Action Plan 2.2 - Coordinate district wide resources to counsel students on long term planning and goal setting.

Implementation Timeline: Multi-Year **Person Responsible:** Marty Flowers **Status:** In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 -November 2014): Effectively utilize the Naviance program beginning in 6th grade to explore career opportunities and long term goal setting strategies:</p> <ul style="list-style-type: none"> ▪ Meeting held with all 7-12 counselors to review the 3-year implementation plan of Naviance. Each site shared how they are currently utilizing the Naviance program. – Oct 13 ▪ Scheduled two trainings per our Naviance Implementation Plan/agreement. Trainings will take place on Nov 10 and April 6. ▪ Network with Roseville Joint Unified School District; a number of high school counselors attended three Naviance session at the RJUHSD professional development day – Oct. 15
<p>Quarter 2 (December 2014- February 2015):</p> <ul style="list-style-type: none"> ▪ Counselors from each secondary site have worked together to create a comprehensive plan in which every 7 – 12 grade student will be completing activities for college and career planning in Naviance during the spring 2015 semester. ▪ High Schools counselors introduced parents, students, and staff to the “Common Application” tool in Naviance. This allows our counselors and teachers to use Naviance to upload reports and letters of recommendation to Common App. This provides a “one-stop” option for “Common App” interfacing. ▪ Middle Schools held their Career Days which were followed up by students using Naviance to assess and review career choices.
<p>Quarter 3: (March 2015 - May 2015)</p> <ul style="list-style-type: none"> ▪ Secondary sites continue to implement Naviance activities with students ▪ Surveyed parents, students, and staff on use and satisfaction of Naviance
<p>Quarter 4: (June 2015 - August 2015):</p> <ul style="list-style-type: none"> ● SV counselor attended the Naviance Summer Institute - July 6-9
<p>Quarter 1/Year 2: (September 2015 -November 2015):</p> <ul style="list-style-type: none"> ● Held meeting with all district counselors to review/reflect/adjust Naviance implementation plan

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<p>Quarter 2/Year 2 (December 2015 - February 2016):</p> <ul style="list-style-type: none">● Collected data about frequency sites/departments are using Naviance and for what purposes, in order to structure continuity of use across district.● Began exploring how we raise parents' use.
<p>Quarter 3/Year 2 (March 2016-May 2016)</p> <ul style="list-style-type: none">● Updated the secondary district wide Naviance implementation plan● Held district counselors monthly meetings to review/reflect on plan

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Strategy 2 – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults

Action Plan 2.3 - Provide opportunities to explore and pursue college and career readiness.

Implementation Timeline: Multi-Year

Person Responsible: Marty Flowers

Status: In Progress

QUARTERLY ACTIONS
Quarter 1/Year 2 (September 2015 -November 2015):
Quarter 2/Year 2 (December 2015 - February 2016): <ul style="list-style-type: none">● Begin exploring use of Naviance more systemically in CTE development work with secondary staffs.● Career Technology Education Grant funded to begin improvement in CTE courses through State quality indicators and to develop course sequences that meet industry sector standards and articulate with colleges.● Began planning with Sierra Community College about developing courses at the high school level that qualify students for dual enrollment.
Quarter 3/Year 2 (March 2016 -May 2016) <ul style="list-style-type: none">● Created a new 5 year Career Technology Education plan, including a focus on dual-enrollment opportunities● Started recruiting secondary teachers to provide dual enrollment opportunities at both high schools.● TOSA-Supported Elective courses

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Strategy 2 – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults

Action Plan 2.5 - Support, motivate and positively guide struggling students toward long term goals.

Implementation Timeline: Multi-Year **Person Responsible:** Kathy Pon **Status:** In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 -November 2014):</p> <ul style="list-style-type: none"> ▪ Spring View to investigate the possibility of becoming a PBIS site.
<p>Quarter 2 (December 2014 - February 2015):</p> <ul style="list-style-type: none"> ▪ Spring View attended the Rocklin Elementary PBIS assembly kick-off. ▪ Spring View leadership discussing moving forward with PBIS for the 2015-16 school year. ▪ Four elementary sites continue to implement the “Leader in Me Program” with a fifth site exploring starting the program in 2015-16.
<p>Quarter 3: (March 2015 - May 2015):</p> <ul style="list-style-type: none"> ▪ Leader in Me Leadership Days held on our LIM sites ▪ Autism awareness training for all PW staff ▪ Shared West Ed study with Board of Trustees, Special Education parents, Special Education staff and posted documents to website ▪ Identified need for systemic Response to Intervention plan K-12 through West Ed study ▪ Purchased and deployed additional intervention materials for students with disabilities
<p>Quarter 4: (June 2015- August 2015)</p>
<p>Quarter 1/Year 2: (September 2015 -November 2015):</p> <ul style="list-style-type: none"> ● Used MTSS Committee to begin exploring use of support staffs across district, and the variety of assessments in place to assess and support struggling students. ● Developed “talking points” about MTSS for district staff and community members
<p>Quarter 2/Year 2 (December 2015- February 2016):</p> <ul style="list-style-type: none"> ● Continued work in MTSS Committee to explore use of support staffs across district, and how to leverage the variety of assessments in place to assess and better support struggling students

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Quarter 3/Year 2 (March 2016 -May 2016)

- MTSS Committee met in February, March and April with SPED and General Ed staff and principals
- Principals began drafting MTSS implementation plans for 2016-17 to vet with site leadership teams
- Identified Task Force and preliminary pilot plan for use in of screening and progress monitoring tools in 2016-17
- Three sites will visit Elk Grove Learning Centers and plan with West Ed in May to work on a plan towards this model
- ACA (Accessible Curriculum for All) Spring Cohort - Training of teachers, support staff, admin, TOSAs, and instructional aids in the implementation and coaching of incorporating strategies, tools, and technology in the classroom to support ALL types of learners

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Strategy 3 – We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission

Action Plan 3.1 - Develop a centralized support system to lead and create partnerships for professional learning.

Implementation Timeline: Multi-Year

Person Responsible: Kathy Pon

Status: In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 -November 2014): Facilitate the creation of in house GLAD trainers to provide ongoing Professional Learning Support</p> <ul style="list-style-type: none"> ▪ GLAD training ▪ GLAD 2 Days follow-up for trained teachers
<p>Quarter 2 (December 2014 - February 2015):</p> <ul style="list-style-type: none"> ▪ Online employee training program approved by RUSD Board – January 21 ▪ Lesson Studies provided by TOSAs. All elementary and secondary sites have registered to participate in at least one session by March 2015 ▪ GLAD training has continued; we now have approximately 200 plus teachers (K-12). ▪ GLAD completed a training of trainers for 8 RUSD teachers. These teachers will now be able to train others in the district
<p>Quarter 3: (March 2015 - May 2015):</p> <ul style="list-style-type: none"> ▪ GLAD Trainer of Trainers (TNT) teachers trained ▪ Offered after school professional learning opportunities in Depth of Knowledge, Number Talks, & Socratic Seminar ▪ Conducted CPM Training for all 6th Grade Teachers ▪ Committee lead by Education Services developing a multi-year professional development plan
<p>Quarter 4: (June 2015 - August 2015):</p> <ul style="list-style-type: none"> ● GLAD Certification process completed (7 trainers across the district) ● In-district Schoology Training provided for teachers and admin in June 2015 ● Sent a team of teachers and administration to Chicago for Schoology Super-Users Conference
<p>Quarter 1/Year 2: (September 2015 -November 2015):</p> <ul style="list-style-type: none"> ● Created a multi-year professional development plan ● Attached funding streams to professional development for 2015-16

2014-2016 RUSD Strategic Plan Quarterly Update

Quarter 2/Year 2 (December 2015- February 2016):

- Created a plan to summarize district professional development framed by LCAP/Strategic Plan goals and objectives of literacy/numeracy, social-emotional, support staff and parent learning and capacity building for the district and connected the adult learning to district funds
- Drafted logic model to assess effectiveness of PD in multiple ways
- Identified surveys to assess participants' self-assessment of learning in professional development settings
- Included special education staff in trainings for Core instruction/materials
- Implemented several behavior trainings for special ed teachers and support staff

Quarter 3/Year 2 (March 2016 -May 2016)

- Revisited 3 year plan for Year 2 development - categorized it by "Pillars" or themes of PD (literacy, numeracy/science, technology/CTE, behavioral, assessment)
- Assessed PD implementation through surveys
- TOSAs implemented districtwide PD on March 28th, going deeper into Digital Citizenship, use of technology, and "soft roll out" of UDL activities for staffs
- Trainings for math with SPED
- Classified PD Planning and restructuring for next year
- Instructional Rounds walks with principals to view learning and process for looking at instruction through a lens of inquiry
- Elementary Math Trainer-of-Trainers Event - Building capacity for six lead teachers to be able support and train fellow teachers on the elementary math program (Bridges)
- GLAD - Gladiator Training in May 2016
- ACA (Accessible Curriculum for All) Spring Cohort - Training of teachers, support staff, admin, TOSAs, and instructional aids in the implementation and coaching of incorporating strategies and tools in the classroom to support ALL types of learners
- Secondary Schoology Gradebook Training - Identification and implementation of lead teachers at each secondary site for training and support of Schoology Gradebook implementation in 2016-17 for staff and parents
- Student Investigations 101 workshop provided to all administrators on March 14, 2016 by Justin J. Simpson

2014-2016 RUSD Strategic Plan Quarterly Update

Strategy 3 – We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission

Action Plan 3.2 - Create and implement a plan for blended professional development.

Implementation Timeline: Multi-Year **Person Responsible:** Kathy Pon **Status:** In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 -November 2014): Provide offline Professional Development training and workshops:</p> <ul style="list-style-type: none"> ▪ Stanford Online Math Training: How to Learn Math- Aug-October ▪ Technology focused Professional Learning Day for all staff, August 14 ▪ Google Drive and Schoology training embedded into Lesson Study work led by TOSAs
<p>Quarter 2 (December 2014 - February 2015):</p> <ul style="list-style-type: none"> ▪ Stanford Online Math Training started round 2. Currently have 16 teachers participating ▪ Online employee training program approved by RUSD Board – January 21 ▪ Development of RETT Professional Learning Plan; Google Apps for Education, Schoology and Digital Citizenship for students
<p>Quarter 3 and 4: (March 2015-August 2015):</p> <ul style="list-style-type: none"> ▪ Use of blended learning model in Book Study sessions, including Google Classroom ▪ Google Drive and Schoology training embedded into Lesson Study work led by TOSAs ▪ Schoology professional learning opportunities provided for secondary staff (April 6 PD day) ▪ Completed on-line, Child Abuse reporting training for all employees
<p>Quarter 1/Year 2: (September 2015 - November 2015):</p> <ul style="list-style-type: none"> ● Use Google Drive and Schoology platforms for elementary and secondary principal meetings to share resources, and for book talks, discussions and other adult learning content and processes related to instructional leadership ● Used online videos to share information about District Report Card to parents and community
<p>Quarter 2/Year 2 (December 2015 - February 2016):</p> <ul style="list-style-type: none"> ● Exploring possibilities of online learning modules that might be used for professional credit or coursework
<p>Quarter 3/Year 2 (March 2016 - May 2016)</p> <ul style="list-style-type: none"> ● UDL Training online

2014-2016 RUSD Strategic Plan Quarterly Update

- **Digital Citizenship with online iMovie modules for collaboration**
- **Special Ed online PD - webinar based**
- **Schoology used to share best practices and collaborate**
- **Secondary Schoology Gradebook Training - Creation of gradebook screencasts for training and support of Schoology Gradebook implementation in 2016-17 for staff and parents.**

2014-2016 RUSD Strategic Plan Quarterly Update

Strategy 3 – We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission

Action Plan 3.5 - Establish a comprehensive, collaborative, and continuous instructional support system for support staff to enhance personal learning and growth.

Implementation Timeline: Multi-Year

Person Responsible: Kathy Pon

Status: In Progress

QUARTERLY ACTIONS
<p>Quarter 1/Year 2: (September 2015 - November 2015):</p> <ul style="list-style-type: none"> ● Trained special education support staff in behavior strategies
<p>Quarter 2/Year 2 (December 2015 - February 2016):</p> <ul style="list-style-type: none"> ● Established professional learning and collaboration meetings for office professionals and continued training in Aeries ● Scheduled meeting with Human Resources to design more professional development opportunities for classified staff for 2016 ● Reviewing collaboration meeting model and delivery of trainings to better meet office professionals’ needs; Plans to establish a leadership team from this group to work with Human Resources and Ed Services to re-design this model for 2016-2017
<p>Quarter 3/Year 2 (March 2016 - May 2016)</p> <ul style="list-style-type: none"> ● Identified collaboration model for office professionals for 2016-17. ● Worked with district staff and district nurse to create a plan so Health Aides given more time for professional development for next year ● Behaviorist working with bus drivers for positive behavior planning ● Mental Health First Aide training for 66 staff including Administrators, Teachers (Special Education and General Education), Health Aides, Psychologists, Speech Therapists, Instructional Aides, and Counselors to support positive behavior strategies ● Love and Logic parent training with 88 parents registered for the April/May 2016 course

2014-2016 RUSD Strategic Plan Quarterly Update

Strategy 4 – We will enhance student growth through local partnerships that provide learning opportunities and community service experiences.

Action Plan 4.2 - Foster healthy relationships and interactions between RUSD and business and community service organizations.

Implementation Timeline: Multi-Year

Person Responsible: Diana Capra

Status: In Progress

QUARTERLY ACTIONS

Quarter 1 (September 2014 - November 2014):

- Established High School volunteer partnership with Casa de Santa Fe (Art, Transportation, Foreign Language)
- Expand partnership with Rocklin Public Safety Volunteers (Patriot Day, Giving Tree, Shop-With-A-Cop, etc.)
- Expand Kiwanis relations (K-Kids Shopping Spree program, Wal-Mart Teacher Recognition)
- Member – Chamber of Commerce Leadership Rocklin
- Member of South Placer Rotary (Corporate Membership)
- Expanding Student volunteer opportunities (Woofstock, Kid’s First, Harvest Run, Toast of the Town)
- Member – Rocklin Excellence in Education Foundation
- Joined Campaign for Community Wellness

Quarter 2 (December 2014 - February 2015):

- Working with Rocklin Public Safety Volunteers to identify a variety of grant opportunities
- Expanding relations with Rocklin PD, Rocklin Fire (Patriot Day, Giving Tree, Shop-With-A-Cop, etc.)
- Partnered with Rocklin Library, Kid’s First, Coalition for Placer Youth, etc. for volunteer opportunities
- Engaged with community partners for a variety of internship, volunteership and/or philanthropic opportunities (~ 25)
- Police Activities League – continuing discussions with Rocklin & Roseville Police Departments
- Coordinated the design and procurement of TK & Kindergarten registration promotional materials
- Provide school and District information to local realtors and developers

Quarter 3: (March 2015 - May 2015):

- Leadership Rocklin (Rocklin Chamber of Commerce)
- Rocklin Police Activities League (Rock PAL) established
- Co-coordinated CDI launch of RUSD Preschool program and liaised with REEF for the Club Rocklin program
- Student/Teacher Donation Network – Destiny Church

2014-2016 RUSD Strategic Plan Quarterly Update

Quarter 4: (June 2015 - August 2015):

- Coordinated various activities with Rocklin PD/ Rocklin Public Safety Volunteers (Patriot Day Art & Essay Contest, Shop-With-A-Cop, etc.)
- Working with Leadership Rocklin in support of 2015-16 Class

Quarter 1/Year 2: (September 2015 - November 2015):

- Writing article (s) highlighting RUSD in the Chamber of Commerce monthly newsletter
- Coordinating various activities with South Placer Rotary
 - Dictionary Donation Program – 3rd Grade
 - Aerospace Museum Tour – Middle School
 - Peter Hill Heritage Park Project – High School
 - Christmas Gift Baskets – families in need
- Expand role with Rocklin Educational Excellence Foundation/Targeting new fundraising prospects

Quarter 2/Year 2 (December 2015 - February 2016):

- Began to “count” partnerships that are two way and ongoing between sites and businesses/community for Strategic Plan metrics and to inform site/district planning about opportunities and gaps.

Quarter 3/Year 2 (March 2016 - May 2016)

- Continue to interact with more families, businesses, civic groups and church leaders and attending meetings (i.e. Kiwanis, Lions, etc)
- Expanding CTE partnerships with local business leaders as well as a Placer County Plan of Communications
- New District Twitter (#rusdPROUD) and Face Book gaining traction with many positive ‘tweets’ and ‘likes’ with key stakeholders, including Rocklin PD Chief Ron Lawrence, various neighborhood groups, and our own staff and families. (Recently Breen received almost 2500 Likes to win the River Cats / Green Acres Garden Makeover contest, beating out other two top finalists)

2014-2016 RUSD Strategic Plan Quarterly Update

Strategy 5 – We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District.

Action Plan 5.1 - Ensure systemic, district-wide communication protocols and policies for all audiences, including employees, parents, students and the community.

Implementation Timeline: Multi-Year

Person Responsible: Diana Capra

Status: In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September 2014 - November 2014):</p> <ul style="list-style-type: none"> ▪ Developing Emergency Incident Communications protocols ▪ Developed guidelines for outside publications & fliers distribution ▪ Hosted PTC/Booster Club Presidents Forum
<p>Quarter 2 (December 2014 - February 2015):</p> <ul style="list-style-type: none"> ▪ Developing advertising guidelines to match social media needs ▪ Launched SMS (text messaging service) for District, schools and community ▪ Enhancing Emergency Incident Communication protocols ▪ Continuing PTC/Booster Club Presidents Forum ▪ Social Media Preference survey completed ▪ Converting current web content to mobile-friendly
<p>Quarter 3: (March 2015 - May 2015):</p> <ul style="list-style-type: none"> ▪ Converting current web content to mobile-friendly based on community response to Social Media Preference survey ▪ Regular communications via SchoolMessenger ▪ Co-developed Emergency Incident Binders and providing copies to all stakeholders ▪ Coordinated advertising/promotional opportunities for ~ 40 organizations, increasing student and community awareness of local resources and activities

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Quarter 4: (June 2015 - August 2015):

- Continue to coordinate advertising/promotional opportunities for ~ 25 organizations, increasing student and community awareness of local resources and activities
- Regular communications via School Messenger

Quarter 1/Year 2: (September 2015 -November 2015):

- Hired Chief of Communication and Community Engagement to coordinate communication between district and community.
- Crisis Communication: have 'go-to process in place for school incidents
- Created, vetted and implemented a special education protocol for communication
- Creation of District-wide repository of professional resources on Schoology: The Hub and elementary grade-level groups
- TOSA Team Communication - Common communication to staff that is cross-curricular, cross-grade level regarding district-initiatives

Quarter 2/Year 2 (December 2015- February 2016):

- Developing more detailed plan to discuss with District leadership, including new Facebook and Twitter account
- Developing mechanism for an internal communication (working title 'Employee News Network') Frequency TBD

Quarter 3/Year 2 (March 2016 - May 2016)

- Finalizing a comprehensive District Communications Plan, which will include communications element of District protocol involving emergency situations and MTSS conclusions and communications
- Finalized District Safety Plan in conjunction with Rocklin Police and Fire Departments

2014-2016 RUSD Strategic Plan Quarterly Update

Strategy 5 – We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District.

Action Plan 5.5 - Engage key stakeholders – staff, students, parents, businesses and the community – with information that empowers them to communicate effectively about the district.

Implementation Timeline: Multi-Year **Person Responsible:** Diana Capra **Status:** In Progress

QUARTERLY ACTIONS
<p>Quarter 1 (September -November):</p> <ul style="list-style-type: none"> ▪ Updating and maintaining RUSD website ▪ Established Twitter account “@RocklinUSD” ▪ Researching effective use of social media (Facebook, Twitter, etc.) ▪ Distributing weekly headlines to local media representatives ▪ Researching SchoolMessenger remote capabilities
<p>Quarter 2 (December - February):</p> <ul style="list-style-type: none"> ▪ Utilizing SchoolMessenger SMS capability <ul style="list-style-type: none"> - First emergency use: WHS lockdown on February 6 ▪ Actively researching and advertising RUSD headlines ▪ Working with Technology Department and Catapult on mobile friendly website ▪ Completed site strategic planning facilitation at Breen, Sierra and Twin Oaks ▪ Exploring RUSD App development
<p>Quarter 3: (March - May):</p> <ul style="list-style-type: none"> ▪ RUSD App designed and contract negotiated ▪ Completed site strategic planning facilitation at Granite Oaks, Parker Whitney and Valley View ▪ RUSD Facebook account established and ready for launch

2014-2016 RUSD Strategic Plan Quarterly Update

Quarter 4: (June - August):

- Facilitated first phase of Site Strategic Planning facilitation at Antelope Creek Elementary and Rocklin Elementary
 - Monitoring Action Planning Teams
- Conducted survey to measure communication across RUSD community:
 - When asked, "...communications regarding incidents, resources and upcoming events has:",
 - 76.3% responded "Improved significantly", 15.8% responded "Improved slightly" and 7.9% responded, "No difference"
 - When asked, "Which of the following describes your impression of the quality of Communications from RUSD:"
 - 68.4% responded, "Keeps me fully informed", 30% responded, "Keeps me fairly informed" and 1.6% responded, "Does not provide necessary information"

Quarter 1/Year 2: (September -November):

- Conducted Survey among principals to determine their schools strengths, promotable aspects and people
- Posting all press releases on new 'Media' section of Community Engagement section of website
- Sending out School Messenger notices to all families, principals and Secretaries (all staff when appropriate)
- Creating a 'Media pitch' opportunity calendar
- Hired Chief of Communication and Community Engagement to handle public relations and communications between the district and community.

Quarter 2/Year 2 (December - February):

- Developing quarterly or monthly newsletter/bulletin focusing on how we achieve excellence with content highlighting our teachers, staff, students and families
- Implemented marketing and media plan for Transitional Kindergarten and Kindergarten registrations

Quarter 3/Year 2 (March-May)

- Engaging staff at various sites as well as the district office with constant communications via email and other modes of communication on District happenings. Also, staff kept abreast of the extensive media coverage and links to broadcast TV (Fox 40, KCRA< Good Day and CBS 13) and print coverage (Placer Herald, Parent Magazine so far!)
- Staff is engaged...knowing Communications office (Chief) is the one to contact if media shows up at a site and on a more positive note, if staff has a story idea
- Established two areas on District website to feature RUSD success stories: "In the News" features items covered by local media with press releases pitching the actual story and "RUSD Highlights" contains pictures and write ups of stories that might not have made local media but are important nonetheless
- New District Twitter (#rusdPROUD) and Face Book gaining traction with many positive 'tweets' and 'likes' with key stakeholders,

2014-2016 RUSD Strategic Plan Quarterly Update

including Rocklin PD Chief Ron Lawrence, various neighborhood groups, and our own staff and families

PENDING BOARD AGENDA ITEMS

February 2016

Agenda Item	Administrator	Board Meeting
Williams Uniform Complaints, Quarterly Report <i>(Consent)</i>	Ed Services	July
Resolution Delegating Barbara Patterson as Representative and Roger Stock as Alternate Representative to Joint Powers Board for SIG <i>(Consent)</i>	Business & Operations	July
Non-Public School and Agency Master Contracts for the Upcoming School Year	Ed Services	July
Resolution Adopting Declaration of Need for Fully Qualified Educators <i>(Action)</i>	Human Resources	July
Tax Report for CFD No. 1 and No. 2, Yearly Adoption	Business & Operations	July/August
Summer School Program Report	Ed Services/Staff	July/August
Information and Related Actuarial Reports on Workers' Compensation Claims & Health/Welfare Benefits for Retired Employees After 65	Business & Operations	August
Resolution Approving Listed Teachers to Teach Specified Courses Outside their Credential Authorizations in Departmentalized Setting (per Ed Code Sections 44258.3, 44263 and 44256(b))	Human Resources	August
BP 9270 - Conflict of Interest, Biannual Review – (Every Other Year, Action)	Business & Operations	August 2016
School Opening/Readiness Report <i>(Information)</i>	Ed Services/Staff	August
Unaudited Actuals, Approve District Certification	Business & Operations	August/September
Resolution Establishing Appropriation Limitation (GANN) <i>(Action)</i>	Business & Operations	August/September
Summer Civic Program Update – (Information)	Chief of Communications	September
Hold Public Hearing and Approve Resolution Affirming Sufficient Textbooks and Instructional Materials <i>(post Notice of Public Hearing 10 days in advance; required by the 8th week of the start of school)</i> <i>(Action)</i>	Ed Services	September/October
RUSD Employee Years of Service Recognition	Human Resources	September/October
Williams Uniform Complaints, Approve Quarterly Report <i>(Consent)</i>	Ed Services	October
RUSD Strategic Plan Quarter 1 Update <i>(Information)</i>	Strategic Planning	October/November
Set Date for Annual School Board Organizational Meeting <i>(Action)</i>	Superintendent	November
First Interim Report <i>(Action)</i>	Business & Operations	December
Organizational Board Meeting/Special Presentation to Board President <i>(Action)</i>	Superintendent	December

Single Plan for Student Achievement (<i>previously known as School Improvement Plan</i>) (<i>Consent</i>)	Ed Services	December
Audit Report (<i>Action</i>)	Business & Operations	January
Schedule Goal Setting Workshop	Superintendent/Staff	January
Williams Uniform Complaints, Approve Quarterly Report (<i>Consent</i>)	Ed Services	January
Budget Assumptions & Priorities	Business & Operations	February
Identify Teachers for Non-Reelection; Prepare Letters of Notification (<i>March 1st Mtg – Closed Session</i>)	Human Resources	February
Resolution Authorizing the Release of Temporary Certificated Employees Pursuant to Ed Code 44954 (<i>Consent</i>)	Human Resources	March (<i>1st Mtg</i>)
Present Draft School Year Calendar (<i>two years out - Consent</i>)	Human Resources	March (<i>1st Mtg</i>)
Annual Board Action Regarding Distribution of Non-Reelection Letters	Human Resources	March (<i>1st Mtg</i>)
Finalize District's Proposal and Prepare for Sunshining Process	Human Resources	March (<i>1st Mtg</i>)
Notify the Board in writing by April 1; complete Performance Evaluation for the Superintendent, per contract schedule	Superintendent/Board	March
Annual Resolution Authorizing the Release of Free/Reduced Lunch Information for CAASPP Testing (<i>consent</i>)	Ed Services	March
Certification of Temporary Athletic Team Coaches (<i>consent</i>)	Human Resources	March
Special Education Update	Ed Services	March
Strategic Plan Quarter 2 Update (<i>Information</i>)	Strategic Planning	March
Vote for CSBA Delegate Assembly Representative(s) for Region 4D (<i>Action</i>)	Superintendent	March
School Year Calendar (<i>two years out - Consent</i>)	Human Resources	March (<i>2nd Mtg</i>)
Budget Update/Information	Business & Operations	March/April
Sierra College Report (Rocklin Graduates)	Ed Services	March/April
School Safety Plans (<i>Consent</i>)	Ed Services/Coord St & Fed Programs	March/April
Annual Personnel Update – Renewal of Contracts for Site Administrators (<i>Closed Session</i>)	Ed Services	April
Williams Uniform Complaints Quarterly Report (<i>Consent</i>)	Ed Services	April
Spelling Bee Winner(s) (<i>Recognition</i>)	Ed Services	April

Annual Review of Master Plan/Nexus Study <i>(Bi-annual—even numbered years)</i>	Facilities	April/May
Developer Fee Update <i>(Bi-annual-even numbered years)</i>	Facilities	April/May
Summer School Principals Approval Contingent on State Funding <i>(include on Certificated Personnel Report)</i> <i>(Consent)</i>	Ed Services	April/May
Second Interim Report/Approval <i>(Action)</i>	Business & Operations	May
RUSD Strategic Plan Quarter 3 Update <i>(Information)</i>	Strategic Planning	May
*Facilities-Use Policy/Practice and Schedule of Fees	Facilities	May
Waivers for Special Education Students who Passed Math Portion of the CAHSEE with Modifications <i>(Consent)</i>	Ed Services	May
Provide Retiree Benefit Update <i>(Bi-annual, every other yr)</i>	Business & Operations	May
Present Tentative Budget and Budget Priorities	Business & Operations	May
Classified Layoff <i>(if necessary)</i>	Human Resources	May
Final Board Action Regarding Administrative Reassignments or First Year Prob/Temp Teachers	Human Resources	May
Approve Resolution for Interfund Transfers of Special or Restricted Fund Monies	Business & Operations	May
AFJROTC Color Guard Special Recognition (Student Representative Unit & Cadet Commander)	Superintendent/Staff	May (2 nd Mtg)
Student Board Member Recognition	Superintendent	May (2 nd Mtg)
BP/AR 5116.1 – Intradistrict Open Enrollment review as required by Ed Code 35160.5 <i>(must be completed by July 1)</i>	Ed Services	May/June
Complete Superintendent's Performance Evaluation and Update Contract	Superintendent/Board	May/June
CIF Representatives for Upcoming School Year <i>(Consent)</i>	Ed Services	May/June
LCAP Approval/Hold Public Hearing <i>(Action)</i>	Ed Services	May/June
Board Meeting Dates for Upcoming School Year <i>(Consent)</i>	Superintendent	June (1 st Mtg)
Resolution Authorizing End-of-Year Budget Transfers <i>(Consent)</i>	Business & Operations	June
Resolution Delegating Certain Contracting Powers to the Superintendent or Designee <i>(Consent)</i>	Facilities	June
Consolidated Applications (Part 1/Part 2)	Ed Services	June
Final Budget Approval/Hold Public Hearing <i>(Action)</i>	Business & Operations	June

Authorization to Dispose of Surplus Property	Facilities	June
EPA Spending Plan	Business & Operations	June
Community Advisory Committee (CAC), Appoint Parent Representative for 2 year Term <i>(every other year, due 2015, Consent)</i>	Ed Services	June
Expulsion Hearing Panel for Upcoming School Year <i>(Consent)</i>	Ed Services	June/July

**Denotes a non-annual/one-time only agenda item.*